

MINUTES

VIS Building Council

Date: 10/15/2018

Conference Room or Location of Meeting: Room 164

Time: 7:45 AM

Roles:

Facilitator: Colleen Burrell

Minutes: Gisela Armbruster

Time Keeper: Alison Sheridan

Members: Gisela Armbruster, Michele Maloney, Anne Clark, Alison Sheridan, Eric Pasho, Ann Hitchcock, Julie Zajak, Sarah Beth Duhamel, Kelly Danks, Colleen Burrell, Nancy Iadanza, Kevin Swartz

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes	N/A
3	Review Agenda	<ul style="list-style-type: none">- Review of Guest Presentation Procedures- Review of Parent/School Contract per NYSED- Identification of 2018-19 Goals for the VIS Building Council
Guest Presentation		
4	Review of Guest Presentation Procedures (Those who reach out to us) -Mutual Council Agreement- Does this guest presentation align with our goals? -Time constraints Katie Raby- Attended RALC workshops with Donna Lynn Miller and shared research what makes life long reading. Reality is that students are not reading over the summer. This leads to a 3 month achievement gap for students who do not read, which is cumulative over the years. Struggling students are often those who do not have access to books over the summer. Studies indicate that students need access to books in their homes. 4-5 books in a child's home makes a huge difference to	

	<p>address this issue. VIS could have a book swap event prior to the end of the school year so that students can start the summer with books at home.</p> <p>Ideas to get \$1 books through Scholastic, utilizing bonus points, Scholastic Warehouse sales. This could be tied to student service. Little Free Library Projects were also suggested for our school community and in neighborhoods that could be adopted.</p> <p>All were in agreement that this Literacy initiative will be a focus for Building Council this year.</p>
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Old Business

5	none	
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New Business

6	Review of Parent/School Contract per NYSED	<ul style="list-style-type: none"> • Required by NYS • No changes to the Victor Compact this year except for updating the dates. Time was given for review of the Parent Compact. No questions or concerns were expressed.
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	Identification of 2018-19 Goals for the VIS Building Council	<ul style="list-style-type: none"> - Kevin shared how busy this school year has been so far. We are settling in, but face many issues including sub shortage, construction, etc. - Literacy Efforts and Potential Book Swap (K. Raby)- See guest presentation notes. - Beautification- while this is something we will continue to pursue as a building, it will not be a focus for Building Council this year. - Potential Electronic Report Cards- many factors to consider, including how we share ongoing communication regarding standards progress, AIS progress, and IEP progress. - Community Service (tie to literacy) - Open House - Keyboarding was suggested as a focus. Kevin shared the results of the research from the Primary School last year, which indicated that keyboarding instruction does not have a significant impact on student efficiency. However, adding resources to the school website is something we can look into. - Decision was made to focus on Electronic Progress Reports and Literacy/Book Swap as Building Council Goals for 2018-19.
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Closing

7	Review Assigned Tasks	Minute Taker	2 min	All- Explore through contacts how other school districts utilize electronic report cards. Eric- Share at Technology Committee that we are considering electronic report cards. Kevin- Share with other elementary principals that we are considering electronic report cards.
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	Facilitator: Annie Clark Minutes: Nancy Iadanza Time Keeper: Ann Hitchcock November Meeting focus on the logistics of planning the book swap/lending libraries.
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> 1. None 2. 3.
10	Round Table	All	4 min	

Future Meeting Dates: List the dates of all meetings left to occur

November 19th 3:30-4:30pm Rm#164
December 17th 7:45-9:00am Main Office Conference Rm
January 14th 3:30-4:30pm Rm#164
February 11th 7:45-9:00am Rm#164
March 25th 3:30-4:40pm Rm#164
April 29th 7:45-9:00am Rm#164
May 20th 3:30-4:30pm Rm#164
June 10th 7:45-9:00am Rm#164