

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
February 21, 2018
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Chad Johnson.

Call to Order

The following guests introduced themselves: Braidon Bach, Del Enders, Tracy Arlt, Becky Carollo, Travis Wilson, Meri Lowe, Del Heistand, Derek Miller, Stephanie Parker, Jennifer Patteson, Nick Patteson, Deanne Varnum, Nathan Varnum, and Mark Crowley.

Guests

Brian Stickney moved to amend the board agenda to move the FFA Program of Activities under Public Questions and Comments and Resolution 17/18.05 – Study and Survey after Correspondence. Jerry Lael approved the changes as presented. The motion carried.

Additions/Changes

Jerry Lael moved to approve the amended regular agenda. Sharon Damm seconded. The motion carried.

Regular Agenda

Travis Wilson informed the board that during the basketball tournament, the roof was leaking in the auxiliary gym at the Secondary School and there was no heat in the Intermediate Gym.

Public Comments

Jennifer Patteson shared her concerns with the amount of substitutes in the middle school classes recently.

Kittitas Secondary School student, Braidon Bach, along with FFA Advisor, Becky Carollo, provided the board with a list of the FFA program activities for the 2017/18 school year. Mrs. Carollo stated the Project of Activities is a guiding document which is a state requirement. Mr. Bach also informed the board of state competitions which include welding, tractor maintenance, food science, vet science and job interviews. Mr. Bach stated there are currently 32 members in the FFA club.

FFA Presentation

Mr. Stewart presented the following resignation for approval:

- Lance Hyatt – Athletic Director

Brian Stickney moved to approve the resignation as presented. Jerry Lael seconded. The motion carried.

Personnel

Mr. Stewart presented the following new hires for approval:

- Rachel Baker – MS Girls Basketball 2nd Asst Coach

Sharon Damm moved to approve the personnel as presented. Brian Stickney seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from January 17, 2018 regular meeting, February 6, 2018 special meeting: General Fund A/P warrants #71043-71132 in the amount of \$251,381.96; ASB warrants #6374-6391 in the amount of the amount of \$8,876.53, and Payroll warrants #71004-71042, along with direct deposits, in the amount of \$521,210.58). Brian Stickney seconded. The motion carried.

Consent Agenda

There was no correspondence.

Correspondence

Rich Stewart opened the floor to Derek Miller from Architects West who provided an update on the final Study and Survey report and presented Resolution 17/18.05 for approval. Brian Stickney moved to approve Resolution 17/18.05 as presented. Sharon Damm seconded. The motion carried.

Resolution 17/18.05 – Study and Survey Report

Stefanie Parker informed the board that the parent group has been collecting mirrors for motivational walls that will be created in both the primary and intermediate buildings. Mrs. Parker stated the parent group is planning for staff appreciation week. Mrs. Parker stated they had great participation for the Watch DOGS informational night in January. Stefanie added she heard great comments about the district's facilities while attending the basketball tournament President's Day weekend.

Parent Group Report

There was no Booster Club Report.

Booster Club

Del Enders informed the board that the Elementary students have been participating in the Pennies for Patients program. Mr. Enders also stated he checks the temperature in the Intermediate gym on a daily basis to assure health and safety for the students.

Principal's Reports

Mr. Enders and Mr. Heistand presented the Center for Educational Effectiveness' (CEE) perception survey which took place in the fall. The principals explained the nine characteristics of high performing schools and shared how the district's responses compared to schools nationwide. Discussion followed.

Ryan Hastings gave the monthly Athletic Director report by providing an update on post season play for wrestling and boys basketball. Mr. Hastings also stated he is working with Cle Elum School District to continue the golf coop as there are five Kittitas students interested in golfing in the spring.

Athletic Director Report

Michelle Helgeson gave the budget status report for January 2018, reporting that we are 42% into our fiscal year, have collected 41.06% of anticipated revenues, and

Budget Status

have spent 42.09% of budgeted expenditures. The cash ending balance for January was \$1,001,554.12.

Michelle Helgeson stated the enrollment report for February was 654.32, which had decreased by two fte from January. Michelle stated our annual average is currently 653, which is well above the budgeted 597 fte.

Enrollment

Mr. Stewart informed the board that he will be requesting a waiver from OSPI to not make up the two closure days in September for poor air quality due to the Jolly Mountain fire.

Superintendent's Report

Rich Stewart shared the strategic plan scope of work contract for Rich Parker.

Mr. Stewart congratulated the board for the passing of the levies. Mr. Stewart explained he will be working with staff from Ellensburg and Cle Elum School District's to perform a technology audit to assist in developing our tech plan.

Mr. Heistand shared with the board the Secondary School's recent acceptance into the TEALS Computer Science program. The program will be a new class taught by Myron Hamilton for the 2018/19 school year, in which four professionals from various companies will teach remotely and students will have hand-on lab support from Mr. Hamilton.

TEALS Program

Mr. Heistand shared the updated Safety Procedures handbook with the board.

Safety Procedures

Mr. Stewart requested the board schedule a board retreat for the week of March 5 to begin strategic planning work with Mr. Parker. Sharon Damm moved to hold the board retreat meeting on Monday, March 4 from 4pm – 8pm. Brian Stickney seconded. The motion carried.

Board Retreat

Michelle Helgeson recommended rescheduling the March regular board meeting to March 27, as it currently falls within spring break. Jerry Lael moved to schedule the regular board meeting for March 27 at 7pm. Brian Stickney seconded. The motion carried.

March Board Meeting Date Change

Rich Stewart presented policy 3122 – Excused Absences for first reading. Discussion followed. Jerry Lael moved to approve the first reading of policy 3122. Brian Stickney seconded. The motion carried.

Policy 3122 – First Reading

Mr. Stewart suggested to schedule the annual board tour for a Monday in order to observe the late-start PLC time. Brian Stickney moved to schedule the board tour for Monday, March 26 starting at 7:30am in the district office. Sharon Damm seconded. The motion carried.

Board Tour

The board recessed into executive session at 9:02pm for fifteen minutes to discuss personnel issues per RCW 42.30.110(g).

Executive Session

The board reconvened at 9:17pm.

Mr. Stewart recommended hiring Ryan Hastings as Athletic Director. Jerry Lael moved to approve the hire as presented. Sharon Damm seconded. The motion carried.

Personnel

The meeting was adjourned at 9:20pm.

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson