

VJH

MINUTES

Building Council

Date: November 1, 2018

Roles:

Facilitator:

Brian Gee

Time Keeper:

Nikki Ryan

Minutes:

Sue Ibrisimovic

Members: Maureen Bolger, Carol Prescott, Kristina Buschang, Darcy Ross, Nikki Ryan, Sue Ibrisimovic, Sharon Hodownes, Melissa VanRensselaer, Melissa Novak, Brian Gee, & Necia Marchetti

Guest: Liz Knapp

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	Brian Gee
2	Approve minutes of October 2018	Minutes approved by Sharon Hodownes Minutes seconded by Melissa VanRensselaer
3	Review Agenda	Brian reviews the agenda for the day
Guest Presentation		
	Guest from music, Liz Knapp. She will share an opportunity for students. <ul style="list-style-type: none">• Guest Artist - Society for Chamber music in Rochester - most are from the RPO• Friday April 5th - E day• Working with string department• JH have a workshop around 3rd period?• Chamber music<ul style="list-style-type: none">what it meanswhat it looks like• Some students playing with them.• Sheet with the students participants was handed out to council.	

	<p>Brian - we try to get a guest musician once every year or two. Bring to council to ask questions and get feedback.</p> <p>Motion to approve - Carol Motion to second - Melissa Novak</p>
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Old Business

<p>4</p>	<p>Review of the updated VJH Parent Compact (from last month) - For students with Title I support</p> <ul style="list-style-type: none"> ● Template stays the same ● Change language <p>Necia - Language around HW Parent guardian and student responsible Student responsibilities - do assignments and ask for help when needed - wondering if based on conversations around - if that is more of people wanting to see the attempt and how the student feels about that. Attempts a better word? For a student that does not have the skills or home support an attempt is important for the student's responsibilities.</p> <p>Parents supporting with homework - parents are not always available and if students are trying it struggling.</p> <p>Best of my ability - Maureen Hard because some kids would be minimalists - Melissa</p> <p>Brian - are we making any suggestions for language change or keep things as they are.</p> <p>Carol - like that they say ask for help when needed.</p> <p>Nikki - good for entire building, but the kids we are talking about, we take into account their needs and abilities</p> <p>Carol - who gets this and when? Brian - in district website under policies. Not mailed home.</p> <p>Brian - All in favor of keeping as it is. All yes</p> <p>Part of the compact for communications: Some teachers may want to come in regarding how we are reporting. Possible make some changes. New tools in AIS., may want to communicate a little more efficiently for parents. Talk at next meeting.</p>
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New Business

<p>5</p>	<p>Review VJH Master Schedule Study Group- 2015-2017</p>	<p>Annual review of our budget process (required each budget season).</p> <p>Part of our budget process Decision making groups understand budget process. First page is the JH process.</p> <p>2019-2020 budget. July 1 to June 30</p> <p>Budget building starts in October for the next year.</p> <p>Meeting with dept leaders Share the projections Work with departments on needs, Equipment requests,</p> <p>Zero based budget in the past. Tell me what you need and we build from there.</p> <p>This year, may do a roll over. Budget maker can come back and ask for more October - November time frame</p> <p>December - submit final request for money. May not all make it in for the year.</p> <p>Meet with Individual budget makers if there is something unique.</p> <p>Early Jan. - Brian submits budget</p> <p>Late spring. - If there was not money used and put it in a general fund, and allocate it elsewhere to meet needs of the building. If building doesn't spend, the district takes it back to use.</p> <p>Try not to over budget in one area as it is not always easy to move. For example Equipment</p> <p>Projected supply - usually adjusts up or stays the same.</p> <p>313 current kids in 6th grade. Less students next year. Building budget is per pupil extra - how initial allotment is made. Cushion to help since budget is made so early.</p> <p>Conference money comes from different places Some from district, others from building</p>
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		<p>Teacher center will build in money too.</p> <p>Last page Organizational sheet Left column - budget line Savings account is the general fund</p> <p>Why difference in departments budget over a few years. Spending audit. What was given compared to what was spent.</p> <p>Music - contractual spending covers piano tuning, services, instruments, sheet music</p> <p>Brian explained many of the budget amounts on why they went up or down over the last few years.</p> <p>General fund is created after the other areas have been budgeted.</p> <p>Admin - no money put in the supervisor. Brian did a roll over the 1st year, the increase was for things</p> <ul style="list-style-type: none"> • plane tickets, hotel for the year that the JH was leading the schools to watch meeting in DC. • Book studies
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Closing

6	Review Assigned Tasks	Minute Taker	2 min	NONE
7	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	SAME
8	Parking Lot Attendant	Facilitator	2 min	Communication with parents re: clubs Practices for cleaning tables in the cafeteria. (food allergies) (bring in school physician) -
9	Round Table	All	4 min	Sharon How are we doing with increasing the mastery. <ul style="list-style-type: none"> • We are at about 85-86 % proficient. Not to the 100% we want.

				<ul style="list-style-type: none"> ● In some areas we did better than last year and some areas we remained flat, marginal differences. Not huge shifts. ● Mastery rate for the algebra students and Earth Science students have gone up the last few years. <p>Sharon: Communication - So many different ways for people to communicate. Clubs - parents were not aware what the clubs were until open house. Would like the communication at or before the students.</p> <p>Maybe an earlier newsletter next year.</p> <p>Maureen - most clubs are ongoing, kids can sign up at anytime.</p> <p>Do we want to spend time talking about this at another meeting.</p> <p>Brian - add to topic for next month.</p> <p>Necia - Loves the online SS books. Thankful for the books for other options other than carrying the books back and forth.</p> <p>Maureen - School Garden has been put to sleep</p> <p>Kristina - Can we put something out for communication when we have an emergency like we did this morning.</p>
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Future Meeting Dates: December 6, 2018