



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, January 8, 2019

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.

2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):

a. _____ b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, January 21, 2019 - No School for Students or Staff; buildings, child care, and District Services Center (DSC) closed
- Tuesday, January 29, 2019 School Board Work Session at DSC, 6:00p.m.
- Tuesday, February 12, 2019 School Board Regular Meeting at DSC, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the December 11, 2018 School Board Regular Meeting – attachment 1
2. Bills Paid for November 2018, in the following amounts:

BILLS PAID	
November 2018	
Fund	Total Payments
General	\$ 3,022,975
Food Service	177,046
Community Education	154,958
Debt Service	-
Trust and Agency	-
Building Construction	1,105,387
Internal Service Funds	225,837
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 4,686,203

3. Personnel Items – attachment 2

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students’ unique and varied needs

- K-12 Math: Project Update
 - Dr. Hope Rahn, Director of Learning and Innovation
 - Ms. Amy Bjurlin, Coordinator of Curriculum, Learning Design, and English Learners
 - Ms. Lisa Switzer, Coordinator of Curriculum, Learning Design, and College and Career Readiness

2. **Effective Operations:** Improve our effective management of human, financial and physical resources

- Monthly Financial Report for November 2018
 - Ms. Amy Schultz, Director of Business Services

4. Superintendent’s Report

- Dr. Jeff Ronneberg, Superintendent of Schools

Each meeting the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

F. ACTION ITEMS

1. Acknowledgment and Acceptance of Gifts

Motion by _____, seconded by _____ to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment 3.

Roll Call:

G. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

H. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT 1

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, December 11, 2018**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:02pm.

The following School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Tony Easter, Marilyn Forsberg, Michael Kreun, Amy Wheaton, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Sam Hasbrouck.

School Board members absent: None

Student Council School Board Representative absent: Olivia Post

B. AGENDA APPROVAL

Motion by Easter, seconded by Wheaton, to approve the agenda with the following change(s):

- a. addition of Action Item 5 – approval of Unaffiliated I & II Terms and Conditions of Employment

Motion carried unanimously with all members voting yes. (7-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District Website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, December 24, 2018 - Tuesday, January 1, 2019, No School; DSC and Child Care hours listed on the District Website

- Tuesday, January 8, 2019 School Board Organizational and Regular Meeting, 7:00 p.m., with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Hennen, seconded by Forsberg, to approve the following items of the consent agenda:

- 1. Minutes of the November 13, 2018 School Board Meeting
- 2. Bills Paid for October 2018, in the following amounts:

BILLS PAID – October 2018	
Fund	Total Payments
General	\$ 2,926,262
Food Service	218,163
Community Education	113,232
Debt Service	-
Trust and Agency	2,800
Building Construction	2,039,789
Internal Service Funds	68,217
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 5,368,463

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Rena Caneday	WW	Academic Specialist – ELL (0.5 FTE)	11.26.18	Replace

Tamara Enright	PT	Child Care Teacher	12.11.18	New
Quinn Gustafson	WW	Custodian	12.5.18	Replace
Jessica Haagensen	SLPHS	Paraprofessional, Special Education	12.4.18	Replace
Jeremy Jones	NP/WCSI	Special Education Case Manager	12.3.18	Replace
Michael Unruh	DSC	LTS Student & Family Advocate	11.14.18	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Shauntezmon Evans	CV	Paraprofessionals	Resignation as of November 21, 2018
Shari Kish-Neal	PT	Healthcare Specialists	Resignation as of November 29, 2018
Stephanie Larson	COMM	Community Education	Separation as of June 8, 2018
Roland Ocampo	WCSI	Paraprofessionals	Resignation as of November 15, 2018

Motion carried unanimously with all members voting yes. (7-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. 2018 Budget and Property Tax Presentation: Truth in Taxation - Ms. Amy Schultz, Director of Business Services, reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy, highlighting various funds and any proposed adjustments, reviewing the levy calendar, giving an overview of the levy components, and sharing MN property tax programs available to assist residents. Ms. Schultz thanked Chris McGee, Finance Manager, for his leadership in pulling all this information together for tonight’s presentation. Time was allowed for public comment and questions following the presentation. No members of the public came forward. Board comments followed.

2. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2018 – Ms. Schultz introduced Mr. Aaron Nielson with MMKR Certified Accountants, an independent auditor for the school district. Mr. Neilson gave an overview of the issued Management Report, with summarizes the results of the annual audit, including audit opinions and findings, fund balances, expenditures and revenue, financial position of the district, and brief history of the number of students served. An unmodified, or clean, opinion of the district’s financial statement was issued. Audit report is available on the school district website. Board questions and comments followed.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for October 2018 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for October 2018, including treasurer’s report, expenditures, and revenue.

2. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

Athletics and Activities 2018-19: Fall/Winter Update - Mr. Matt St. Martin, Athletics & Activities Director, gave an overview of the current athletics and activities offered at the high school, including girls sports, boys sports, and student based interest clubs and co-curricular activities, along with recent student accomplishments. 85% of students are involved in at least one high school athletic

or co-curricular activity. Mr. St. Martin thanked all the partners that made the new Panther Gym scoreboard a reality and gave an update on the Northwest Suburban Conference. Ms. Colleen Pederson, Director of Community Education and Outreach gave a brief review of middle school athletics and activities, and the work being done to create opportunities and partnerships with surrounding communities to engage grade 5-8 students even further. Board questions and comments followed, focusing on application and implementation process for new clubs.

3. Superintendent’s Report - Dr. Jeff Ronneberg gave a brief update on recent student and staff accomplishments, recent work of the North Suburban Post-Secondary Success Consortium, upcoming career expo evening in the local community, and school districts and organizations are visiting our sites to learn about Spring Lake Park Schools’ programming for students and staff.

G. ACTION ITEMS

1. Certification of Final 2018 Payable 2019 Property Tax Levy
Motion by Forsberg, seconded by Amundson, to adopt the Final 2018 Payable 2019 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

<u>Fund</u>	<u>Certified 2019 Levy</u>
General	\$12,052,190.24
Community Services	\$ 489,619.54
General Debt Service	\$ 9,959,042.88
OPEB Debt Service	\$ 917,302.97
TOTAL	\$23,418,155.63

Motion carried unanimously with all members voting yes. (7-0)

2. Second Reading to Adopt Proposed Policy Changes

Motion by Easter, seconded by Hennen, to approve the adoption of the following proposed policy changes:

- 212 School Board Member Development – deletion
- 620 Credit For Learning – revision
- 722 Public Data Requests – new mandatory policy

Motion carried unanimously with all members voting yes. (7-0)

3. Resolution Establishing Combined Polling Places for School District Elections Not Held on the Day of a Statewide Election

Motion by Amundson, seconded by Forsberg, to adopt the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District #16, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place comprised of several municipal precincts for school elections not held on the day of a

statewide election. The combined polling places are to be established annually, prior to December 31, to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. Those combined polling places are listed below:

Precinct 1: Encompasses all territory in Spring Lake Park ISD #16 located in the Cities of Fridley and Spring Lake Park.

Precinct 2: Encompasses all territory in Spring Lake Park ISD #16 located in the City of Blaine.

3. Pursuant to Minnesota Statutes, Section 205A.11, the following polling places are hereby designated for said combined precincts for all special and general elections not held on the same day as a statewide election:

Precinct 1: Woodcrest Elementary School
880 Osborne Road NE
Fridley, MN

Precinct 2: National Sports Center - The Welcome Center
1750 105th Ave NE
Blaine, MN

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

5. The Clerk shall also file a certified copy of this resolution with said County Auditor.

Roll Call: Ayes: Wheaton, Forsberg, Kreun, Amundson, Easter, Hennen, Stroebel; Nays: None

Resolution was adopted.

4. Acknowledgment of Gifts

Motion by Easter, seconded by Wheaton, to approve the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 160.00	MN Vikings Football	Athletics & Activities - youth football helmets
Monetary	\$ 5,000.00	Twin Cities Orthopedics	Athletics & Activities supplies
Monetary	\$ 100.00	Community Shares of MN – Laura Bandt	Lighthouse School
Monetary	\$ 400.00	YourCause, LLC Trustee for Medtronic	Lighthouse School student needs
Monetary	\$ 50.00	Marleen Anderson – Park Terrace neighbor	Park Terrace Elementary/Nutrition Services – support to unpaid meal charges

Monetary	\$ 60.00	Wells Fargo Foundation Educational Matching	Spring Lake Park High School
Monetary	\$ 45.83	Coca Cola Gives	Spring Lake Park High School
Monetary	\$ 2,500.00	Rebounders Boosters-girls	Support for Panther Gym Score Board
Monetary	\$ 7,500.00	Rebounders Boosters-boys	Support for Panther Gym Score Board
Monetary	\$ 5,000.00	SLP Panther Basketball Club	Support for Panther Gym Score Board
Monetary	\$ 26.32	Coca Cola Gives	Woodcrest Spanish Immersion student needs
Monetary	\$ 100.00	Dollars for Doers- Allina Health Community Engagement – Rita Vink	Woodcrest Spanish Immersion student needs
Total	\$ 20,942.15		

Non-Monetary Donations

Description	Donor	Purpose/To
Mittens	St. Philip's Church	Woodcrest Spanish Immersion student needs
Balls for recess/backpacks	Chelsey Uhlenhopp	Woodcrest Spanish Immersion student needs

Roll Call: Ayes: Forsberg, Wheaton, Kreun, Amundson, Easter, Hennen, Stroebel; Nays: None

Resolution was adopted.

5. Approval of Unaffiliated I & II Employees' Terms and Conditions of Employment for the Years 2018-2020

Motion by Easter, seconded by Forsberg, to approve the Unaffiliated I & II Employees' Terms and Conditions of Employment for the years 2018-2020 as recommend by the Administration.

Motion carried unanimously with all members voting yes. (7-0)

H. BOARD FORUM AND REPORTS

Student Council School Board Representative Sam Hasbrouck shared an update on recent activities at the high school including Basketball Bonanza and Cocoa and Cram in prep for finals. Member Kreun attended the recent Park Terrace PTA meeting. Member Forsberg attended the Woodcrest Spanish Immersion PTO meeting, and gave brief updates on the recent AMSD and NEMetro 916 meetings. Chairperson Stroebel attended the AMSD annual conference, mentioning that future AMSD meetings will take place at Quora Educational Center (space is no longer available at TIES/Sourcewell).

I. CLOSED SESSION

Motion by Forsberg, seconded by Amundson, to enter in to Closed Session to discuss employee negotiations. Motion carried unanimously with all members voting yes. (7-0) Entered into Closed Session at 8:33pm.

Motion by Hennen, seconded by Wheaton, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 8:51pm.

J. ADJOURNMENT

Motion by Forsberg, seconded by Hennen, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:52pm.

ATTACHMENT 2



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: January 2, 2019
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the January 8, 2019 School Board Meeting

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Debra Bartz	CV	Special Education Paraprofessional	1.14.19	New
Benjamin Conniff	DW	Behavior Paraprofessional – Float	12.17.18	New
Isabel Devon	PT	Healthcare Specialist	1.3.19	Replace
Krista Havlik	NP	Healthcare Paraprofessional	12.19.18	Replace
Caitlyn Russell	CV	Grade 4 Teacher	12.10.18	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Tammy Eidem	NP	Healthcare Specialists	Resignation as of December 21, 2018
Carrie Foster	PT	Teachers	Resignation as of November 29, 2018
Jessica Haagensen	SLPHS	Paraprofessionals	Resignation as of December 21, 2018
Natalie Hedberg	WCSI	Healthcare Specialists	Resignation as of January 11, 2019
Sabrina Husnick	PT	Paraprofessionals	Resignation as of December 14, 2018
Nathaniel Johnson	DSC	Clerical	Resignation as of January 4, 2019
Michelle Paulson	WCSI	Paraprofessionals & Teachers	Resignation as of December 21, 2018

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Rachel Allen	WW	Teachers	April 16, 2019 through June 7, 2019
Kristin Broostin	PT	Teachers	March 28, 2019 through June 7, 2019
Madison Gaeta	WW	Paraprofessionals	January 2, 2019 through June 6, 2019

ATTACHMENT 3

**Spring Lake Park Schools ISD 16
Donation summary for January 9, 2018 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 937.58	Lighthouse PTO	Lighthouse Field Trip Bussing
Monetary	\$ 12.00	Kirstin Wymore	Lighthouse Field Trip sponsorship
Monetary	\$ 400.00	Atlas Chiropractic	Panther Pantry
Monetary	\$ 348.47	Opportunities in Emergency Care	Panther Pantry
Monetary	\$ 983.93	Northpoint PTO	Student Take Home Folders
Monetary	\$ 250.00	Wells Fargo-Your Cause Community Support	Woodcrest Spanish Immersion – student needs
Total	\$ 3,603.98		

Non-Monetary Donations

Description	Donor	Purpose/To
Items for Holiday House	Stephanie Sandvick, Ashley Doyle, Pam Smith-Owens, Kristin Goessel-Seery, Kandi Gerding, Cheri Lotz, Ellyn Erickson, Joanne Lero	Community Education's Holiday House
Food	Emmanuel Christian Center, Hejny Chiropractic, Allina	Panther Pantry
Mittens	Fay Post	Woodcrest Spanish Immersion student needs
Books, puzzles, and crocs	Johnathon Kosbab	Woodcrest Spanish Immersion student needs