

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Special Board Meeting Minutes  
November 1, 2017  
5:30 p.m.  
Kittitas Board Room

Mike Lowe, Chair  
Brian Stickney, Vice Chair  
Patty Clerf, Member  
Paul Johnson, Member  
Jeff Wallace, Member

Rich Stewart, Superintendent  
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 5:30p.m., by Chairman Mike Lowe. All board members were present with the exception of Patty Clerf.

**Call to Order**

Guests: Del Enders, Del Heistand, Rich Parker, Sharon Damm, Jerry Lael, Travis Wilson

**Guests**

Paul Johnson moved to amend the agenda to move item D, FCCLA Washington DC Trip, to item B. Jeff Wallace moved to approve the change to the agenda. Brian Stickney moved to approve the amended agenda. Jeff Wallace seconded. The motion carried.

**Agenda**

Mr. Del Heistand requested approval for members of the FCCLA club to attend the iBuckleUP weBuckleUP Summit in Washington DC, November 10-12. Mr. Heistand informed the board that four students and two advisors would be traveling along with several parents. Brian Stickney moved to approve the out of state travel as presented. Paul Johnson seconded. The motion carried.

**FCCLA Out of State Travel**

Rich Parker explained to the board the process for determining the criteria statements in regards to the upcoming Superintendent search process and shared a copy of the District's brochure from the previous search for review. Discussion followed. No action was taken.

**Criteria Statements**

The meeting adjourned at 7:24pm.

**Adjournment**

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Mike Lowe, Chairperson

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Rich Stewart, Superintendent

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Michelle Helgeson