ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, DECEMBER 4, 2018
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the employment record of a particular person, the sale of real property and OTA negotiations
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

Now Present:
Trustee Shands arrived at 6:05
Trustee Ratcliff arrived at 6:15

2.02 Exit Executive Session and Return to Public Session (proposed 6:30)
6:45
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:35)
Recommended Action: The Board of Education hereby accepts minutes of the November 20, 2018 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

4. Presentation

4.01 Ulster BOCES Superintendent, Dr. Charles Khoury will present to the Board (proposed 6:40 duration 40 min)

6:50

- Introduced Onteora Representative on BOCES Board, Robert Curran
- Went over Onteora's purchasing and use history in BOCES programs
  - $3.9 million in 17-18, usually $3.4 million- glad Onteora is taking advantage of the services
  - Of the $3.4 million, $1.4 not eligible for BOCES aid, received over $500,000 in aid from BOCES particiation
    - Special Education, English Language Learner and Transportation aided differently, so these areas do not qualify for BOCES aid
- Most services will increase 2% or less in cost next year
- 1 student in New Visions Health – 12 grade only
- 2 students in Phoenix Academy (alternative HS)
- 1 student in P-Tech program
- Opening Intensive Day Treatment program in January
  - Contracted with Astor psychiatric services
- Managed needs program for MS and elementary next year
- Contract with Teachers College
- Working with Special Education directors to determine the needs of districts
- Bringing experts from around the country to Ulster for teachers
  - Build more programs so students do not have to go out of county to other BOCES

Discussion:

- Districts from Ulster and surrounding area are buying seats for 45 teachers to go to California to learn Project Based Learning
  - Onteora not participating
- Salary cap for BOCES Superintendent Legislation report to be released to Governor before Dec. 31st
- The BOCES funds for post-retirement benefits that are being refunded to Districts will be complete with the 2019-2020 school year refund
- Look into Ulster BOCES pairing with Omega Institute

5. Welcome

5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:20 duration 10 min)

7:15

- Focusing on community out-reach – food baskets, children's toys donated
  - Shandaken Police Dept. have been very generous this year
- Successful Senior Citizen Luncheon – served over 40 meals
  - Students entertained with song and dance
  - Sponsored by PTA
- PTA Holiday Boutique will begin soon
- Google Docs Training – facilitated by Special Ed teacher Nicole Ryan

    - Convert data on shared drive to a Google Doc and be able to access from home
- Library Media Specialist Shelley Savatgy is bringing in musician to host a series of micro-assemblies –story tellers singing with kindergarten children
- PTA will host Holiday Craft Fair – arts and crafts for holiday giving

6. Superintendent District News

6.01 The Superintendent will report District News (proposed 7:30)

- Begin concert series with a HS Concert tomorrow evening, the MS Concert next week on Wednesday and the Bennett 5th and 6th grade concert next week on Thursday
- Between Thanksgiving and Christmas, our staff will be assisting families by providing gifts for hundreds of our students in all grades and younger siblings through gift and toy donations
- Attending the PTA meetings at each of the elementary schools this month to review the Board goals and provide the PTAs with some history related to our enrollment and the changes we have seen in our student demographics
    - Also shared some information related to the work that has been done in the past by various committees – not rushing a long term plan
- Facilities Committee is developing plans for projects that can be included in the budget, will be bringing this to the PTAs as well
    - These projects may be included in the budget vote so we want to ensure that our community has information about them before May vote
- As was requested at a prior Board meeting, there will be a presentation on our programs that address the social emotional health of our students on February 19th
    - Will also provide an update on the status of our Guidance Plan
- Our agenda tonight contains a proposed French Club trip to Paris- will be a rich cultural experience for our students
    - There will be many fundraising opportunities to support this trip in the coming months
- Our agenda also includes a couple more mentors for our community mentor program
    - Grateful for those community members that step up and accept these positions
- Our budget calendar on the agenda shows that we will begin our discussions at the Board table in January

7. Board District News

7.01 The Board will report District News (proposed 7:35)

Trustee Storey reported that she attended the Belleayre Bash Pancake Breakfast to support the students raising money for Belleayre Bash on Graduation night

Trustee Ratcliff went to Woodstock Artist Association & Museum to see the children's artwork on display

- Commend art department for their commitment to help align community and schools

Trustee Kurnit reported that student artwork is also on display at Ulster BOCES Conference Center

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:40 duration 10 min or more)
No comment was made

10. Discussion and Possible Action

10.01 French Club Trip
Recommended Action: The Board of Education hereby approves the French Club Trip to France
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.02 Donation - Kreko (proposed 7:50)
Recommended Action: The Superintendent recommends acceptance of a donation totaling $100.00 CASH, from Douglas and Susan Krecko to be used towards the Levon Helm Memorial Scholarship. The Superintendent recommends approval to increase the 2018-2019 Budget line TE92.037 (Levon Helm Scholarship) by $100
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.03 Donation - Ventures
Recommended Action: The Superintendent recommends acceptance of a donation totaling $421.00 CASH, from Ventures at Rock City Rd, LLC to be used towards the Levon Helm Memorial Scholarship. The Superintendent recommends approval to increase the 2018-2019 Budget line TE92.037 (Levon Helm Scholarship) by $421.00
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.04 MOA- Guidance Counselor Sick Days
Recommended Action: The Board of Education hereby approves Memorandum of Agreement #12042018 regarding sick days for the guidance counselors.
Motioned: Trustee Kurnit
Seconded: Trustee Storey

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.05 Discuss Hiring a Consultant to Help Create a Long Term Plan (proposed 7:55 duration 30 min)

Superintendent Victoria McLaren asked the Board to discuss this to be sure that no one is left out of process – not looking to bring someone in who will lead us to an end that is uncomfortable for the District

- Need someone that has gone through this process before and can guide us to be sure we are engaging with all stakeholders
- Since 2004-2005 school year have lost 850 students-significant number
  - Some districts have taken action a few years ago - such as closing schools and restructuring
- Restructure in way that will be most beneficial to students; provide them with the best program we can with the best use of our resources and staff
- Want to be in communication with as many groups as possible
- Board receive communication from the public
- Responsibilities of consultant are: helping us to work though process of laying out a timeline, finding a reasonable process to engage everyone, give us a framework as to how to structure communications
  - Overwhelming the community with information is as bad as too little communication
- A consultant will help address the all the needs of the students and community
  - Will also guide communication
- Assistant Superintendent for Business, Monica LaClair's former District recently went through this process to find solutions to declining enrollment

Next – Superintendent will come up with candidates for consultants

11. Independent Contract Retainer

11.01 Approve All Independent Contract Retainer (proposed 8:25)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 11.02-11.03
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

11.02 ICR- Hurley Medical

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Hurley Avenue Family Medicine as a mentor in medicine for the period beginning November 2, 2018 to May 30, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

11.03 ICR - Nolan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathleen Nolan, MD, MSL as a mentor in environmental science for the period beginning November 14, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 8:30)

Recommended Action: The Board hereby approves item numbers 12.02-12.06
Motioned: Trustee Ratcliff
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

12.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	AIS Regents Prep (After school 1) Split w/J Morra	$1,002.00
Burkhardt, Patrick	Track – Winter Assistant Coach Split w/T King	$1,396.00
Edelman, Lance	Math Club Advisor – HS Split w/ J Morra	$878.00
King, Thomas	Track – Winter Assistant Coach Split w/P Burkhardt	$1,396.00
Morra, Jessica	AIS Regents Prep (After school 1) Split w/J Burkhardt	$1,002.00
Morra, Jessica	Math Club Advisor – HS Split w/ L Edelman	$878.00

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Benjamin, Stewart	FT School Bus Driver	12/5/18 – 6/4/19	15	
*Fisher, Jared	Custodial Worker/District	12/17/18 – 6/16/19	1	Replaces C.Murphy

*Pending pre-employment processing

12.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/18, Confidential, as reviewed by Trustee Salem

12.04 Approve 2019-2020 Budget Calendar

Recommended Action: The Board of Education hereby approves the Budget Calendar for the 2019-2020 School Year

12.05 Approve Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

12.06 Surplus Items

Recommended Action: The Board of Education hereby approves the disposal of 44 athletic participation trophies, which are broken and unsafe

The following was removed from Consent Agenda

12.07 SEQRA for West Hurley Building well

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has advised the District that, as part of its pursuit of governmental approvals for the proposed development of the Property, the Purchaser desires to have access to, and use of, a portion of the Property in order to drill an additional public water supply well on the Property; and

WHEREAS, the District is desirous of granting a revocable license to the Purchaser (the "Proposed Action") for the purpose set forth above; and

WHEREAS, the Proposed Action constitutes a routine activity of the District and/or the extension of utility distribution facilities that qualifies as a Type II action set forth in 6 NYCRR Part 617.5 of the implementing regulations of the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Proposed Action includes no other potential agencies that have been identified with regard to the Proposed Action; and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Proposed Action:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Proposed Action and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

a. The Proposed Action is classified as a Type II Action; and

b. In accordance with Article 8 of the Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

12.08 Approve License and Use Agreement for West Hurley Well

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has advised the District that, as part of its pursuit of governmental approvals for the proposed development of the Property, the Purchaser desires to have access to, and use of, a portion of the Property in order to drill an additional public water supply well on the Property; and

WHEREAS, the District is desirous of granting a revocable license to the Purchaser for the purpose set forth above; and

WHEREAS, the District determined that the granting of a revocable license for such purpose is a Type II action as set forth in 6 NYCRR Part 617.5 of the implementing regulations of the State Environmental Quality Review Act (SEQRA) because it constitutes a routine activity of the District and/or the extension of utility distribution facilities:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District approve a revocable license with the Purchaser

under the terms and conditions set forth in the License and Use Agreement annexed hereto as Exhibit "A;" and
BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such License and Use Agreement, a fully executed copy of which shall be placed on file with the District Clerk.

Motion to postpone items 10.07-10.08
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

13. Committee Reports - No Committees have met

14. New Business

14.01 The Board will discuss New Business
No New Business to Discuss

15. Old Business

15.01 The Board will discuss Old Business

16. Request For Information

16.01 Discuss Requests for Information
Trustee Salem requested declining enrollment report- how many left in each grade level by year

17. Adjournment

17.01 Adjourn Meeting. Next meeting December 18, 2018 in the MS/HS (proposed 8:40)
Recommended Action: The meeting is adjourned at
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren