

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
March 27, 2018
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Brian Stickney.

Call to Order

The following guests introduced themselves: Bryan Nash, Jennifer Patteson, Deanne Varnum, Karri Shelton, Bradleigh Best, Kaitlynn Wilson, Mackenna Lawrence, Arlene Emery, Jeff Schmidt, Del Enders, Emily Duplessis-Enders, Del Heistand, and Ryan Hastings.

Guests

Jerry Lael moved to approve the regular agenda as presented. Sharon Damm seconded. The motion carried.

Regular Agenda

There were no public questions or comments.

Public Comments

Mr. Stewart presented the following staffing changes for approval:

Personnel

Resignations:

- Brent Dixon - MS Baseball Assistant Coach
- Greg Eagle – HS Wrestling Assistant Coach
- Rose Slyfield – Elementary Math/PE Teacher
- Dean Hink – Denmark Route Bus Driver

Hires:

- Jacqueline Quent – Denmark Route Bus Driver
- Eric Sorensen – HS Baseball Head Coach
- Ryan Hastings – HS Baseball Assistant Coach
- Nate Phillips – HS Fastpitch Head Coach
- Amanda McDougall – HS Fastpitch Assistant Coach
- Charles Velasquez – HS Track Head Coach
- Jose Marin – HS Track Assistant Coach
- Buddy Woodman – HS Track 2nd Assistant Coach
- Calah Kulm – HS Track 3rd Assistant Coach
- Rocky Gibson – MS Baseball Head Coach

Jasmine Reyes – MS Fastpitch Head Coach
Carl Bissonette – MS Fastpitch Assistant Coach
Mark Oursland – MS Track Head Coach
Frank Wood – MS Track Assistant Coach

Volunteers:

Alex Ponchene – HS Baseball
Eli Eilers – HS Baseball
Kyra Garnich – HS Fastpitch
JT Harman – HS Track

Sharon Damm moved to approve the staffing as presented. Jerry Lael seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from February 21, 2018 regular meeting, March 5, 2018 special meeting: General Fund A/P warrants #71180-71185, 71222-71304 in the amount of \$159,122.17; ASB warrants #6392-6410 in the amount of the amount of \$8,461.94, and Payroll warrants #71133-71173, along with direct deposits, in the amount of \$551,801.89). Sharon Damm seconded. The motion carried.

Consent Agenda

There was no correspondence.

Correspondence

There was no ASB report.

ASB Report

There was no Elementary Parent Group report.

Parent Group Report

There was no Booster Club report.

Booster Club Report

Del Heistand introduced Secondary Science Arlene Emery and Jeff Schmidt who gave a brief presentation on new science curriculum proposal. The teachers explained the process for evaluating various curriculum over the past two years and shared information regarding the Next Generation Science Standard in which the curriculum aligns to.

Science Curriculum Proposal

Del Heistand introduced Karri Shelton who provided a PowerPoint presentation on the College-Career Center in the Secondary Library. Mrs. Shelton shared examples of information students can access in the center, from colleges to scholarship applications.

College-Career Center Presentation

Ryan Hastings gave the monthly Athletic Director report by providing an update of spring sports participation numbers. Mr. Hastings informed the board that team managers will be added to the grade check process.

Athletic Director Report

Rich Stewart opened the floor to Bryan Nash, Maintenance Director, to provide the board with an update of completed and upcoming facility projects. Mr. Nash informed the board of the following items:

Maintenance Director Report

- Installation of camera outside the intermediate building doors
- Replaced drive motor on woodshop equipment
- Energy audit performed on elementary campus, district office and Jim Johnson Court Gymnasium
- Crack sealing parking lots

- Need to replace HVAC system controls at Secondary
- Need to install lights in back parking lot of elementary campus
- Started spring mowing and weed control
- Will install new fence gates on elementary playground per safety recommendation from the State Patrol.
- Will be getting proposals on reroofing the Jim Johnson Court Gymnasium.

Michelle Helgeson gave the budget status report for February 2018, reporting that we are 50% into our fiscal year, have collected 48.41% of anticipated revenues, and have spent 51.29% of budgeted expenditures. The cash ending balance for February was \$815,473.24.

Budget Status

Michelle Helgeson stated the enrollment report for March was 650.32, which had decreased by four fte from February. Michelle stated our annual average is currently 652.84.

Enrollment

Mr. Stewart opened the floor for discussion on the board tour during PLC time. The board provided their thoughts on what they observed.

Superintendent's Report

Mr. Stewart provided each board member with the book Good to Great, written by James Collins. Mr. Stewart requested they read the first two chapters for discussion at the April board meeting.

Mr. Stewart recommend the board approve the MS science curriculum published by Carolina STC 2018, as presented by Arlene Emery and Jeff Schmidt. Sharon Damm moved to approve the curriculum purchase as presented. Jerry Lael seconded. The motion carried.

MS Science Curriculum

Rich Stewart requested the board schedule their next board retreat/training with Rich Parker for the week of April 9. Board member recommended April 10 or 12. Mr. Stewart will confirm and schedule the date with Rich Parker.

Board Retreat

Michelle Helgeson introduced Emily Duplessis-Enders, who has been working as the district's website consultant. Mrs. Duplessis-Enders gave a presentation of her research and recommendation of transferring the district's website to Finalsity. Mrs. Duplessis-Enders explained that CWU students in her public relations class will assist in updating the new website and will provide a demo to the board during the May board meeting.

Website Update

Mr. Stewart shared the two 2018-19 District Academic Calendar options developed by the calendar committee. Mr. Stewart stated after staff voting, the committee is recommending option 2 with the start date on Thursday, September 6th. Sharon Damm moved to approve the academic calendar as presented. Chad Johnson seconded. The motion carried.

2018/19 District Calendar

Mr. Stewart requested the board move forward with the posting of the Secondary Dean of Students/Athletic Director position. Discussion followed. Chad Johnson moved to approve the position as presented. Jerry Lael seconded. The motion was approved by a 3-1 vote, with Sharon Damm voting no.

Secondary Dean of Students/AD

Mr. Stewart recommended the board approve the formation of a facility committee comprised of district staff, board members, and community members. The committee will begin reviewing district needs in preparation for a future bond. Sharon Damm moved to approve a facility committee. Jerry Lael seconded. The motion carried.

Facility Committee

Rich Stewart and Michelle Helgeson provided information regarding the possible purchase of portables for the district, due to current space issues and future needs with expanding the preschool program. Michelle Helgeson shared information on non-voted debt provided by Ryan Swanson of Piper Jaffray.

Portables Discussion

Mr. Stewart stated he would like to postpone the Exempt Meeting to discuss the upcoming PSE negotiations to a later date.

Exempt Meeting Postponement

The meeting was adjourned at 10:15pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson