

Attachment – MSBA #610 Field Trips

1. Students are to remain with the group at all times during scheduled tours.
2. When meeting time and places are set, every student is to make it his/her duty to be at the set place at this time.
3. Students are expected to remain in groups and no one is to leave the motel/hotel without a companion under any circumstances. Students are required to sign-in and sign-out with a chaperone.
4. "BED CHECK" means boys and girls are in their assigned rooms no later than (the time determined by the chaperones) and no disturbing noise.
5. Students may be subjected to a luggage or room check at any time by the chaperones in charge.
6. Any items missing from your room (towels, etc.) can be easily traced by the hotel through its registration and these items will have to be paid for by the responsible parties. Any room damage is the responsibility of the occupants.
7. If questions arise during the tour and there is a disagreement over a decision, the designated administrator will make the final decision.
8. Any student with a medical or health problem should be sure to notify the trip advisors of this before leaving.
9. Smoking or chewing of tobacco will not be permitted and will be a violation of trip rules. The consequences will be ISS for the first offense, student will be sent home for a second offense, and court referral if it is the third offense.
10. Any student apprehended possessing, using, under the influence, and/or consuming alcohol, tobacco (second violation), and /or mood altering chemicals, will be in violation of this trip policy. The chaperones will make a decision based on the evidence of sight, smell, and behavior. Students violating this rule will be subject to the following:
 - a. The student's parent/guardian will be notified by a collect call from their child (or a chaperone if the student resists).
 - b. Parents and chaperones will make the necessary arrangements for the students' transportation home.
 - c. **MANDATORY SUSPENSION** will occur and **FORFEITURE OF THE GRADUATION CEREMONY**.

A student may choose one of the following in lieu of forfeiture of the graduation ceremony with the assistance of the principal:

- Attend a chemical dependency program outside of the school district that has been approved by the Principal in advance. Proof of attendance must be presented to the Principal, along with a write up of the results of the students program, by the lead person of the program to the Principal at the conclusion. This program must be completed by graduation or their diploma will be held until such time as the program is finished.

(Note: This will be paid for by the student/parents.)*

- Student may write a term paper. Conditions will be set up in advance with the Principal. The term paper will include the following minimum requirements:
 - a. Speaking with an insurance representative on ramifications in the area of insurance.
 - b. Speaking to law enforcement personnel on minor consumption and drinking and driving laws,
 - c. Speaking with an AA representative, to include the location of the closest AA group,
 - d. Speaking with health personnel on alcoholism, and,
 - e. Speak with someone who works in a trauma unit on chemical use related accidents

The student will be asked to give an oral presentation after her/his term paper has been completed to the Student Assistance Team.

The Term Paper and the oral presentation must be completed by graduation or his/her diploma will be held until such time as the presentation and/or term paper is finished.

- f. The chaperone in charge and/or Principal will ask the student and parent if he/she would need a chaperone to escort the student home. If requested, then the

chaperones transportation costs will be paid in the following manner: 1/3 Senior class, 1/3 Parent/Student, and 1/3 School District.

11. Any activity determined inappropriate or against the law, will result in a collect call to the parent/guardian with person(s) involved being sent home at the parent/guardians expense
12. SENIOR CLASS TRIP ONLY: Seniors participating in the Senior Class Trip will be required to provide an additional deposit (check or cash) to the CVHS Senior Class Account, for the actual return airfare, rail fare, etc., should they violate trip policy and need to be sent home. This deposit would be refunded upon return home if student does not violate trip policy.
13. We have read the rules, understand them and agree to abide by these rules.

Student's Signature

Parent/Guardian's Signature

Date