



Jacksonville Lighthouse Charter Schools

Minutes

JLCS Board Meeting

Date and Time

Wednesday November 28, 2018 at 12:30 PM

Location

JLCS Library

Directors Present

H. Patel, J. Allee, K. Urquhart, L. Roberts, R. Sundermeier

Directors Absent

A. Curran, K. McCleary

Guests Present

Amanda Crowder, Anitra Rogers, Berencia Davis, E. McGrew, Jill Herrin, L. Sieler

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Sundermeier called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Nov 28, 2018 @ 12:31 PM at JLCS Library.

C. Approve Minutes

K. Urquhart made a motion to approve minutes from the JLCS Board Meeting on 10-24-18.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Adopt Agenda

J. Allee made a motion to adopt the agenda.
K. Urquhart seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Operations Reports

A. PAL Reports

Ms. Rogers: Enrollment as of today is 305. Attendance is down for the month, but we have been having parent meetings on a regular basis. Discipline is under control. 2 teachers resigned since last meeting: Crystal Atkinson and Susan Spradlin. Winter performance is coming up on Dec 11th. Daniel Allee will be having his college signing on Dec 4th. Rush College offered scholarships to many of our scholars. Ayanna Palacios is organizing a Military Appreciation Week to take place in the Spring.

K. Urquhart make a motion to accept the teacher resignations at the CPA campus.

H. Patel seconded the motion.

The board VOTED unanimously to approve the motion.

Mr. McGrew: 4 new scholars in the last few days and a few more coming after Winter Break. Just finished some Holiday postcards to send out to local families who have left us in an effort to get them back. Attendance is good and parent meetings being held when necessary. Discipline has been good. ELA data is great, Reading has always been tough but getting better. Peer to Peer observations coming up. Meeting with teachers today to further explain the process. 5/6 went to UCA and 8th graders went to Crystal Bridges and U of A.

Mrs. Roberts (Main Campus): Presented for Mrs. Smith. Enrollment is at 379. Attendance is steady. Discipline is good. ELA data is great, Reading is a struggle but we are working on it. Math and Science scores are low, but Reading has a lot to do with that. Data days have been held with staff so they better know what to implement in the classrooms to help increase scores. Peer to Peer observations are going to start soon. The idea is that we can grow teachers when they can help each other with best practices and sharing instructional ideas. A lot of school events coming up in the next couple of weeks.

B. Executive Director Report

Mrs. Roberts: Small group instruction in literacy and math fluency is a focus district wide right now. NWEA testing results for Winter will be available and discussed at the January board meeting. She and Ms. Crowder are meeting with all of the Principals this week to discuss academic data and looking at progress. Attendance is a huge issue across the board. Meeting regarding attendance was held with CPA Leadership/Admin before Thanksgiving Break to discuss next steps on making sure kids are in school. Having a meeting with the State on Monday to discuss how attendance calculations are made for the school report card. She completed Tier 1 training and is asking the board to complete their training as well. Military Surplus Grant was awarded. Finally, we lost points on our community service projects.

Mrs. Crowder explained the importance of scholars completing required community service hours. Scholars can earn an academic credit for completion of hours if they are approved by the school board and state board. There is a detailed process that Ms. Crowder will further explain to the school leaders, staff, and scholars. We have also been approved for job shadowing and internships. We are currently getting local businesses on board to present to the school and state board in January.

C. RDO Report

Mrs. Roberts: (Presented for Mrs. Noel): Gym signage is up. HVAC PM's are completed as well as building inspections. State Child Nutrition visit next week, beginning with Flightline on Monday. Officer Cardonna and Mrs. Noel have been attending safety conferences in November.

III. Finance

A. Finance Report

Brent Elliott: (Presenting for A. Curran): After reimbursements are received, Child Nutrition will have a gain this month.

K. Urquhart made a motion to approve the payables and finances.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Mrs. Roberts is proposing we do a December Board conference call on Dec 12th at 12:30.

Main PTA was able to get the school more laptops and we ordered another cart full for them as well.

L. Roberts made a motion to adjourn the meeting.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:11 PM.

Respectfully Submitted,
L. Sieler

The image shows two handwritten signatures in blue ink. The top signature is a cursive signature that appears to be 'L. Sieler'. Below it is another cursive signature, which is less legible but appears to be 'Ry...'.