

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
December 19, 2017
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

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| The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. | Call to Order |
| New board members Sharon Damm, Chad Johnson and Jerry Lael were sworn into office by Mr. Stewart who presented the Oath of Office proclamation. | Oath of Office |
| Mr. Stewart requested to add an additional registration under Personnel. | Additions/Changes |
| Brian Stickney moved to approve the regular agenda as amended. Jerry Lael seconded. The motion carried. | Regular Agenda |
| The following guests introduced themselves: Calah Kulm, Haley Kulm, Tony Carollo, Randy Davis, Homero Tamez, Kirsten DeKoning, Karen Kratz, Dorothy Henderson, Mark Crowley, Brittini Kelleher, Reena Calahan, Del Heistand, Lance Hyatt, Jennifer Patteson, Deanna Varnum, Jackie McNealy, Stephanie Bare, Holly Beard. | Guests |
| There were no public comments. | Public Comments |
| Mr. Stewart presented the resignation of David (Woody) Woodcock, Parke Creek Group Home's certificated teacher, for approval. Sharon Damm moved to approve the resignation as presented. Brian Stickney seconded. The motion carried. | Personnel |
| Mr. Stewart recommended accepting the resignation of Merle Watkins as the middle school boys' baseball head coach. Brian Stickney moved to accept the resignation as presented. Sharon Damm seconded. The motion carried. | |
| Lance Hyatt recommended hiring Jasmine Reyes as the high school girls' basketball 2 nd assistant coach. Jerry Lael moved to approve the hire as presented. Brian Stickney seconded. The motion carried. | |

Mr. Hyatt recommended hiring Merle Watkins as the high school boys' basketball 2nd assistant coach. Brian Stickney moved to approve the hire as presented. Sharon Damm seconded. The motion carried.

Brian Stickney moved to approve consent agenda (minutes from November 15, 2017 regular meeting, November 30, 2017 special meeting; General Fund A/P warrants #70816, in the amount of \$152,792.88; ASB warrants #6349-6358 in the amount of the amount of \$10,620.54, and Payroll warrants #70770-70815, along with direct deposits in the amount of \$533,152.96). Sharon Damm seconded. The motion carried.

There was no correspondence.

Lance Hyatt informed the board of the new reserved seating in the high school main gym, which will be used as a general athletics fundraiser. Mr. Hyatt shared that the high school volleyball team received the WIAA outstanding academic award for the 2017 season.

Mr. Stewart gave the budget status report for November 2017, reporting that we are 25% into our fiscal year, have collected 25.95% of anticipated revenues, and have spent 27.19% of budgeted expenditures. The cash ending balance for November was \$998,886.00.

Mr. Stewart reported the district enrollment for December is 649.84 FTE, with an average for the school year at 652.23 FTE.

There was no old business.

Mr. Stewart suggested the board work with Rich Parker from McPherson and Jacobson on boardsmanship. Mr. Stewart stated the board, with staff and community input, should develop the District's vision and mission statements, as well as the strategic plan. Mr. Stewart proposed the first meeting be held on January 17 at 1:00pm. Jerry Lael moved to approve the meeting as proposed. Brian Stickney seconded. The motion carried.

Mr. Stewart presented the Developmental Preschool Teacher job description for approval. Sharon Damm moved to approve the job description as presented. Brian Stickney seconded. The motion carried.

Mr. Stewart presented the Guidance Counselor (Middle/High School) job description for approval. Jerry Lael moved to approve the job description as presented. Sharon Damm seconded. The motion carried.

Mr. Stewart presented the Dean of Students job description for approval. Brian Stickney moved to approve the job description as presented. Jerry Lael seconded. The motion carried.

Rich Stewart proposed revising the 2017/18 District calendar to use the April 27 snow day as a make-up day for the cancellation in September, due to the poor air quality. Sharon Damm approved revising the District calendar as presented. Brian Stickney seconded. The motion carried.

Consent Agenda

Correspondence

Athletic Director Report

Budget Status

Enrollment Report

Old Business

Board Retreat

Job Descriptions

Calendar Revision

Mr. Stewart presented WSSDA Policy 2023 and 2023F, Digital Citizenship and Media Literacy, for first reading. Brian Stickney moved to approve the policy for first reading. Jerry Lael seconded. The motion carried.

Policies – First Reading

Mr. Stewart presented WSSDA revised Policy 5401, Sick Leave, for first reading. Jerry Lael moved to approve the first reading. Brian Stickney seconded. The motion carried.

Mike Lowe opened the floor for additional public comments for community members who showed up late to the meeting.

Public Comments

Jackie McNealy suggested the board look into the grading issues at the Secondary School. Ms. McNealy stated teachers should be held accountable for submitting grades into Skyward in a timely manner and properly accounting for all students' assignments. Ms. McNealy also stated the Skyward reports are not accurate.

Holly Beard strongly suggested the board consider hiring a full-time Guidance Counselor and Dean of Students at the Secondary School.

The meeting was adjourned at 8:20pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson