

Cook
New Hanover County Schools

Job Description

Class: Classified
Dept: Child Nutrition

TITLE: Cook

QUALIFICATIONS:

1. High School degree or equivalent.
2. Two years' cooking experience, preferably in child nutrition, or experience in an industrial cafeteria and certified ServSafe or equivalent.

REPORTS TO: Cafeteria Manager

JOB GOAL: Prepare food for the food service program in New Hanover County Schools.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

1. Follow all rules, policies and procedures of New Hanover County Schools, along with state and federal regulations relevant to the child nutrition department.
2. Prepare meats, fruits, vegetables, cereals, and other cooked foods to be served at a specific time.
3. Direct the work of assistants or helpers.
4. Clean and wash all equipment and utensils used in cooking.
5. Serve food on the line as needed.
6. Keep work area neat and clean.
7. Participate in training programs.
8. Perform related duties and responsibilities as requested by Director or Cafeteria Manager.

The above statements describe the general nature and level of work being performed by individuals assigned to this job. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.

Terms of Employment: Ten month work year/At Will/FLSA Non-Exempt

Starting Salary and/or Grade: Grade 55

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board and local policy on evaluation of personnel.

Knowledge, Skills and Abilities:

- Demonstrate functional knowledge of basic principles of food cookery.
- Demonstrate functional knowledge of food service equipment.
- Ability to be mentally alert and apply applicable knowledge to job.
- Ability to follow recipes and written instructions.
- Ability to lift 50 pounds and be on feet for extended periods of time.
- Demonstrate functional knowledge of the use and care of ranges, ovens, steam equipment, food grinder, mixer, meat slicer, and portioning tools.