

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
September 20, 2017
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Patricia Clerf, Member
Paul Johnson, Member
Jeff Wallace, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present, with the exception of Brian Stickney.

Call to Order

The following guests introduced themselves: Stefanie Parker, Ron Damm, Sharon Damm, Jerry Lael, Erin Tostenson, Megan Wilson, Travis Wilson, Cheryl Uceny, Del Enders, Heather Stermetz, Deanne Varnum, Del Heistand, Mark Crowley, Devin Powers, Bode Stermetz, Jane Kratz, Andy Rosbach, Steve Arrington.

Guests

Deanne Varnum thanked the board for hiring a third kindergarten teacher to assist with the large class sizes. Mrs. Varnum also thanked the board for sending out the community survey for the superintendent search process. Mr. Stewart informed the public that the survey was for the Ellensburg School District's search.

Public Comments

Mark Crowley asked the board if a community survey would take place for the Kittitas Superintendent search as well.

Rich Stewart presented the following resignation:

Personnel

Tawny Winn – Accounts Payable Clerk

Patty Clerf moved to approve the resignations as presented. Jeff Wallace seconded. The motion carried.

Mr. Enders presented the following elementary new hires for approval:

Elizabeth (Abby) Jones – Elementary Secretary

Pat Lindblad – Elementary SPED Paraprofessional

Linda Venable – Elementary Counselor (.5 fte)

Del Heistand presented the following coach for hire:

Rachel Baker – MS Volleyball 2nd Assistant

Paul Johnson moved to approve all new hires as presented. Jeff Wallace seconded. The motion carried.

Paul Johnson moved to approve consent agenda (minutes from August 23, 2017 regular meeting; General Fund A/P warrants #70439-70520, in the amount of \$166,846.57; ASB warrants #6314-6322 in the amount of the amount of \$6,897.37, and Payroll warrants #70408-70438, along with direct deposits in the amount of \$484,167.84). Patty Clerf seconded. The motion carried.

Consent Agenda

Paul Johnson moved to approve the regular agenda with moving the FCCLA Presentation listed under new business to the first item under Reports. Patty Clerf seconded the amended agenda. The motion carried.

Regular Agenda

There was no correspondence.

Correspondence

FCCLA members, Jane Kratz and Bode Stermetz, provided a PowerPoint presentation updating the board on the Kittitas chapter's success at the National Conference in July 2017. Ms. Kratz also informed the board that they are in the process of recruiting new members and will be attending the FCCLA Region 7 conference in Toppenish in October.

FCCLA Presentation

Stefanie Parker informed the board that the Parent Group's Back to School BBQ was well attended. Mrs. Parker also informed the board that the Little Caesar's Pizza kit fundraiser would be taking place in October.

Parent Group Report

Travis Wilson stated the Booster Club was in attendance at the 6th grade orientation and open house selling spirit wear and taking memberships and will also be attending home football games. Mr. Wilson informed the board that the Booster Club provided all secondary teachers with free t-shirts at the beginning of the year.

Booster Club Report

Devin Powers, ASB President, provided an update on ASB activities which included the first day of school assembly and Homecoming planning. Homecoming week is October 9-13, with the dance on October 14. The theme for this year's Homecoming is luau. Devin also stated the ASB sold previous years' leftover homecoming shirts for \$1.00 during open house.

ASB Report

Del Enders informed the board of his goals for the school year which include, providing a safe school for students, improving staff climate, and adding professional development opportunities. Mr. Enders shared information regarding the Five Behaviors staff training with Rick Cole, PLC collaboration time to improve student achievement, and the ELL program review with Christine Champie from ESD105. Mr. Enders also stated he has worked with Bryan Nash on identifying areas for safety updates.

Elementary Principal Report

Mr. Heistand thanked the staff and community for assisting with the notification of the school closure due to the poor air quality. Mr. Heistand introduced the three new secondary teachers, Becky Carollo, Myron Hamilton and Calah Kulm. Mr. Heistand shared with the board that the secondary school currently has 211 Chromebooks for student use. He also informed the board of the CTE Advisory meeting on October 5. Mr. Heistand updated the board on the Jo Bohler math training attended by himself, Carl Bissonette and Buddy Woodman at Stanford University. Mr. Heistand informed the board that as of Monday, September 25, students will need a permission slip from their guardian in order to leave campus during lunchtime per district policy. Mr. Heistand thanked the Booster Club for their continued support.

Secondary Principal Report

Mr. Heistand gave the Athletic Report on behalf of Lance Hyatt. Mr. Heistand gave an update on the fall participation numbers, stated league schedules are being revised due to air quality cancellations and individual contact groups have been created in Google Docs to increase communication with parents. Mr. Heistand stated Mr. Hyatt is working with the ASB officers to develop a uniform rotation schedule, which will be presented for board approval when complete.

Athletic Director Report

Michelle Helgeson gave the budget status report for August 2017. Mrs. Helgeson reported that we are 100% into our fiscal year, have collected 99.9% of anticipated revenues, and have spent 97.27% of budgeted expenditures. The cash ending balance for August was \$889,740.62.

Budget Status Report

Mr. Stewart gave an update kindergarten, stating a third teacher will be hired and Mr. Enders is currently working on space options. Mr. Stewart informed the board that our district is lacking in technology and technology support and he will be researching options to discuss with the board. Mr. Stewart updated the board on the bi-weekly leadership team meetings. Mr. Stewart is looking into a combined committee to work on the upcoming M&O levy, facility needs, as well as a possible technology levy. Mr. Stewart will begin the key communicators meetings in October, in an effort to increase communication between the district and community.

Superintendent's Report

There was no Old Business.

Old Business

Mr. Stewart presented the PSE Memo of Understanding which increases classified staff salaries by the State's 2.3% COLA. Patty Clerf moved to approve the MOU as presented. Jeff Wallace seconded. The motion passed with 3 votes with Mike Lowe abstaining from the vote.

PSE Memo of Understanding

Rich Stewart asked the board to schedule the board retreat in early October to discuss the Superintendent Search process with consultant Rich Parker. Mr. Stewart stated Brian Stickney offered to host the retreat at his residence. Paul Johnson moved to hold the board retreat/special meeting on October 2. Patty Clerf moved to approve the date presented. The motion carried.

Board Retreat

The meeting was adjourned at 8:07pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson

