

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
June 26, 2018
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Brian Stickney. **Call to Order**

The following guests introduced themselves: Travis Wilson, Stefanie Parker, Austin Brothers, Del Enders, Jennifer Patteson, Robert Uceny, Deanne Varnum, and Del Heistand. **Guests**

Sharon Damm moved to approve the regular agenda. Jerry Lael seconded the motion. The motion carried. **Regular Agenda**

There were no public comments. **Public Comments**

Mr. Stewart presented the following resignations for approval: **Personnel**
Rich Arlt – Parke Creek Group Home Teacher
Jose (Kike) Marin – HS Wrestling Head Coach/HS Track Asst Coach
Roger Filippi – Bus Driver (Badger Pocket Route)

Sharon Damm moved to approve the resignations as presented. Jerry Lael seconded. The motion carried.

Mr. Stewart presented the following new hires for approval:

Calah Kulm – HS ASB Advisor
Kelly Kilts – 1st Grade Teacher

Jerry Lael moved to approve the new hires. Sharon Damm seconded. The motion carried.

Mr. Stewart moved to approve the transfer of Nicole Thompson from 1st grade teacher to Kindergarten. Sharon Damm moved to approve the requested transfer. Jerry Lael seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from May 16, 2018 regular meeting and May 24, 2018 special meeting; General Fund A/P warrants #71551-71658 in the amount of \$236,702.37; ASB warrants #6458-6481 in the amount of the amount of \$10,355.90, Transportation Vehicle Fund warrant #99 in the amount of \$71,282.00; and Payroll warrants #71506-71550, along with direct deposits, in the amount of \$544,518.44). Sharon Damm seconded. The motion carried.

Consent Agenda

There was no correspondence.

Correspondence

There was no ASB Report.

ASB Report

Stefanie Parker stated the Parent Group ended the year with the field day and color run, which was a great success.

Parent Group Report

Jennifer Patteson informed the board that there were 3 applicants for the Booster Club scholarship and the scholarship was awarded to Payton Wilson. Mrs. Patteson stated new officer elections will take place during the July meeting.

Booster Club Report

Rich Stewart informed the board that Del Enders has completed his internship and will be issued his principal certificate.

Elementary Principal Report

Del Enders provided an end of year presentation and shared the following information:

- K-5 student enrollment
- Celebrations - Student of the Month, Positive Paws, Spirit assemblies and Kindergarten graduation.
- SBAC Data – data will be used to make strategic decisions in curriculum alignment.
- Instruction - recap of teacher evaluations and areas of focus for the upcoming school year, which include streamlining curriculum for 4th and 5th grades and developing math clusters.

Del Heistand introduced Austin Brothers to the board. Austin provided a brief background of his experience.

Secondary Principal Report

Mr. Heistand provided an end of year report to the board, including the following information:

- 6-12 enrollment
- Provided a list of what the seniors' plans are after graduation (4-year college, 2-year college, work force, etc)
- Teacher evaluations
- Improvements to be made – use of data to drive instruction decisions, curriculum alignment to state standards, using question and discussion techniques.
- Positives – teacher collaboration through PLC time and implemented interim book assessments.
- SBAC data review

There was no Athletic Director report.

Athletic Director Report

Michelle Helgeson gave the budget status report for May 2018, reporting that we are 75% into our fiscal year, have collected 79.61% of anticipated revenues, and have spent 75.69% of budgeted expenditures. The cash ending balance for May was \$1,333,256.32.

Budget Status Report

Michelle Helgeson stated the enrollment report for June is 640.0 fte Michelle stated the average for the year is 649.56 fte.

Enrollment

Rich Stewart informed the board that Key Communicators meetings would continue during the 2018/19 school year. Mr. Stewart stated vertical communications will continue to improve with monthly meetings and training for Administrative Assistant staff and staff handbooks will be created. Mr. Stewart will be focusing on improving the Special Education department and will assist in facilitating monthly meetings with the SPED staff.

Superintendent's Report

Chad Johnson reviewed chapters 3 and 4 from the Good to Great book. The following discussions topics were discussed:

- Having the wrong people on the “bus”.
- The “right” people do not have to be tightly monitored and should be self-driven.
- How to correlate the examples in the book to the school district and board instead of a private business.

Mr. Stewart recommended the board hire Rebecca Posz-Tamez as the fall cheer coach and open the winter cheer position. Discussion followed. Chad Johnson moved to continue discussion in executive session. Sharon Damm seconded. The motion carried.

Cheer Coach

Mr. Stewart stated he was withdrawing the 2018/19 Interim Superintendent contract. Discussion Followed. Jerry Lael moved to continue discussion in executive session. Sharon Damm seconded. The motion carried.

2018/19 Interim Superintendent Contract

Rich Stewart requested the board schedule a date for the budget study session prior to the regular board meeting. Sharon Damm moved to schedule the budget study session for July 10, 2018 at 3pm in the board room. Jerry Lael seconded. The motion carried.

Budget Study Session Date

Michelle Helgeson provided the board with an update on the portable financing, stating the Kittitas County Treasurer provided the district with a 5 year financing option. Mrs. Helgeson requested the board approve Resolution 17/18.07 accepting the terms of the County's proposal. Sharon Damm moved to approve Resolution 17/18.07 as presented. Jerry Lael seconded. The motion carried.

Resolution 17/18.07 – Portable Financing

Rich Stewart recommended the board approve the request for the boys' basketball team to attend an invitational tournament in Florida, which will take place December 19-23, 2018. Jerry Lael moved to approve the out-of-state trip as presented. Chad Johnson seconded. The motion carried.

Boys' Basketball Florida Trip

The strategic plan discussion was tabled.

Strategic Plan

The board recessed into executive session at 9:45pm, for fifteen minutes, to discuss personnel per RCW 42.30.110(g). At 10:00pm, Board Chair Mike Lowe, extended the executive session for an additional 40 minutes to continue discussion.

Executive Session

The board reconvened at 10:40pm.

Jerry Lael moved to approve Rebecca Posz-Tamez as the fall cheer coach. Sharon Damm seconded. The motion carried.

Jerry Lael moved to approve the 2018/19 Interim Superintendent contract with Rich Stewart. Sharon Damm seconded. The motion carried.

The meeting was adjourned at 10:42pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson