

Maintenance Technician I
New Hanover County Schools

Job Description

Class: Classified

Dept: Maintenance Operations

TITLE: Maintenance Technician I

- QUALIFICATIONS:**
1. High school degree or equivalent.
 2. Three to five years' experience in grounds maintenance activities, the maintenance of equipment and machinery, and painting required.
 3. Valid pesticide applicator's license or obtainment of license within six months of employment required.
 5. Certification as a Playground Safety Inspector preferred.
 6. Minimum of one to three years of furniture moving experience preferred.
 7. Valid North Carolina driver's license required. Commercial driver's license or obtainment of commercial license within six months of employment preferred.

REPORTS TO: Paint/Grounds Foreman

JOB GOAL: To perform a variety of duties related to the inspection and maintenance of school playgrounds; perform pest control services in accordance with district Integrated Pest Management (IPM) program; paint, and perform a variety of other maintenance and grounds duties in support of the Paint/Grounds Shop and Maintenance Operations Department.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

1. Follow all rules and procedures as required by Maintenance Operations and New Hanover County Schools.
2. Operate and perform minor repairs to equipment and machinery utilized in the Paint/Grounds Shop.
3. Repair and maintain playgrounds and playground equipment. Monitor and order mulch and sand as needed.
4. Remove old finish (paint, stain, enamel) from various types of surfaces, properly prepare surface for new finish and apply new finish according to industry standards.
5. Perform pest control services for the school system.
6. Perform routine maintenance and repairs on fence and fence gate repair.
7. Install and perform maintenance on signs.

8. Research equipment and materials needed.
9. Perform periodic grounds maintenance including operating power yard equipment.
10. Pick up and deliver equipment, parts and supplies as needed.
11. Coordinate repairs to concrete and asphalt.
12. Coordinate and oversee moving and setting up of furniture and equipment.
13. Meet all schedules and deadlines in a timely fashion.
14. Willing to be on-call in case of emergency.
15. Perform related duties and responsibilities as requested by the Director of Maintenance Operations.

The above statements describe the general nature and level of work being performed by individuals assigned to this job. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.

Terms of Employment: Twelve month work year/At Will/FLSA Non-Exempt

Starting Salary and/or Grade: Grade 62

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board and local policy on evaluation of personnel.

Knowledge, Skills and Abilities:

- Ability to understand and carry out verbal and written instructions.
- Demonstrate initiative, flexibility, organizational skills and dependability.
- Ability to accurately identify pest problems and coordinate pest control services for New Hanover County Schools.
- Functional knowledge of ornamental turf, weeds, diseases, shrubs and plants.
- Knowledge of methods, equipment and materials used in general maintenance of playground equipment.
- Knowledge of playground safety standards directed by the Consumer Product Safety Commission.
- Demonstrate functional knowledge of the standard practices and methods of the painting trade.
- Operational use of hand and power tools and equipment.
- Ability to apply mathematical concepts to complete tasks (example: measuring and mixing chemicals).
- Maintain public facilities, shop, garage areas, storage sites and other buildings in a clean and orderly condition.
- Physical ability and dexterity to perform duties and responsibilities of the job.
- Ability to lift, carry, push or pull medium weights, up to 75 pounds.