



## DEPAUL COLLEGE PREP

### DePaul College Prep Late Work Policy and Homework Philosophy December 2018

At DePaul College Prep, our goal is to ensure student success, both academically and social-emotionally. To that end, we carefully monitor students academic and social-emotional status by doing things like reviewing their grades and talking with students. We believe that all students are capable of school success and achieving grades of a C or higher in their coursework. This is why we review our list of students earning a D or F every week, looking at Schoology to understand where students are in need of support from school and home. Earning an F or D consistently in a course does not prepare students for their lives after high school. Because of this, we will hold students accountable for completing and turning in missing work, which can often lower a students grade significantly if assignments are not done consistently.

#### **School-wide Late Work Policy**

At DePaul College Prep, our goal is to ensure students have ample opportunity to demonstrate their learning across all assignments. Assignments are designed with specific learning targets in mind and because of this, all assignments must be completed by students in the designated time frame. This measure of accountability is critical to the development of ownership around one's learning. In the event that a student needs additional time to complete an assignment, late work is accepted with the following conditions:

- A reduction of 5% per day for late work is applied
- The teacher reserves the option to require a student to complete work with them before school, during lunch/assigned study hall, or after school to ensure that the assignment is completed prior to issuing an academic detention.
- Students with missing assignments and who are scheduled in a study hall may be called to the library to complete assignments until all assignments are submitted.
- Assignments, even though accepted late, can only be reduced to 50% of the total points the assignment is worth
- After the **3rd day** late, an assignment must be completed in **after school** detention. Teachers should issue a detention slip with "Missing Homework and Name of the Assignment" as the reason for the detention. This should be given to the Dean's Office and the same protocol will be followed as behavioral/policy detentions. The assignment will be collected at the conclusion of detention and placed in the teacher's mailbox.

#### **Missing Work versus Use of Zero in Schoology**

DePaul College Prep does not accept that students do not complete their work. Until an assignment is turned in, a missing assignment will be noted in Schoology. All missing assignments must be completed.

#### **Homework Philosophy**

Homework is assigned as practice of instructional concepts taught or as a preview of concepts to be taught. It is essential that students complete homework in order to achieve mastery of concepts within a course. This is an extension of classroom learning but done in an independent setting. All homework is given a completion grade. Homework is defined as daily practice and evidence of learning or growth needed. Homework is a type of formative assessment which is assessment FOR learning. Students can expect that concepts and skills practiced in homework assignments will be incorporated into future summative assessments of learning.