

Victor Central School District Committee Meeting  
*Victor Senior High School Building Council Approved Meeting Minutes*

**Date and Time:** October 18, 2018

**Location:** HS Library Nook

**Roles:**

Facilitator: Kristina Sykes

Minute Taker: Angélica Sanzotta

Time Keeper: Laura Avissato

**Members:** Laura Avissato (teacher), Lucy Haggerty (student), Patty Hall (parent), Allison Heltz (student), Tony Montone (teacher), ~~Jean Olson (parent)~~, Brian Siesto (administrator), Dave Porter (teacher), Gayle Reh (parent), Angélica Sanzotta (teacher), Chris Stock (teacher), Kristina Sykes (teacher), Kathy Woodworth (parent)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>		5 minutes						
1	Welcome/Call to Order	Kristina Sykes called the meeting to order.						
2	Approve minutes of prior meeting dated: 9/27/18	Gayle Reh made a motion to approve the minutes from the 9/27/18 meeting. Dave Porter seconded it. Motion carried.						
3	Review Agenda	Kristina Sykes reviewed the agenda.						
<b>Guest(s) (if any)</b>								
4	Guests							
<b>Old Business</b>		15 minutes						
1	Group Norms and Working Agreement	Brian Siesto discussed possible changes to the Group Norms and Working Agreement that will be submitted to the district. The development of a WIN block at the high school and discussion on mid-terms were added to the Focus Areas for 2018-2019.						
2	Visitor Protocol	No changes to the Visitor Protocol were suggested.						
<b>New Business</b>		60 minutes						
1	Student Records	Brian Siesto led a discussion on student records. It was agreed that when a student retakes a Regents exam to improve a grade, both grades will remain on their permanent record. The higher grade will be the only grade reflected on the transcript. Brian will look into how this can happen on SchoolTool.						
2	Open House	Brian Siesto shared different versions of Open Houses at other school districts with the group. There will be more discussion on this topic at the next meeting.						
3	Title I Discussion	Brian Siesto reviewed Title I with the group. The document was signed by Lucy Haggerty, Gayle Reh, Patty Hall and Angélica Sanzotta						

Closing		
1	Review Assigned Tasks	Agenda for next meeting: <ul style="list-style-type: none"> <li>- WIN Block</li> <li>- Continued Discussion on student records</li> <li>- Continued Discussion on Open House</li> <li>- Mandated Title I discussion</li> </ul> Person(s) Responsible for the 11/19 Meeting: Roles: Facilitator: Brian Siesto Minute Taker: Joan Randall Time Keeper: Kathy Woodworth

*Future meetings: 3:00pm-4:00pm*  
*Locations TBD*  
*Thursday, November 15<sup>th</sup>*  
*Thursday, December 13<sup>th</sup>*  
*Thursday, January 17<sup>th</sup>*  
*Tuesday, February 14<sup>th</sup>*  
*Thursday, March 14<sup>th</sup>*  
*Thursday, April 11<sup>th</sup>*  
*Thursday, May 16<sup>th</sup>*