

CFES PTO MINUTES – NOVEMBER 8, 2018

Attendance: Joyce Yoon, Jessica Lang, Meredith Petruccelli, Jeff Ellison, Shawn Dutkiewicz, Katherine Lombardo, Leigh Heister, Christina Condelles, and Kara Hyman

- **Meeting Started at:** 9:35 am
- **October Meeting Minutes:** Christina Condelles presented. They were reviewed and approved with no comments or opposition.
- **Review of Enrichment Grant Requests:** Joyce Yoon presented the list of teacher and staff requests for Fall grants: (1) Jeanine McCloskey: \$206 for an office Binding Machine (2) Eva Straub: \$201 for a Multisensory-Kinesthetic Learning Tool (3) Jeanine McCloskey: \$2,000 for an office Laminator (4) Ken Miller: \$434 Practice Drum Pads for band class (5) Maggie Eisenhower: \$400 Area Rug for Kindergarten classroom (6) Marisa Gehris: \$111 for STEM units/Breakout Boxes (7) Megan Doyer: \$350 for 5th grade STEM classroom activities (8) Jenna Roberts: \$1,046 for 5th grade Flexible Seating (9) Maura Clark: \$1,183 for health class Flexible Seating (10) Increase Teacher grants from \$100 to \$150 per teacher, per year.
- **PTO Updates:**
 - (1) Meredith Petruccelli gave an update on passive fundraising and Buddy Breakfast. We should have results soon on our ChickFILA fundraiser. CFE made \$90 on the Tea clothing collection. Not your Average Joe's fundraiser is next week. Buddy breakfast was well attended. We had approximately 425 people. That's 110 over the amount that RSVP'd. Cleanup was completed by 9:20am.
 - (2) Kara Hyman gave an update on Book Fair and Box Tops. Book Fair had strong sales this year, a preliminary total of \$12,000. CFE would like to get three registers next year to help ease the check-out lines. Box Tops were mailed in last week for a total of \$400 dollars.
 - (3) Christina Condelles gave an update on the 3rd Grade Read-A-Thon, taking place tomorrow, 11/9. Contingency plans are in place to start with an indoor book trivia game in case rain cancels plans for recess. Games, decorations, food and store items are all ready to go.
 - (4) Jessica Lang gave an update on Art Show plans. Sales tax needs to be collected on sales this year. The Brandywine River Museum is willing to host a talk on the Wyeth's during the show. Kara Hyman and Katherine Lombardo will be Publicity Chairs this year. We are still looking for a Chair for set-up.
- **Review and Approve Budget:** Leigh Heister presented on the October expenditures/income:

Expenditures included: \$995 for an assembly program, \$214.27 for the Read-A-Thon and \$216.23 for teacher grants.

Income included: \$200 from Book Fair, \$76 in directory and bus note sales, \$3.80 in

interest income and \$100 in PTO membership.
The budget was approved with no opposition.

- **Principal's Report:** Mr. Dutkiewicz presented several updates:
 - (1) Thank you to Kara Hyman and Brett Clancy for a job well done on the book fair. The feedback this year has been very positive.
 - (2) Buddy Breakfast also received positive feedback and was very well organized.
 - (3) The new Library and Outdoor STEM Lab committees have had their first meetings. CFE is putting in a grant request for a greenhouse. A Library expert will come in to provide designs for a new floor plan at the next committee meeting. The goal is to make the library more kid friendly.
 - (4) School is unlikely to be open again on Election Day. CFE received complaints about the polling location having stairs and voters needed public access to the elevators inside during school hours on 11/6.
 - (5) Photographer Steven Miller did a tremendous job on updating our wall of pictures in the lobby. His family donated their services to the school. CFE will make a plaque to commemorate their contribution.
- **Enrichment Grant Vote Results:** (1) Binding Machine: **Yes** 8-0. (2) Multisensory Learning Tool: **Yes** 8-0. (3) Laminator: **Yes** 8-0* The funding for this request will come out of the Special Projects budget. (4) Drum Pads: **Yes** 8-0. (5) Area Rug: **Yes** 8-0. (6) STEM Units: **Yes** 8-0. (7) 5th Grade STEM: **Yes** 8-0. (8) 5th Grade Seating: **Yes** 8-0. (9) Health Room Seating: **Yes** 8-0. (10) Teacher Grant Increase: **Yes** 6-1-1 with one No vote and one person not voting.
- **Meeting Adjourned at:** 11:00 am