

# Cathedral High School

## PAST DUE CHRISTIAN SERVICE TIME SHEET

ALL students must submit Past Due hours by Aug 1, 2018 to be eligible to attend classes for the 2018 -2019 Academic year. Students will not be eligible to sit in on classes until all incomplete service to submitted. Both sides of timesheet need to be completed. Timesheet can be dropped in the front office or mailed to:

**Cathedral High School** 5225 East 56th Street Indianapolis, In 46226 Attn: Mrs. Fox

**TIME SHEETS ARE TO BE SUBMITTED TO CAMPUS MINISTRY when completed**

***Students are to take their time sheet each visit for signatures!***

***DO NOT forget to sign in at your agency for hour verification.***

**PLEASE PRINT**

Student: \_\_\_\_\_ Grade Yr: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Agency: \_\_\_\_\_

Volunteer Coordinator: \_\_\_\_\_ Phone # \_\_\_\_\_

**\*\*\* TIME SHEETS TO BE SIGNED AFTER EACH DATE OF SERVICE**

**No parent signatures accepted.**

Date	Time In	Time Out	Total Hours	Task performed	Supervisor Initials

Total Hours Completed: \_\_\_\_\_

**Cathedral High School**  
**CHRISTIAN SERVICE EVALUATION**  
 (This form is to be completed by agency supervisor)

*Freshman / Sophomore Deadline Due January 29, 2018 with Timesheet*  
*Junior / Senior Deadline Due April 23, 2018 with Timesheet*

**PLEASE PRINT**

Student: \_\_\_\_\_ Grade Yr: \_\_\_\_\_

Agency: **Cathedral Irish CIA Team**

Agency Representative: \_\_\_\_\_

**EVALUATION**

**To be completed by Agency Representative. Be courteous and give to your agency representative in plenty of time to complete before your deadline. This page MUST accompany your Time Sheet.**

	Great	Good	Average	Fair	Poor
Seriousness of purpose					
Responsibility					
Quality of work					
Initiative					
Relationship to fellow workers					
Relationship to those served					

**Additional Comments:**

**Team Coord Signature & Date:** \_\_\_\_\_