

**Speech Language Pathologist  
Assistive Technology and Augmentative Communications Specialist  
New Hanover County Schools**

**Job Description**

**Class: Certified**  
**Dept: Special Education**

**TITLE: Assistive Technology and Augmentative Communications Specialist**

**QUALIFICATIONS:**

1. Master's degree in Speech-Language Pathology.
2. Three years experience in an educational setting.
3. Teaching credential.
4. Valid North Carolina driver's license.

**REPORTS TO:** Director of Special Education and Related Services

**JOB GOAL:** Provide leadership in the development and implementation of a coordinated system of high quality assistive technology and augmentative communication services.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

1. Follow all rules, policies and procedures of New Hanover County Schools, along with state and federal regulation pertaining to schools and technology.
2. Ensure compliance with federal and state law and regulations (IDEA) regarding the delivery of assistive technology and augmentative communication services to students.
3. Provide technology support for related services accountability in a handheld and internet environment, for Special Education and Related Services Staff, and for Interned based IEP systems (Goalview) and implementation of NC Wise; assists in development and implementation of a documentation process for assistive technology devices and services which supports and is congruent with the IEP documentation process.
4. Coordinate information and staff development opportunities for personnel and families relative to assistive technology and augmentative communication; develops, models, and presents the most effective methods of using assistive technology in educational settings, and enables the operation of equipment to enhance independence.
5. Team with and support Instructional Technology facilitators and specialists, teachers, and other school personnel in the delivery of services; plans, conducts, and assists in staff development activities.

6. Assist in the planning and implementation of the instructional technology program and procedures to enhance assistive technology service delivery.
7. Identify business, industry, and community resources that will enhance assistive technology services in the schools and coordinate cooperative efforts between the community and the school.
8. Plan and implement special seminars and exhibits showing current trends in assistive technology; initiates a professional development plan which addresses current research and best practice information in the areas of assistive technology and augmentative communication; coordinates the design and fabrication of assistive technology devices.
9. Develop, maintain, and track assistive technology device inventory system; manages the assistive technology of the Special Education and related services budget; maintains data and performance indicator information for services provided.
10. Develop and coordinate a system of assistive technology assessment to determine individual student need.
11. Liaise with the North Carolina Assistive Technology Project.
12. Perform related duties and responsibilities as requested by the Director.

*The above statements describe the general nature and level of work being performed by individuals assigned to this job. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.*

**Terms of Employment:** Twelve month work year/FLSA Exempt

**Starting Salary and/or Grade:** State teacher salary scale

**Evaluation:** Performance of this job will be evaluated in accordance with provisions of the Board and local policy on evaluation of personnel.

**Knowledge, Skills and Abilities:**

- Proficiency in use of computer technology and applications.
- Competence in assistive technology functions and applications.
- Ability to lift 50 pounds