

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
April 18, 2018
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present. **Call to Order**

The following guests introduced themselves: Ryan Hastings, Tracy Arlt, Melissa Caveness, Stefanie Parker, Devin Powers, Mark Crowley, Del Enders, Del Heistand, and Deanne Varnum. **Guests**

Brian Stickney moved to amend the regular agenda adding Resolution 17/18.06 to New Business. Jerry Lael moved to approve the amended agenda. The motion carried. **Regular Agenda**

Mark Crowley suggested moving the public comments section to the end of the board meeting to accommodate late attendees. **Public Comments**

Stefanie Parker relayed a message

Mr. Stewart presented the following staffing changes for approval: **Personnel**

Resignations:

Wendy Hudson – HS ASB Advisor
Ryan Hastings – MS Girls Basketball Head Coach
Patricia Lindblad – SPED Paraprofessional

Hires:

Brent Catlin – MS Baseball Assistant Coach

Leave of Absence:

Jeff Schmidt – MS Science Teacher (1 year)

Volunteers:

Drew Lamb – MS Track

Sharon Damm moved to approve the staffing as presented. Jerry Lael seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from March 27, 2018 regular meeting, April 12, 2018 special meeting: General Fund A/P warrants #71305-71382 in the amount of \$161,188.55; ASB warrants #6411-6427 in the amount of the amount of \$8,129.69, and Payroll warrants #71186-71221, along with direct deposits, in the amount of \$557,618.89). Brian Stickney seconded. The motion carried.

Consent Agenda

There was no correspondence.

Correspondence

Del Enders provided a brief recap of the Highly Capable program. Mr. Enders informed the board that the third grade classes are piloting the Walk to Read program this year. Mr. Enders shared that approximately 28 students are awarded the Student of the Month honors and receive a pizza party, their picture posted outside the MPR, as well as posted in the Daily Record newspaper. Mr. Enders thanked the Elementary Parent Group for sponsoring the Pacific Science Centers' Science on Wheels program. Del Enders shared the elementary schoolwide standards with the board.

Elementary Principal Report

Devin Powers informed the board that through the WE Day project, the ASB raised approximately \$1000 for NF1 research, in memory of David Eilers. Mr. Powers stated Fun Fair was well attended and ASB elections for the 2018-19 school year will be held April 26 and May 2.

ASB Report

Stefanie Parker informed the board of the Science on Wheels sponsorship. Mrs. Parker shared that proceeds from the popcorn fundraiser will be used for staff appreciation week. Mrs. Parker informed the board of Family Bingo Night scheduled for May 11 and shared some of the great auction items received.

Parent Group Report

There was no Booster Club report.

Booster Club Report

Del Heistand informed the board that the MS Leadership students are planning a senior citizen prom. Mr. Heistand shared a copy of the letter sent home to parents regarding the spring testing schedule. Mr. Heistand shared the CTE Advisory Board meeting minutes and the CTE course pamphlet which is under development. Mr. Heistand stated there was good attendance for the CTE career fair held at the Secondary April 18.

Secondary Principal Report

Ryan Hastings informed the board that a foul ball shattered the window to the concession stand at the baseball/fastpitch field. Mr. Hastings stated the baseball parents and/or players will be painting the backstop. Mr. Hastings informed the board that a report has been sent to WIAA regarding a baseball player being ejected from the game at Lyle due to poor language. Mr. Hastings gave a brief overview of the changes to the basketball league for the 2018-19 school year. Ryan informed the board that the boys basketball team will be playing against Kentlake HS next January and possibly attending a tournament in either Las Vegas or Florida during winter break. Mr. Hastings informed the board that the boys basketball team were recognized by the County Commissioners and are invited to the Safeco Field Recognition Night on May 19. Mr. Hastings stated there are currently four coaching positions open. Mark Crowley added that his son, Wyatt, rides for the West Valley Equestrian team.

Athletic Director Report

<p>Rich Stewart opened the floor to Tracy Arlt and Melissa Caveness to provide an update of the current preschool program. Discussion followed</p>	<p>Preschool Presentation</p>
<p>Michelle Helgeson gave the budget status report for March 2018, reporting that we are 58% into our fiscal year, have collected 55.96% of anticipated revenues, and have spent 59.61% of budgeted expenditures. The cash ending balance for March was \$728,300.14.</p>	<p>Budget Status</p>
<p>Michelle Helgeson stated the enrollment report for April is 644.64 fte, which had decreased by over 5 fte from March. Michelle stated our annual average is currently 651.82.</p>	<p>Enrollment</p>
<p>Rich Stewart informed the board that Elementary Parent Group Co-President, Stefanie Parker, will be receiving the WASA Community Leadership Award on behalf of Kittitas School District.</p>	<p>Superintendent's Report</p>
<p>Mr. Stewart suggested the board consider having two student representatives sit on the board. Mr. Stewart explained the students would be chosen through an application process and would be unable to vote, but could provide their input, as well as attend the annual WSSDA conference and regional meetings.</p>	
<p>Mr. Stewart asked the board questions regarding the Good to Great book study. Discussion followed.</p>	
<p>Mr. Stewart reviewed Policy 1733, Board Compensation, stating after discussion with the District's attorney, if voted on, the compensation would not take effect until the next board term.</p>	<p>Policy 1733</p>
<p>Mr. Stewart explained that preliminary budget preparations have started, but the district office is waiting on some tools and guidance from OSPI. Mr. Stewart stated the board will take a more active role in budgeting compared to previous years.</p>	<p>Budget Prep</p>
<p>Mr. Stewart shared a brief update on the purchase of a portable. The board gave verbal approval to move forward with gathering cost information for permitting, utility installation, etc.</p>	<p>Portable Update</p>
<p>Mr. Stewart provided a list of staff teaching out of their endorsement area. Mr. Stewart explained that staff will be assisted in obtaining the required endorsement as needed.</p>	<p>Out of Endorsement Staff</p>
<p>Rich Stewart presented the final district job descriptions for approval. Mr. Stewart explained that the descriptions were initially developed by ESD105 and reviewed and edited by district supervisors. Brian Stickney moved to approve the job descriptions as presented. Jerry Lael seconded. The motion carried.</p>	<p>District Job Descriptions</p>
<p>Mr. Stewart presented Resolution 17/18.06 for approval. Mr. Stewart explained this allows the district to utilize the Washington State MRSC rosters for small projects. Discussion followed. Sharon Damm moved to approve the resolution as presented. Brian Stickney seconded. The motion carried.</p>	<p>Resolution 17/18.06</p>

The board recessed into executive session at 10:35pm, for fifteen minutes, to discuss personnel per RCW 42.30.110(g).

Executive Session

The board reconvened at 10:50pm. No action was taken.

The meeting was adjourned at 10:50pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson

Facility Committee

Portables Discussion