

Lighthouse Academies of Northwest Indiana Board of Directors Meeting
Minutes of a Meeting (General Session) of the Board Held on July 21, 2014

- **Persons in Attendance:**

- Eddie Harvey, President/ Board Member
- Kay Ward-McDuffie, Secretary /Board Member
- Leon Valdez, Treasurer/Board Member
- Yvette Irons Johnson, Board Member
- Michelle Henry Maxwell, Board Member
- Jeremy Williams, NWI Regional Director
- Ed Power, Facilities (via telephone)
- Howard Hammond, Finance (via telephone)
- Jaclyn Glasgow, Technology (via telephone)
- Angela West, Principal (CPA 2014-2015 School Year)
- Charlotte Jackson, Principal (Upper Academy 2014-15 School Year)
- Tina Schultz, Principal Gary Primary
- Krysten Ivy Wendell, Principal EC Lighthouse Charter School
- Martin Dacosta, Director of Teacher Leadership

- **Motions and Action Items:**

1. **Call to Order:** The meeting was called to order at 6:12 p.m. by Mr. Eddie Harvey.

Mr. Jeremy Williams verified that notice of the meeting was posted at all campus

Mr. Leon Valdez made a motion for approval to deviate from the agenda to meet Mrs. Charlotte Jackson (principal of the 3-7 campus) and allow her to present her goals. Mrs. Michelle Henry Maxwell seconded the motion. A vote was taken with all voting in favor.

Mr. Leon Valdez made a motion for approval to return to the agenda and proceed with the meeting as planned. Mrs. Yvette Irons Johnson seconded the motion. A vote was taken with all voting in favor.

2. **Approval of Minutes** (May19, 2014) Mr. Leon Valdez made a motion for approval. Mrs. Michelle Henry Maxwell seconded the motion. A vote was taken with all voting in favor.

Lighthouse Academies of Northwest Indiana Board of Directors Meeting
Minutes of a Meeting (General Session) of the Board Held on July 21, 2014

3. **Discussion Notes:**

Facilities Update (Mr. Ed Power) Mr. Power indicated the 41st Street addition should be completed by July 25th or July 28th. The gymnasium floor should be completed by mid-August. The delay in the completion of this project is due to some of the products needed were not available. Doors have been installed. Painting will begin at the end of July. This project will continue once school begins in the evenings and during the weekends.

Finance Update (Mr. Howard Hammond) Mrs. Yvette Irons Johnson made a motion for approval of the bills. Mrs. Michelle Henry Maxwell. A vote was taken with all voting in favor. It was noted that the Lighthouse CPA budget (2014-2015) is based upon an enrollment of 740. However, as of July 21, 2014 there are 762 students enroll. Adjustments may have to be made.

Resolutions The resolutions that address the authorization (addition or deletion) of those persons who may sign financial transactions using the BMO Harris or Chase accounts. Dr. Kay F. Ward McDuffie made a motion for approval of the bills. Mrs. Yvette Irons Johnson seconded the motion. A vote was taken with all voting in favor.

Technology Update (Ms. Jaclyn Glasgow) No updates. Current projects will be completed by the time the 2014-2015 school year begins.

4. **Parent and student representatives** There were no parent or student representatives present.

5. **NWI Principal Reports**

Mrs. Angela West, the principal of CPA reported that currently there are 185 8th graders and 190 9th graders enrolled for the 2014-2015 school year. Every student who was administered the Ivy Tech assessment has passed. They will be enrolled in the dual-credit program beginning this school year.

Ms. Tina Schultz, the principal of the primary campus in Gary indicated she has 260 students currently enrolled for the 2014-2015 school year. All staff has been hired.

Lighthouse Academies of Northwest Indiana Board of Directors Meeting
Minutes of a Meeting (General Session) of the Board Held on July 21, 2014

Mrs. Charlotte Jackson, the principal of the 3-7 campus indicated she currently has 475 students enrolled for the 2014-2015 school year. There has been a reorganization of the intervention staff. There will also be an additional intervention period added to the school day this year.

Mrs. Krysten Ivy Wendell indicated there is often lag time between when purchases made on the principal's personal credit card are reimbursed. Dr. Kay F. Ward McDuffie made a motion that the current principals credit line would be increased to \$3000.00 on their school issued American Express cards. . Mr. Leon Valdez seconded the motion. A vote was taken with all voting in favor.

Dr. Kay F. Ward McDuffie made a motion that the newly hired principals would be provided with a school issued American Express cards to make purchases for their respective schools. . Mr. Leon Valdez seconded the motion. A vote was taken with all voting in favor.

7. Mr. Jeremy Williams made a presentation that addressed the ISTEP results, as well as a summary of the results from the staff survey.

Two additions will be made as it relates to the staff and students. Schools will have an opportunity to make presentations of student' accomplishments during each board meeting. There will also be recognition of teachers who are outstanding.

School Calendar (2014-2015). Mrs. Yvette Irons Johnson made a motion for approval. Mr. Leon Valdez seconded the motion. A vote was taken with all voting in favor.

School Calendar (2014-2015). Mrs. Michelle Henry Maxwell made a motion for approval. Mrs. Yvette Irons Johnson seconded the motion. A vote was taken with all voting in favor.

Board Member Resignation

Lighthouse Academies of Northwest Indiana Board of Directors Meeting
Minutes of a Meeting (General Session) of the Board Held on July 21, 2014

Mr. Leon Valdez tendered his resignation from the board. He stated he must devote more time to his family. He has resigned the other board on which he served. Additionally, his son will be transferring EC Central so he can take advantage of a program that will help him accomplish his future career goal. We are thankful for Mr. Valdez's service to the current and past LA boards. He indicated he is always available to assist us in any way it is deemed needed.

We currently have two vacancies on the board.

8. **Adjournment:** The general session meeting was adjourned at 7:35 p.m. Mr. Leon Valdez made a motion for approval. Mrs. Yvette Irons Johnson seconded the motion. A vote was taken with all voting in favor.

Kay F. Ward McDuffie, Ed. D
August 12, 2014