

Lighthouse Academies of Northwest Indiana Board of Directors Meeting  
**Minutes of a Meeting (General Session) of the Board Held on March 16, 2015**

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- **Persons in Attendance:**

- Eddie Harvey, President/ Board Member
- Kay Ward-McDuffie, Secretary /Board Member
- Yvette Irons-Johnson, Board Member
- Michelle Henry-Maxwell, Board Member
- Rita Daniels, Board Member
- Rolland Hinton, Board Member
- Jeremy Williams, NWI Regional Director
- Tina Dobson, Finance
- Ed Power, Facilities (via telephone)
- Kena Seguin, Technology
- Angela West, Principal (CPA)
- Charlotte Jackson, Principal (Upper Academy)
- Rashid Kharchaf, Principal (Gary Primary) (via telephone)
- Krysten Wendell Ivy, Principal (EC)
- Kaitlin Karpinski, Principal (8<sup>th</sup> Grade Academy)
- Martin De Costa, Director of Teacher Leadership (Mathematics/Science)
- Bertha Rios, Finance

**Motions and Action Items:**

1. **Call to Order:** The meeting was called to order at 6:15 p.m. by Mr. Eddie Harvey.  
Mr. Jeremy Williams verified that notice of the meeting was posted at all campuses.
  
2. There was a presentation that addressed the 2016 Ecuador Trip. The students enrolled at the other Lighthouse campuses (nationwide) will be invited to participate in this activity.  
Fundraising activities will be needed to assist the students who will go to Ecuador. There was a request to allow fundraising activities to lower the per-pupil price. ) Dr. Kay F. Ward McDuffie made a motion for approval of the general session minutes. Mrs. Rita Daniels seconded the motion. A vote was taken with all voting in favor.
  
3. **Approval of Minutes (March 16, 2015) Correction:** Addition of Mr. Hinton's first name.  
Mrs. Rita Daniels made a motion for approval of the general session minutes with the correction. Mrs. Michelle Henry-Maxwell seconded the motion. A vote was taken with all voting in favor.

#### **4. Discussion Notes:**

##### **Facilities Update**

There have been bullet holes in some of the windows at EC.

There are some trees that need to be removed from the courtyard at the 3-7 building because of beehives that are present.

Current projects are on schedule.

**Finance Update** (Ms. Tina Dobson) Ms. Dobson was introduced to the board members. She will replace Mr. Howard Hammond as the comptroller for Northwest Indiana Lighthouse schools.

Dr. Kay F. Ward McDuffie made a motion for approval of the bills. Mrs. Rita Daniels seconded the motion. A vote was taken with all voting in favor.

Ms. Dobson reported that a significant amount of grant money has been discovered. This discovery should remediate the current monetary deficit in the budget. There is a 4.3% (Gary) and 4.8% (Gary) monetary funding deficit for the 2015-16 school year from the State of Indiana

##### **Financial Resolutions:**

- Ms. Lisa Rusen, incoming principal (EC Lighthouse Academy) authorized to sign checks from the Imprest account.
- There will be an assistant treasurer at each campus. This person will be authorized to collect and deposit funds collected daily. Approval is needed so this person can be bonded.
- Dr. Kay F. Ward McDuffie made a motion for approval of the bills. Mrs. Rita Daniels seconded the motion. A vote was taken with all voting in favor.

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Elimination of AP vouchers until requested. Dr. Kay F. Ward McDuffie made a motion for approval of the bills. Mrs. Yvette Irons-Johnson seconded the motion. A vote was taken with all voting in favor.

**Technology Update.** Ms. Seguin indicated the printer issues at EC are being addressed.

#### **4. NWI Principal Reports**

Mrs. Angela West, the principal of CPA indicated were no updates to the report included in the packet. Preparations are moving forward for the 2015 graduation ceremony.

Mrs. Charlotte Jackson, the principal of the 3-7 campus reported testing on Monday was not the plan, but had to because of technology issues. The assessment was administered using paper and pencil.

Mrs. Krysten Ivy Wendell, principal of the EC campus indicated were no updates to the report included in the packet.

Mr. Rashid Kharchaf, principal of Gary Primary indicated were no updates to the report included in the packet.

Mr. Jeremy Williams asked that as many board members as possible attend the meeting to be held in Hammond which will provide information about the potential charter school.

**7. Adjournment:** The general session meeting was adjourned at 7:15 p. m. Mrs. Michelle Henry Maxwell made a motion. Mrs. Mrs. Yvette Irons-Johnson seconded the motion. A vote was taken with all voting in favor.

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Kay F. Ward McDuffie, Ed. D  
June 8, 2015