

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting on November 8, 2018
Intermediate School Auditorium
953 High Street
Victor, New York 14564

- CALL TO ORDER** Vice-president Timothy DeLucia called the meeting to order at 6:17 PM
- Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Mike Vistocco,
Mike Young (arrived at 6:18 PM)
- Members Absent** Debbie Palumbo-Sanders, Christopher Parks
- ENTER EXECUTIVE SESSION** A motion was made by K. Elliott, seconded by M. Vistocco, to enter executive session at 6:17 PM to discuss the employment history of specific individuals as well as collective negotiations.
The motion was carried. 4 yes 0 no
- REGULAR SESSION** A motion was made by M. Young, seconded by M. Vistocco, to return to regular session at 7:11 PM. The motion was carried. 5 yes 0 no
- APPROVE AGENDA** A motion was made by K. Elliott, seconded by M. Young, to approve the agenda. The motion was carried. 5 yes 0 no
- PRESENTATIONS/
RECOGNITIONS** None at this time.
Mr. DeLucia took this opportunity to recognize his fellow Board members for volunteering their time to be on the Board. He said he appreciates it and thanked them.
- PUBLIC PARTICIPATION** Victor resident Sue Davie said she was speaking on behalf of the residents along Lane Road and High Street. She said she just moved in 14 months ago and raised a concern, as a community member, surrounding the traffic. She talked about the development that is being proposed between High Street and Route 96 adding 41 homes as well as another development off of Lane Road that will be starting. She asked if the school could add their own road so busses and emergency vehicles could come into the school that way. She would also like the speed limit lowered on High Street. She also stated she would like flashing lights on the crosswalks like they have in Canandaigua.
- President of PTSA Cindy Riley thanked Board members Debbie Palumbo-Sanders and Karen Ballard for attending the PTSA meeting. She also thanked the administrators who have been working with the PTSA representatives in their respective buildings over the last couple of months. Ms. Riley then went on to talk about upcoming events.
- PTSA representative Brenda Ward talked about Red Ribbon Week. She shared the events that took place across the campus.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

CONSENT ITEMS

A motion was made by K. Ballard, seconded by M. Young to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Special Board Meeting on October 9, 2018, the Regular Board Meeting on October 11, 2018, and the Special Board Meeting on October 29, 2018;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending September 30, 2018;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Part Time
Appointments:**

The appointment of **Melissa Murphy**, who holds Certification in Art, Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, to a part-time (.8fte) position as an Art Teacher effective September 1, 2018, and ending June 30, 2019, at an annual salary of \$37,640 (Step 6M+6).

The appointment of **Bethany Bowe**, who holds Certification in Physical Education, from a part-time (.4fte) to a part-time (.5fte) position as a Physical Education Teacher effective October 15, 2018, and ending June 30, 2019, at a prorated annual salary of \$21,538 (Step 2M).

Appointments:

The appointment of **Sheila McCarthy**, to a per diem position as an interim Director of Special Education, effective December 17, 2018, at a daily rate of \$475.

**Tenure
Appointments:**

The appointment to tenure of **Natalie Sonnevile**, upon the successful completion of his probationary period as an Elementary Teacher, effective November 29, 2018.

**Long Term
Substitute
Appointments:**

The appointment of **Alexa O'Brien**, who has Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective October 9, 2018, and ending June 30, 2019, at a prorated annual salary of \$41,900 (Step 2M+18).

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The appointment of **Kaitlyn Cooper**, who has Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective December 6, 2018, and ending June 30, 2019, at a prorated annual salary of \$41,200 (Step 1B+18).

The appointment of **Nancy Williamson**, who has Certification in Nursery, Kindergarten, and Grades 1-6, to a long term substitute position as an Elementary Teacher, effective November 5, 2018, and ending June 30, 2019, at a prorated annual salary of \$49,975 (Step 9M+6).

The appointment of **Samantha German**, whose has Certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective December 7, 2018, and ending June 30, 2019, at a prorated annual salary of \$43,000 (Step 1M).

Resignations: The resignation of **Kasey Smith**, Long Term Substitute Elementary Teacher, effective November 9, 2018.

Leaves of Absence: The granting of a maternity leave and subsequent childcare leave of absence for **Jamie Bittlingmaier**, Special Education Teacher, effective approximately November 30, 2018, and extending to May 20, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Julia Reeder**, Elementary Teacher, effective approximately February 3, 2019, and extending to June 30, 2019.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Cheerleading	Non-Paid Volunteer	Alyssa Dayton		
Basketball – Boys	Non-Paid Volunteer	Randy Johnson		
Track – Winter	Head Varsity	Austin Donroe	3	1

Rescind Appointment:
Cheerleading Non-Paid Volunteer Alex Dayton

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Percussion Ensemble Technician	Joseph Palomaki	2
	Winter Color Guard	Camaryn Speranza	4
	SH Fall Play Assistant Substitute	Ross Gifford	

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Jacqueline Mills	Uncertified

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Micah Barbash	Uncertified
Naomi Foley	Music
Kealan Devanny	Uncertified
Denise Kovac	Elementary/Spec Ed/ELL
Mary Clare Caggiano	Uncertified
Hari Ahluwalia	Uncertified
Lisa Barton	Uncertified
Chelsea Emmal	Uncertified
Diane Kirnie	Physical Education
Shana Czekanski	Elementary/Spec Ed/ Literacy
Kathleen Conezio	Elementary
Nicholas Castiglia	Uncertified
Holly DeVito	Uncertified
Kaitlyn Cooper	Elementary/Spec Ed
Catherine Marcy	Uncertified
Mikayla Brennan	Elementary
Michelle Walker	Uncertified
Terence McArdle	Uncertified
Erin Hussey	Uncertified
Erin Doran	Uncertified
Tracy LaPenna	Elementary
Erin Price	Social Studies/Counselor
Dana Peterson	Uncertified
Anita Fickett	Uncertified
Kelly Gelinis	Uncertified
Linda Holly	Uncertified
Karen Lake	Uncertified
Melanie Sheahan	Uncertified
Tory Shuler	Uncertified
Julie Tarantelli	Uncertified
Deborah Whitehair	Uncertified
Barbara Wiseman	Uncertified
Barbara Clifton	Uncertified
Terra Sheridan	Social Studies

Non-Instructional

Appointments: The appointment of **Maria Nitche**, Part Time Teacher Aide, effective October 29, 2018, at an hourly rate of \$11.10.

The appointment of **Robert Tuttle**, School Bus Monitor, effective October 22, 2018, at an hourly rate of \$11.10.

The appointment of **Linda Tuttle**, School Bus Monitor, effective October 22, 2018, at an hourly rate of \$11.10.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The appointment of **Nicole Ritz** as Tax Collector, effective September 1, 2018, at an annual stipend rate of \$2,000.

The appointment of **Ryan Samuels**, Full Time Teacher Aide, effective November 5, 2018, at an hourly rate of \$11.10.

The appointment of **Marcella Bennett**, Part Time Teacher Aide, effective November 7, 2018, at an hourly rate of \$11.10.

The appointment of **Carsondra Bresee**, Cleaner, effective November 19, 2018, at an hourly rate of \$11.38.

The appointment of **Jennifer Escudero**, who holds a license as a Registered Professional Nurse, to a probationary position as a School Nurse effective November 6, 2018, and ending May 5, 2019, at an annual salary of \$36,765 (Step 10+15) on the Nurse's Schedule.

Resignations: The resignation of **Sharon Kingdon**, Part Time Teacher Aide, effective October 26, 2018.

The resignation of **William Joslyn**, Cleaner, effective October 26, 2018.

The resignation of **Vilmory Osorio**, Teacher Aide, effective November 14, 2018.

Terminations: The termination (rescinded offer of employment), due to denial of fingerprint clearance from NYSED, of **Brian Johnson**, Cleaner, effective September 5, 2018. Employee did not start working for the District.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Heather D'Errico	Teacher Aide
Steven Osso-Carbonaro	Teacher Aide
Clare Olbrys	Teacher Aide
Vanessa Samuels	Typist
Douglas Lundberg	Food Service Laborer
Vanessa Samuels	Teacher Aide
Nora Bell	Teacher Aide
Lisa Simmons	Teacher Aide
Rebecca Rohring	Typist

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**BOARD MEMBER
COMMITTEE
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of October 12, 15, 16, 17, 18, 22, 23, 24, 29, 30, 31, 2018, November 1, 2, 5, 6, 7, 8, 2018 and from the Committee on Preschool Special Education from the meetings of October 23, 2018 and November 6, 2018;

**TAX COLLECTORS
REPORT**

The Victor Central School Tax Collector's Report for the 2018-2019 school year as submitted;

SURPLUS

The following are declared as surplus:

- Hewlett Packard Laptop with VCS tag #012960;
- Hewlett Packard Laxerjet M401dne Printer with VCS tag #013733;
- Hewlett Packard Color LaserJet CP3525dn Printer with VCS tag #011109;
- Canon Inkjet Pixma MX922 AIO Printer with VCS tag #013005;
- Hewlett Packard Chromebook with VCS tag #014806;
- Epson DS-6500 Scanners with VCS tag #s 013619, 013620;

**AMENDED BOND
RESOLUTION**

The attached amended bond resolution for the 2016 Capital Project to include the replacement of the turf field as submitted.

**RESCIND BOARD OF
EDUCATION BUDGET
SUB-COMMITTEE**

Rescind the motion to establish a Board of Education Budget Subcommittee.

The motion to accept the foregoing consent items was carried.
5 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized activities on campus.

**CONSTRUCTION
UPDATE**

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and George Spinaris from Campus Construction who provided a construction update. Mr. Spinaris went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$1,124,288 is the adjusted construction contingency budget, there is an approved change order total of \$80,104 so the remaining contingency budget is \$1,044,184. The

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CONSTRUCTION UPDATE Continued

project is 58% complete. The project team is following approximately \$244,558 in pending issues. Mr. Spinaris then went over the project update for each building. At the Early Childhood School installation of four decorative light poles have been installed. The landscape punch out items are being completed. Inside parapet wall installation is taking place in the new wing. Water proofing and brick installation is taking place along with new roofing, interior framing and mechanical, engineering and plumbing rough-in work. Preparation is taking place for temporary heat and window installation in the new wing. At the Primary School all of the site work has been completed. Inside the installation of main and branch lines for the new heating system continues as well as the installation of grid at end corridors as well as the boarder tile. New energy performance contract lighting has been installed at the end corridors. Flooring has also been installed in the corridors. At the Intermediate School the exterior site work has been completed. Inside the Intermediate School the mezzanine concrete floor slab is being installed along with south wall footings and foundation walls for the new gymnasium. Masonry conduit/lintel installation is taking place along with the installation of the sanitary line and tie-in. The steel erection and detailing is being completed along with new roofing. The curtain wall frame is being installed. Preparation is taking place for temporary heat. At the Junior and Senior High School the tennis court and long jump work has been completed. Finish coats will be installed on those surfaced during the spring of 2019. New turf field replacement work has commenced. Drainage at the retention pond at the pool area will start shortly. Inside the Junior/Senior High School finish work for the Occupational and Physical Therapy area has begun such as painting and flooring, case work and back splashes. Appliance installation and mechanical, engineering and plumbing work is also being finished. The new boilers have been activated. At the Bus Garage a new fiber optic line has been installed. New flooring has been installed in the office area. Mrs. Elliott asked if the exterior columns at the Primary School have been repaired. Mr. Spinaris said they are scheduled to be repaired by Thanksgiving. Mrs. Ballard said the turf price came in at over \$500,000. She said she thought it came in below that. Mr. Marshall said there was some safety fencing that was added around the field. Due to the new netting and the foundation work the price came in over \$500,000. Mrs. Ballard said so this was added to the plan. Mr. Spinaris said yes.

ENRICHMENT PRESENTATION

Dr. Santiago-Marullo introduced Associate Superintendent Kristin Swann and enrichment teachers Amy Smith-Faczan and Doug Schmidt who presented to the Board of Education. Mrs. Swann said IPAC (Inquiry Program Advisory Committee) oversees and provides guidance to the Inquiry Program. She said they have very rich and meaningful conversations around enrichment for all students. IPAC exists to ensure

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

ENRICHMENT PRESENTATION Continued

that constituents value the Inquiry Program, encourage student choice, encourage a constructivist approach to learning, support our teachers as they are the heart of the program, and to encourage a strong home partner relationship. Mrs. Swann said the Inquiry Program exists to provide learning experiences and higher learning standards for all children through three goals, developing talents and potentials in all children, providing a broad range of enrichment experiences for all students, and providing individual learning opportunities for young people based on their strengths and interests. Inquiry offerings are called “Explorations” and are designed to develop creative and critical thinkers. Explorations will provide various types of STEAM (Science, Technology, Engineering, Art, and Math) enrichment opportunities for students while maintaining flexibility in programming. Students who engage in Explorations will demonstrate above-average ability, task commitment and creativity. Explorations will be offered through a push-in or a pull-out model. They are designed to be flexible and supportive to teachers’ individual classroom needs. Mrs. Swann said the Inquiry Program is based on the Renzulli Model. Three questions are asked when looking at students for the Program. Does the student have above average ability level, does the student have a task commitment and is there a level of creativity or interest around a particular subject. The idea is to look for a balance of synergy in all of those areas. Mrs. Ballard said but we do take kids in all abilities. Mrs. Swann said yes. To clarify an above average ability is not just on an IQ test. She said enrichment goes beyond the classroom. The Inquiry Program is only one facet of the Victor Central School District’s 1-12 enrichment offerings and is intended to be complemented by enrichment opportunities outside of the school day. Mrs. Swann said the District has two inquiry teachers but depends on all three parent groups, parents, and the school community to extend the learning outside of the school. She said a goal is to create enrichment opportunities for all students. Mr. Schmidt said he has been teaching enrichment for 17 years and the program was in the District before he and Mrs. Smith-Faczan came along. He said they attend a consortium with BOCES every other month. There are not many programs in any other Districts that have been going on as long as Victor’s. Mrs. Smith-Faczan talked about her pull-out courses. She said explorations typically run 8-10 weeks. Mr. Schmidt said they both work with the media specialists in both buildings to help with enrichment. The Board of Education then participated in a group enrichment activity. Mrs. Ballard asked how many students Mr. Schmidt and Mrs. Smith-Faczan reach in a year. They said they each reach about 140 students every year per grade level individually. Mrs. Smith-Faczan said they also go into every classroom just about 2-3 times a year.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SECONDARY DISTRICT GOALS UPDATE

Dr. Santiago-Marullo introduced Junior High School Principal Brian Gee and Senior High School Principal Brian Siesto who presented their District Goals updates. Mr. Gee introduced English Language Arts teacher Lauren Urzetta who helped Mr. Gee with his update. Mr. Gee spoke about the academic goal around improving academic and performance for every student. During the 2018-2019 school year, all students will engage in ongoing learning opportunities aligned to the District's vision for student academic achievement leading to 100% of the students achieving proficiency or mastery on the anchor standards for their courses. This will be measured by their end-of-year summative assessments. Mr. Gee said each year the building takes a different focus to achieve the goal. The priority area is to focus on is Standard 5, Assessment for Student Learning. He said by focusing in this area they will be better able to assess student skills and better design new learning opportunities throughout the year. As part of the responsive classroom approach, in the fall the Junior High School teachers completed a school-wide book study on Middle School Motivators, *Power of our Words*, with a focus on in-class assessment practices. Mr. Gee then spoke about the social emotional goal around promoting the social, emotional and physical development of every student. He said they have recognized that as the Victor and Farmington communities continue to evolve and grow diversity is increasing. Ms. Urzetta spoke about the Impact Interactive Workshop she attended at Caulkins Road Middle School in Pittsford in October. Impact Interactive is a national organization that is a theatre based and focuses on understanding student diversity within classroom run simulation workshops. They talk about important topics or issues identified in a school or organization and put together a theatrical performance. The workshop came with two facilitators who built skits based on the issues surrounding bullying and diversity that comes out of the focus groups they put together. She said the individuals are performance educators that involve the students. Ms. Urzetta said several of the members of the staff and faculty in the audience were getting emotional. At the end of the performance all of the actors and actresses were in a panel discussion and remained in character. She said she couldn't stress enough on how much it impacted her. Mr. Gee said the goal is to find out what is out there like this program and bring this program or something like it to the Junior High School. Dr. Young asked if they defined bullying. Ms. Urzetta said they started out by talking about what the perception is. The definition changes as it is all about perspective and it could even be a one-time thing.

Senior High School Principal Brian Siesto presented a Senior High School District Goals update. Mr. Siesto talked about the District goal around students participating in engaging, relevant and personalized

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SECONDARY DISTRICT GOALS UPDATE Continued

learning experiences. He said over the summer he met with department leaders and discussed the focus for the year. Last year the focus was on literacy and it was decided to continue that focus in all classrooms this year. In art students are doing journaling, in English Language Art classes students are reading and writing every single day. During the conference day in October the social studies department spent the entire day on literacy instruction. Mr. Siesto said all departments are doing creative work. He talked about the increased number of authentic and personalized learning experiences in the classroom. The new online learning center opened on the first day of school. To date forty students are enrolled in three school-based courses plus several AccelerateU courses. The Senior High School 15:1:1 class, along with teacher Mrs. Arnitz, started a Victor Brew Devils coffee enterprise. Students are learning how to use a cash register, which Mrs. Arnitz had donated to the class, count money, make change, and how to develop interpersonal skills by selling coffee, tea and hot chocolate to the staff in the morning. Mr. Siesto said they are hoping to make this available to students within a few weeks. Mrs. Ballard asked if there are only certain days when it is available. Mr. Siesto said it is open every day. Mrs. Elliott asked if there is actual cash exchanged. Mr. Siesto said yes there is. There is not a big profit and any money that is made goes back into the program to purchase supplies. He said it is a self-sustaining program. Mr. Siesto said the government teachers brought in three writers from the Democrat and Chronicle to talk to the students about the power of words and media and the power of politics and bias. Visiting author Peter Connors came in and spoke to students about how he has written several books about music. He showed the students how you can take an interest and make a career out of it. He said when he was in high school he didn't like to write. The next academic goal Mr. Siesto spoke about was exploring the increased opportunity to seek additional academic support during the school day. He said they are trying to create a time of the day where students will have an opportunity to go and get extra support similar to the WIN (Whatever I Need) time at the Intermediate School. He said that he, along with some other Senior High School staff members, will be making a site visit to a local school to see how they operate a drop block at the end of the day where students can go to a teacher of their choice for support. Mrs. Ballard asked if the Senior High School currently has a math lab. Mr. Siesto said there is not a drop-in lab, however there is a lab that is a scheduled assignment. Mr. Siesto said something is needed that is a little more flexible. Mrs. Elliott asked if there is an open center or a learning center for special education students for academic support. Mr. Siesto said outside of the learning

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SECONDARY DISTRICT GOALS UPDATE Continued

lab and resource room there is not. Mrs. Elliott said that was what she was thinking of. Mr. Siesto said math lab and WIN block will be open for all students. Mrs. Elliott asked if this will be within the confine of the school day. Mr. Siesto said yes. Mr. Siesto then spoke about the social emotional goal of working to enhance a building culture that is positive, respectful and socially inclusive for all stakeholders. He said last year the goal revolved heavily on relationships. This year the focus is more on the personal character. Some of the events around this goal include class meetings which were held in September, “Starts With Hello” Week, and Sportsmanship Council which does not just involve athletics it has been opened up to other clubs and activities. Scott Fitch came in and talked about character and what do you want your name to mean. What do you want it to mean to others and what do you want it to mean to you. A second social emotional goal is to continue to foster the physical, social and emotional well-being of all stakeholders in our community. Mr. Siesto said a second cohort is being sent for TIG (Trauma, Illness and Grief) training, suicide awareness training was done for the staff by Leah Daniels-Farren and Tara Hopson at the October Superintendent’s Conference Day. He said it is more than just awareness but how do you react. It’s great for the staff to know and now we have to think about how to get this to spill over to the students.

BUDGET UPDATE

Superintendent Santiago-Marullo provided the Board of Education with a budget update. She said she will be sharing the budget history, current year budget status, audit committee results, and rollover amounts moving forward. During the 2007-2008 school year the budget was \$50,849,535 this school year the budget is \$69,222,879. She said they are estimating a little bit of a drop off in student enrollment. The high point of student enrollment was during the 2015-2016 school year with 4,335 students. She said with the last few budgets and budget to budget increases the formula has worked out. Dr. Santiago-Marullo then went over the budget status as of October 31, 2018. The initial appropriation of the budget was \$69,222,879. There was \$932,000 in monies that were not encumbered with the 2017-2018 school year budget. This is money that hasn’t been paid out by June 30, 2018. So far the year-to-date expenditures are at almost \$16,000,000. The encumbrance outstanding balance of the budget is \$29,689,464 and the unencumbered balance is \$24,500,063. Dr. Santiago-Marullo talked about the meeting the Audit Committee had with External Auditor Ray Wager. One of the items Mr. Wager talked about how the District used a small amount of the Appropriated Fund Balance, \$529,000, for the following year’s budget. He said it is not a lot but it is a good amount. Mr. Wager said as for the amount of variance we have between budgeted revenues and expenditures versus actuals at the end of the year is pretty tight (1%).

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BUDGET UPDATE Continued

He also said the School Lunch Fund is doing extremely well and the District's Extraclassroom Activity Funds are better than average. Dr. Santiago-Marullo provided an overview of the reserve balances. The overall reserve is about \$8,000,000 and Mr. Wager said that is a pretty good place to be. She said the State Comptroller's Office will be doing the District's next audit. She said they will be looking to make sure we are not hoarding money. Mr. Vistocco asked if the District will be starting a committee to look at the next capital project. Dr. Santiago-Marullo said yes. She will be meeting with Mr. Dougherty and Mr. Marshall to discuss that. She mentioned that Mr. Wager said during the Audit Committee Meeting that the Capital Reserves is where districts get the biggest bang for their buck as it is money that is matched with state aid. She then went over the roll-over cost for the 2019-2020 budget. She said they made some assumption on salaries based on contractual language and there is one contract that is up for negotiations. Health insurance cost is a best guess. She said the Teacher Retirement System will go down. The zero is not a true number and that number will be updated. The Employee Retirement System is a slight increase. This is a change because it has actually been flat for a while. A budget to budget increase is 2.9% and that does not include anything new. Dr. Santiago-Marullo said this is just the expenditures side and not the revenue side. She said the revenue side will be coming to the Board in the future. Mr. DeLucia said the Repairs Reserve is pretty low, \$1,000. Mr. Vistocco said it has been \$1,000 for at least 30 years. It is mainly in the Capital Reserve where you want to see that number go up. Mr. Vistocco said the Repair Reserve should just go away. Mr. DeLucia asked what it would be used for. Mr. Vistocco said it's not used for anything and it should just be transferred to something else. Dr. Young asked how close to the top we are funded for reserves. He asked if each reserve has a cap. Dr. Santiago-Marullo said no, the only reserve that has a cap is the Capital Project Reserve. She said if you ask the State Comptroller's Office they have their idea of where the reserves should be. She said an item such as the Employee Benefit Accrued Liability Reserve is to help pay for the retiree benefits. Mr. Vistocco said debt service should be added as an expense. Dr. Santiago-Marullo said yes, that will be added next month. She said in December the Board will get a sense of the projected enrollment, talk about the debt service and the per pupil enrollment.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

APPROVE TRIPS

A motion was made by M. Vistocco, seconded by M. Young, to approve the following trips:

- AP World History Students to Washington, DC from 3/7/19 – 3/10/19;
- Senior High French Students to Quebec City, Canada from 2/15/19 – 2/18/19

The motion was carried. 5 yes 0 no

**POLICY REVIEW
First Reading**

The following policies were brought to the Board of Education as a first read:

- Public Participation at Board Meetings; Policy 1230
- Internet Safety; Policy 4526.1
- Notice of Meetings; Policy 2340
- Field Trips and Excursions; Policy 4531
- Student Records; Policy 5500
- Web Page Policy; Policy 4526.2

Mr. DeLucia submitted some revisions to the Web Page Policy. District Clerk, Maureen Goodberlet will make the changes and bring that policy back to the Board of Education for a second read in December with a third and final read in January.

**MEETING REPORTS
Standing Committee
Updates**

Mrs. Ballard and Mrs. Elliott attended the Wayne-Finger Lakes BOCES last month.

PUBLIC COMMENT

None at this time.

**UPCOMING EVENTS
Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, December 13, 2018 at 7:15 PM in the Intermediate School Auditorium.

ADJOURN

A motion was made by M. Young, seconded by M. Vistocco, to adjourn the meeting at 9:08 PM. The motion was carried. 5 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk