

**December 6, 2018**  
**7:30 P.M.**

**Board of Directors**  
School District of Haverford Township  
Oakmont Administration Building  
50 East Eagle Road  
Havertown, PA 19083

## **REGULAR MEETING MINUTES**

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### Board Members Present

Mr. Lawrence Feinberg, President  
Ms. Bridget Wiedeman, Vice President  
Dr. Kimberly Allen-Stuck  
Dr. Alisa Clyne  
Mr. Ari Flaisher  
Ms. Kristin Larsen  
Dr. Joseph Martin  
Ms. Susan Mingey  
Mr. Salvatore Scinto

### Staff Members Present

Ms. Sara Christianson, Director of Learning and Assessment  
Mr. Gregg A. Parker, Director of Human Resources and General Counsel  
Dr. Maureen Reusche, Superintendent  
Mr. Robert L. Riegel, Business Manager/School Board Secretary  
Ms. Jennifer Saksa, Director of Curriculum and Instruction

### Others Present

Ms. Shelby Hufnal, Student Representative  
Ms. Lulya Amin, Student Representative

MEETING OPENED      Mr. Feinberg called the meeting to order at 7:35 P.M. in Auditorium of Haverford High School.

PUBLIC SESSION      Anita Engh a resident of 164 Morlyn Ave., regarding Welcoming Schools.

Julia Woldin a resident of 211 Morlyn, regarding Cell Phone Service at Coopertown Elementary.

Russ Bilotta, a resident of 108 Lewis Ave., regarding PA School Works Initiatives.

Richard Miglore, a resident of 1246 Dill Road, regarding District Thank You.

Jennifer Lee, a resident of 1719 N. Broad St. in Philadelphia, regarding Welcoming Schools.

Marisabel Isel, a resident of 150 Hampton Road in Upper Darby regarding Welcoming Schools.

- CONFERENCE MTG.
1. National Merit Scholars Recognition  
Mr. Pete Donaghy
  2. High School Fall Athletics Awards  
Mr. Pete Donaghy and Ms. Joann Patterson
  3. Presentation of High School Schematic Design and Cost Estimate  
Representatives from KCBA
  4. School Calendar 2019-2020 – Second Look  
Dr. Maureen Reusche
  5. School Calendar 2020-2021 – First Look  
Dr. Maureen Reusche
  6. High School Course Selection Guide  
Ms. Jennifer Saksa
- SUBMISSIONS
- Secretary submitted for insertion into the minutes Proof of Publication as it relates to the public notice of enactment of the resolution authorizing the incurrence of nonelectoral debt.
- Secretary submitted for insertion into the minutes the Financial Report as of October 2018.
- MINUTES
- Dr. Martin moved, seconded by Mr. Flaisher, to approve the official minutes from the November 1, 2018 Regular Public Board Meeting.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- BUDGET TRANSFERS
- Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve Budget Transfers in the amount of \$12,336.97.  
*Roll Call vote in favor: 9 aye, 0 nay. Motion carried.*
- DISBURSEMENTS
- Dr. Allen-Stuck moved, seconded by Dr. Martin, to ratify disbursements totaling \$8,161,408.38 for general fund expenditures.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Ms. Mingey, to approve ACH payments totaling \$1,816,056.62 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Ms. Mingey, to approve bills presented on Check Register (checks #122724 - #122885) dated November 16, 2018 totaling \$505,830.03 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve bills presented on Check Register (checks #122898 - #123054) dated December 7, 2018 totaling \$1,421,387.18 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

- DISBURSEMENTS (CONTINUED)** Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve the transfer of \$2,608,385.00 from the General Fund **Fund Balance – Unassigned**, to the General Fund **Fund Balance – Committed Capital**, effective June 30, 2018.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- NEW PROJECT RESOLUTION** Ms. Mingey moved, seconded by Mr. Flaisher, to approve the Resolution authorizing certain actions regarding the Lynnewood Elementary School construction project, including: scheduling and authorizing the advertisement for the Act 34 hearing, and authorizing the District’s officers, administrators, and professional consultants to take necessary actions in connection therewith.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- RESOLUTION** Mr. Flaisher moved, seconded by Ms. Larsen, to approve the Welcoming Schools Resolution.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- SPECIAL EDUCATION** Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to accept the recommendation of special counsel and authorize settlement of pending special education administrative proceeding 11-59535 for the placement of a special education student for the 2018-2019 school year including summer services in an amount not to exceed \$42,855.00.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve the following educational contract for a student attending out of district placement for the 2018-2019 school year:
- The Pathway School 1 Student attending at a cost of \$51,000.00
- Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- LEASE/PURCHASE** Mr. Flaisher moved, seconded by Ms. Larsen, to approve the acquisition of one Ford F-250 pickup truck with plow at a COSTARS cost of \$32,927.55 through Fred Beans Ford of West Chester and to approve a modification to the current lease purchase agreement.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- FOOD SERVICES** Dr. Allen-Stuck moved, seconded by Ms. Flaisher, to:
- a. Ratify disbursements from the Food Service Fund totaling \$28,197.29.
  - b. Approve Bill List (checks #2735 - #2750) totaling \$93,335.81 for November 2018.
- Voice vote in favor: 9 aye, 0 nay. Motion carried.*

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### SUPERINTENDENT’S REPORT

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- 1 - Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to accept the following retirements:
- a - Accept a retirement from the following professional employee:  
  
Accept the retirement of and approve the separation agreement and general release regarding employee #1443 effective December 31, 2018; 38 years.  
  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

2 - Mr. Scinto moved, seconded by Dr. Clyne, to accept the following resignations:

a - Accept a resignation from the following administrative/supervisory employees:

William Hatton, transportation dispatcher, effective November 9, 2018; personal.

Lauren Weed, Business Office accounting supervisor, effective November 20, 2018; personal.

b - Accept a resignation from the following classified employees:

Margaret Eng, part-time elementary building assistant, effective November 30, 2018; personal.

Christine Melton, full-time instructional assistant, effective December 21, 2018; personal.

Jacquelyn O'Connell, part-time elementary building assistant, effective November 16, 2018; personal.

Dina Marie Tancredi, part-time elementary building assistant, effective December 12, 2018; personal.

Christopher VanZant, full-time groundskeeper, effective December 4, 2018; personal.

c - Accept a resignation from the following per diem substitute employee:

Clayton Ferrell, per diem substitute bus assistant, effective November 1, 2018; personal.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

3 - Ms. Larsen moved, seconded by Mr. Scinto, to approve the following appointments:

a - Approve employment of the following professional applicant as substitute teacher on long-term assignment:

Long-term substitute – effective on or about November 30, 2018 through May 24, 2019:

<u>Name/Position</u>	<u>Salary</u>
Paige Gingrich Grade 1 teacher (replacement – Manoa School)	\$53,376, prorated

b - Approve the following properly certificated persons as guaranteed daily substitute teachers to work all remaining school days during the 2018-19 school year as indicated below subject to other interim assignments:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Lisa Howard Middle School	12/7/18	\$142.50/day
Daniel Lutes High School	12/7/18	\$142.50/day

## 3 - Appointments (Continued):

## c - Approve employment of the following classified applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
David Engelbrecht Groundskeeper (full-time, 8 hrs./day, 12 months) (replacement – Maintenance)	12/10/18	\$22.37/hr.
Patrick Kelley Custodian (part-time, 4 hrs./day, 10 months) (replacement – Maintenance)	12/10/18	\$14.53/hr.
Ryan Nolan Custodian (part-time, 4 hrs./day, 10 months) (replacement – Maintenance)	12/10/18	\$14.53/hr.

## d - Approve employment of the following part-time hourly applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Jessica Clement Cheerleading coach Middle School (replacement – winter season)	18-19	\$34.39/hr. To a maximum of 42.5 total hours
Joseph Hoban Wrestling coach Middle School (replacement – winter season)	18-19	\$34.39/hr. To a maximum of 102 total hours
Alexandra Hostler Grade 7 girls' basketball coach Middle School (replacement – winter season)	18-19	\$34.39/hr. To a maximum of 102 total hours
Gregory Meyers Indoor track varsity coach High School (replacement – winter season)	18-19	\$36.03/hr. To a maximum of 148.5 total hours
Stephanie Viola Swimming assistant coach High School (replacement – winter season)	18-19	\$32.75/hr. To a maximum of 85 total hours
Susan Reichard Bowling Team assistant sponsor (replacement – High School)	18-19	\$32.75/hr. To a maximum of 13 total hours
Meghan Gerber Class of 2020 co-sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 40 total hours

## 3 - Appointments (Continued):

## d - Approve employment of the following part-time hourly applicants: (Continued)

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Jennifer Stadnicki Class of 2022 co-sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 15 total hours
Kathryn Cesarini Class of 2022 co-sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 15 total hours
Ian Althouse Guitar Club sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 21 total hours
Jaclyn McCarty National Business Honor Society sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 15 total hours
Theresa Hartman No Place for Hate co-sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 12.5 total hours
April Forgeng No Place for Hate co-sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 12.5 total hours
Diane Dinsmore Yearbook – General Editor sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 240 total hours

## e - Appoint the following employees as department chairs for the 2018-19 school year:

Charles Lord .....	Business Education
Shukura Monroe.....	Diagnostic and Evaluative Services
Michael Mullen.....	English
Madonna McMahon .....	Family and Consumer Science
Stacey Levin .....	(.25) Fine Arts
Sandy Sherbinko .....	(.25) Fine Arts
Samara Talkin.....	(.5) Fine Arts
Michele Daniszewski .....	Math
Joseph Brennan.....	Music
Jennifer Sheridan .....	Music
Mary O’Sullivan.....	(.5) Nursing Services
Mary Pat Bongiovanni .....	(.5) Nursing Services
Joseph Gallagher.....	Physical Education/Health
Ed Brocklesby.....	Physical Education/Health
Jeremy Tomaszewski .....	Science
Devona Jackson.....	Social Studies
Monica Cook.....	Special Education
Karen Payne .....	(.5) Speech

3 - Appointments (Continued):

e - Appoint the following employees as department chairs for the 2018-19 school year: (Continued)

- Cynthia Weissman.....(.5) Speech
- Jeanine Salgueiro .....Reading Specialist
- David Corsi .....Technical Education
- Jennifer Finnegan.....(.5) World Language
- Rebecca Mackrell .....(.5) World Language

f - Approve changes in rate and/or status for the following professional employees:

Caitlin McCabe, from guaranteed substitute teacher to Chatham Park School Grade 1 extended substitute teacher effective approximately December 14, 2018 through March 21, 2019 at a daily rate of \$273.96 (replacement).

Jenna Piacentino, from guaranteed substitute teacher to Middle School Art extended substitute teacher effective October 10, 2018 through November 2, 2018 at a daily rate of \$273.96 (replacement).

g - Approve changes in rate and/or status for the following classified employees:

Kimberly Hahn, from elementary building assistant to part-time (4 hours/day, 10 months) instructional assistant effective December 11, 2018 at an hourly rate of \$19.38 (replacement – Chatham Park).

Karen Heisler, from substitute medical building assistant to part-time (2.5 days/week, 10 months) medical building assistant effective December 13, 2018 at an hourly rate of \$27.33 (replacement – Pupil Services).

h - Approve placing the following qualified persons on the per diem substitute list:

<u>Bus Driver:</u>	Robert Gaffney	
<u>Bus assistant:</u>	Marvin Davis	Donna Hohenstein
<u>Elementary building assistant</u>	Louise Guillen	
<u>Instructional assistant</u>	Karen Hoffman	

i - Approve placing the following applicants as bus driver trainees:

- Joseph McCunney
- Charles Moore

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

4 - Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve the following leaves of absence:

a - Approve a request for medical leave of absence for the following employee, subject to receipt of required documentation:

Karen Cordivari, part-time library assistant, effective November 1, 2018 through November 16, 2018. She will use accumulated leave as necessary and available.

## 4 - Leaves of absence: (Continued)

- b - Approve a request for Family and Medical Leave Act and child-rearing leave of absence for the following employee, subject to receipt of required documentation:

Devin Schmidt, Middle School Health & Physical Education teacher, effective approximately April 1, 2019 through May 24, 2019. She will use accumulated leave as necessary and available.

- c - Approve the revision to child-rearing leave of absence for the following employee:

Patricia Notte, High School Blended School/Gifted teacher, effective September 20, 2018 through January 25, 2019.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

## 5 - Dr. Clyne moved, seconded by Mr. Flaisher, to approve the following student educational excursions:

High School Boys Indoor Track Team, approximately 18 students to the 65th Annual Bishop Loughlin Games, Ocean Breeze Athletic Complex, Stanton Island, NY on Saturday, December 15, 2018 and Saturday, January 26, 2019.

High School Boys Indoor Track Team, approximately 8 students, to the Melrose Games, The Armory Track and Field Center, New York, NY on Saturday, February 9, 2019.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

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**END OF SUPERINTENDENT'S REPORT**

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MEETING ADJOURNED Dr. Allen-Stuck moved, to adjourn the meeting at 9:45 P.M.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

The next regularly scheduled meeting of the Board of Directors for the School District of Haverford Township will be held Thursday, December 20, 2018 at 7:30 P.M. in the Board Conference Room of the Oakmont Administration Building.

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Robert L. Riegel, Board Secretary

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Date