

Lighthouse Academies of Northwest Indiana Board of Directors Meeting
Minutes of a Meeting (General Session) of the Board Held on October 20, 2014

- **Persons in Attendance:**

- Eddie Harvey, President/ Board Member
- Kay Ward-McDuffie, Secretary /Board Member
- Rita Daniels, Board Member
- Michelle Henry Maxwell, Board Member
- Jeremy Williams, NWI Regional Director
- Howard Hammond, Finance (via telephone)
- Patrick Kangethe, Technology (via telephone)
- Ed Power, Facilities (via telephone)
- Bertha Rios, Business Manager
- Linda Ahronian, Comptroller
- Angela West, Principal (CPA)
- Charlotte Jackson, Principal (Upper Academy)
- Rashid Kharchaf, Principal (Gary Primary)
- Krysten Ivy Wendell, Principal (EC Lighthouse Charter School) (via telephone)
- Tracy Gordon, Parent

- **Motions and Action Items:**

1. **Call to Order:** The meeting was called to order at 6:02 p.m. by Mr. Eddie Harvey.
Mr. Jeremy Williams verified that notice of the meeting was posted at all campus

The board members and those present went on tour of the K-2 building observing the art work created by the scholars, as well as how the classrooms have been set up.

2. **Approval of Minutes** (September 15, 2014) Mrs. Michelle Henry Maxwell made a motion for approval of the general session minutes. Mrs. Rita Daniels seconded the motion. A vote was taken with all voting in favor. Mrs. Michelle Henry Maxwell made a motion for approval of the executive session minutes. Mrs. Rita Daniels seconded the motion. A vote was taken with all voting in favor.

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3. **Discussion Notes:**

Facilities Update (Mr. Ed Power) The majority of the planned capital projects have been completed. The water problems in the parking lot at the EC campus are being corrected by draining the water. The church who was the previous occupants of the EC facility did not pay for their water usage. This issue is being addressed.

Finance Update (Mr. Howard Hammond) Dr. Kay F. Ward McDuffie made a motion for approval of the bills. Mrs. Michelle Henry Maxwell seconded the motion. A vote was taken with all voting in favor.

Mr. Howard Hammond will be the comptroller for East Chicago beginning in November. Ms.

Linda Ahronian will become the comptroller for Gary beginning in November.

Receipts and invoices will be entered using “Quick Books” to increase accuracy and efficiency as it relates to financial issues.

The free and reduced lunch expenditures and receipts are being corrected by Ms. .Bertha Rios. This issue is being discussed the Indiana Department of Education.

There is a difference between the Title I funds received and those budgeted for this school year. The EC budget will be revised next week by adjusting the Title I and Title II funds.

Technology Update (Mr. Patrick Kangethe) Assisting with setting up the technology system at the parent center at the 3-7 campus.

4. **Parent and student representatives** There was one parent present. No student representatives.

5. NWI Principal Reports

Mrs. Angela West, the principal of CPA reported the enrollment at this campus was down by 10 students. There are seven students who will be traveling to Costa Rica and Ecuador next year on the first international trip. The honor roll luncheon was held on October 30th. Twenty percent of the scholars (144) earned a 3.2 or higher GPA during the first marking period.

Mrs. Charlotte Jackson, the principal of the 3-7 campus reported that she recently met with the top 10 students with extreme academic and behavior issues. The parents of these students were also present at the conferences.

Mrs. Krysten Ivy Wendell, principal of the EC campus reported there were issues with the intercom system.

Mr. Rashid Kharchaf, principal of Gary Primary reported there were vacancies in first grade. The teaching staff was recently engaged in professional a development session that addressed Learning Objectives. The teachers will be engaged in a professional development session that will address Differentiation of Instruction.

Based upon the latest assessment data 66% of our Kindergarten scholars are in the “red zone” (danger of not meeting the standards).

NWI Regional Director’s Report

Mr. Jeremy Williams reported that our schools moved from “F” to “D”. The concern is that the graduation rate is one of the criteria used to determine the schools grade. Data used is usually one year behind the year of evaluation. To move from one level to another a minimum of 20% of the scholars must past AP courses or acquire industry certification. Taking into consideration our scholars have just begun a dual-credit program this year, this component of the evaluation process will not impact are grade until next year.

6. Adjournment: The general session meeting was adjourned at 7:06 p. m. to enter into executive session for the purpose of discussing personnel issues. Dr. Kay F. Ward McDuffie

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made a motion. Mrs. Michelle Henry Maxwell seconded the motion. A vote was taken with all voting in favor.

Kay F. Ward McDuffie, Ed. D
November 17, 2014