

Printing member ID cards is simple! This guide will walk you through each step of the process.

1 Access the member portal

1a Go to www.opticareofutah.com



1b Click the "MEMBERS" link in the left navigation



1c Click the "MANAGE YOUR ACCOUNT" banner

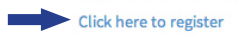


2 Register as a new user

* If you have already registered, skip to step 3.
 * Have your gateway registration code ready. (This is your full Member ID - Please contact us if you need this for your initial registration - 1-800-363-0950)

2a Click on "Click here to register"

Register
 Please have your Gateway Registration Code ready.



2b Click the drop down menu, select "Member"



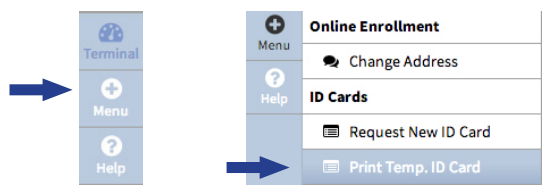
VBA= Member ID number.
You will need to contact Opticare to get your Member ID number if you do not already know it.
Opticare may be reached at:
800-363-0950

2c Fill out the form with the necessary details, then click the "Submit" button

3 Obtain ID Cards

3a Log into your account

3b Hover over the menu icon, select "Print Temp. ID Card"



3c Print Temporary ID Card. Scroll down and click "Print"

