

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
November 20, 2018
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present. **Call to Order**

The following guests introduced themselves: Del Enders, Austin Brothers, Heather Burfeind, Kari Terjeson, Taylor DeKoning, and Jane Kratz. **Guests**

Jerry Lael moved to approve the regular agenda. Sharon Damm seconded. The motion carried. **Regular Agenda**

There were no public comments. **Public Comments**

Mr. Stewart presented the following personnel changes for approval: **Personnel**

Resignation –

- Rebecca Posz-Tamez – Secondary Secretary

New Hires –

- Jeremy Bergevin – MS Boys Basketball Head Coach
- Brendan Spahr – HS Wrestling Asst Coach
- Calah Kulm – Class of 2022 Advisor

Volunteers –

- Jerome Bryant – HS Boys Basketball
- Dale Campbell – HS Boys Basketball
- Reece Ravet – HS Boys Basketball
- Trey Bennett – HS Boys Basketball
- Cameron Taylor – HS Boys Basketball
- Nate Simon – HS Boys Basketball
- Dusty Hutchinson – HS Boys Basketball

Brian Stickney moved to approve the personnel changes as presented. Jerry Lael seconded. The motion carried.

Sharon Damm moved to approve consent agenda (minutes from October 17, 2018 regular meeting and October 30, 2018 study session; General Fund A/P warrants #72165-72265 in the amount of \$245,712.61; ASB warrants #6520-6530 in the **Consent Agenda**

amount of the amount of \$5962.03; and Payroll warrants #72126-72164, along with direct deposits, in the amount of \$623,225.02). Brian Stickney seconded the motion. The motion carried.

There was no correspondence.

Correspondence

Taylor DeKoning gave a brief update of ASB events/projects; including Bikes for Tykes, athletic Gold Card sales, fall youth basketball camp, Homecoming activities, WE Day topic of cancer and mental health awareness and updating the ASB constitution.

ASB Report

Austin Brothers provided the board with a recap of the fall season and update of the upcoming winter season.

Athletic Director Report

Del Enders informed the board that elementary attendance is currently at 98% for the school year. Mr. Enders stated counselor, Linda Venable will be monitoring student attendance. Mr. Enders shared with the board the new incident reporting form for staff to efficiently report student behavior issues to him. Del Enders shared the spring 2018 SBAC scores and the Elementary School Improvement Plan (SIP).

Elementary Principal Report

Mrs. Burfeind informed the board of adjustments made to the ASB/Athletic fund, weekly newsletters to staff, Adverse Childhood Experience staff training, vaping concerns and classroom presentation, website updates, Career College Readiness pilot, and reviewing the conference schedule for future scheduling. Mrs. Burfeind also shared the Secondary School Improvement Plan (SIP) with the board. Mrs. Burfeind discussed the secondary goals which align to the School Board's Strategic Plan goals of; Emphasize Student Achievement and Growth; Clear and Consistent Communication, and Lead the Kittitas School District into a 21st Century Educational Environment.

Secondary Principal Report

Michelle Helgeson stated the K-12 enrollment for November was 643.56 fte, down from October's enrollment of 650.48 fte.

Enrollment

Michelle Helgeson gave the budget status report for October 2018, reporting that we are 17% into our fiscal year, have collected 20.4% of anticipated revenues, and have spent 19.85% of budgeted expenditures. The cash ending balance for September was \$1,274,019.50.

Budget Status

Rich Stewart discussed scheduling options for the Superintendent final round of interviews.

Superintendent Report

Mr. Stewart informed the board of the WA State Leadership Academy (WSLA), which is a 2 year commitment. The team will develop a problem of practice and theory of action.

Mr. Stewart opened the floor for discussion on the board's recent attendance at the annual WSSDA Conference. Discussion followed.

Rich Stewart shared with the board the topics for the future study sessions:

- January 9 – Reports from Directors (Facilities, Food Services, Transportation) and review board self-assessment survey.

- March 6 – Student Assessment update, College Career pilot update, and Social Emotional Learning (SEL) program update.
- May 8 – Review Building SIPs and update on WSLA program.

Mr. Stewart recommended the board take a tour of the facilities on December 11 at 9am. Mr. Stewart stated Bryan Nash will lead the tour to share information and answer questions.

Michelle Helgeson presented revised Resolution 18/19.01 – Levy Certification, stating there was one change to the resolution approved in October, which would allow the County to levy funds up to the voter approved amount, if changes are made in the legislature. Brian Stickney moved to approve the revised resolution. Sharon Damm seconded. The motion carried

Resolution 18/19.01 – Revision

Mr. Stewart presented the background of bus # 9 that Transportation Director, Jerry Hunt, is asking for approval to surplus. Jerry Lael moved to approve the bus surplus. Brian Stickney seconded. The motion carried.

Bus #9 Surplus

Mr. Stewart recommended the board approve the building school improvement plans as presented during the principal reports. Sharon Damm moved to approve the plans as presented. Brian Stickney seconded. The motion carried.

Building SIP

Mr. Enders shared the 18/19 Highly Capable application with the board and briefly explained the process for student identification and program plan for both the elementary and secondary. Jerry Lael moved to approve the plan as presented. Sharon Damm seconded. The motion carried.

Highly Capable Program

The meeting was adjourned at 9:40pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson