

Lead Athletic Trainer
New Hanover County Schools

Job Description

Category: Classified

Dept: Student Support Services

TITLE: Lead Athletic Trainer

- QUALIFICATIONS:**
1. Bachelor's degree required, preferably in a health related field, accredited by the Commission on Accreditation of Allied Health.
 2. Valid Athletic Trainer Certification with at least five years of successful experience as an athletic trainer or in a similar capacity.
 3. Other qualifications as the superintendent and board may find appropriate.

REPORTS TO: School Athletic Director/Principal

JOB GOAL: To assume system wide responsibilities regarding the care treatment, and prevention of athletic injuries under the supervision of the Athletic Director. Responsible for working with all school based Athletic Trainers in the system, all student athletes involved in the interscholastic athletic programs and for working with the coaches to ensure all student athletes are provided proper medical care and treatment.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

1. Follow all rules, policies and procedures of New Hanover County Schools, along with state and federal regulations pertaining to school issues.
2. Responsible for prevention, emergency care, first aid, evaluation and rehabilitation of injuries to athletes on a system wide level.
3. Consult with school based Athletic Trainers and coaching staff on conditioning, nutrition and protective equipment.
4. Assist with prevention of injuries including education for athletes; identify factors that put athletes "at risk", correct deficiencies in athletes as seemed necessary, as well as apply protective devices such as taping and braces.
5. Provide emergency care and first aid including availability of necessary equipment, communication procedures for emergency situations, and prompt, accurate triage.

6. Support all Athletic Trainers in modifying individual exercise programs for rehabilitation to help athletes return to pre-injury status.
7. Maintain system wide records including injury reports, home care instructions, referrals, treatment records, rehabilitation progress notes and insurance information.
8. Help to secure training room equipment and supplies as needed.
9. Attend team practices allowing access to the athletic training room; attend sporting events as scheduled with the Athletic Director.
10. Help all school based Athletic Trainers to evaluate acute and chronic injuries and refer to specialist where appropriate.
11. Participate in continuous study and research and attend relevant conferences/workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.
12. Perform other related duties and responsibilities as requested by the Athletic Director.

The above statements describe the general nature and level of work being performed by individuals assigned to this job. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.

Terms of Employment: Ten month work year/At Will/FLSA- Exempt

Starting Salary and/or Grade: Grade 73

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board and local policy on evaluation of personnel.

Knowledge, Skills and Abilities:

- Demonstrate functional knowledge of computers and all aspects of the Microsoft Office Professional software programs.
- Knowledge of universal hygiene precautions.
- Knowledge and training in first aid procedures with respect to student safety, security, confidentiality and ethical practice.
- Ability to communicate clearly and concisely, both orally and in writing; ability to communicate well with school personnel, employees, and students.
- Ability to establish and maintain effective working relationships as necessitated by work assignment.
- Physical ability (able to exert up to 20 pounds of force occasionally) and dexterity to perform the duties and responsibilities of the job.