



# Utah PTA Reflections Program

## CONSENT FORM GUIDELINES



*The information provided below is to offer guidance and provide clarification regarding how and when to use the Consent Form.*

***A Consent Form is for students who participate in ANOTHER student's entry,  
NOT the originator of the art.  
Consent Form must accompany the Student Entry Form and the artwork.***

### **Purpose:**

The purpose of the Consent Form is to ensure that the children, youth or adults included in Reflections entries, or the parents/guardians of those persons, are aware that their image or voice will be used in the artwork. It is also to help these individuals understand that the entry may be used by State and National PTA, may be judged at multiple levels and may be displayed in a number of locals both public and private.

### **Use of the Consent Form:**

### **IMAGES**

The Consent Form should be used if a recognizable image is included in a Reflections entry. This means any time a person could be recognized from an image, usually involving all or part of the face, then the Consent Form should be used. The form should be used for any person regardless of age, child, youth or adult.

### **Requires a Consent Form:**



### **Does NOT require a Consent Form:**



In any of the categories where a person other than the student submitting the Reflections entry is included (i.e.: dancers, actors, performers, etc.) and his or her image is recognizable, a Consent Form is required.

### **VOICES**

In any of the categories where a person's voice (child or adult) other than the student submitting the Reflections entry is included (i.e.: backup singer, narrator, etc.) and his or her voice is recognizable, a Consent Form is required.

### **When a Consent Form is not needed:**

Reflections participants should make a reasonable effort to obtain a Consent Form from persons in their entries. However, in some circumstances, it may not be possible or reasonable to obtain a signed Consent Form.

**Examples:** If a student is on vacation and takes a photograph of a group of children in Kenya or if a student films part of his or her entry at a local parade and there are people visible in group shots, a Consent Form is not needed.