



LYME - OLD LYME PUBLIC SCHOOLS

Impassioned with Pride and Purpose

MEETING MINUTES

Special Board of Education Meeting

Lyme-Old Lyme High School

November 5, 2014

Board Present: James Witkins, Chairman; Paul Fuchs, Vice Chair; Michelle Roche, Treasurer; Beth Jones, Secretary; Rick Goulding; Diane Linderman; Sarah Smalley; Jean Wilczynski

Absent by Previous Arrangement: Nancy Lucas Edson

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Assistant Principal of Lyme-Old Lyme High School; Nancy Johnston, Director of Special Services; Holly McCalla, Business Manager; John Rhodes, Director of Facilities and Technology; James Wygonik, Principal of Lyme-Old Lyme High School

Old Lyme Board of Finance/Selectmen: Bonnie Reemsnyder; Andy Russell; Janet Sturges

The meeting was called to order by Chairman Witkins at 6:00 p.m. The purpose of the meeting was to hold a budget workshop to present and discuss budget needs and drivers with the boards of finance and selectmen from both towns, school administrators, and parent leadership. Mr. Neviaser gave a PowerPoint presentation which detailed the purposes of the workshop and some of the notable influences on the budget that are likely to increase or decrease expenditures. A summary of this presentation is attached to these minutes for informational purposes.

At the conclusion of the presentation, Mr. Neviaser assembled those present into groups, and input was gathered from the participants. The following is a summary of the comments, questions and observations made on the 2015-2016 budget planning:

- Family relocation due to the district's special services.
- Cost effectiveness of a turf field.
- Relationship between declining enrollment and meeting minimum budget requirements as defined by the State.
- Purpose of moving the Central Office to Center School.
- Additional uses for Center School.
- Status of portables at Center School.

- Possibility of increasing capital projects budget to cover additional facility improvements.
- Timing for next transportation contract and impact of Center School being out of equation.
- Special Education costs.
- Internal programs for tuition students.
- Security cameras.
- Continuance of technology momentum.

There being no other comments or questions, the meeting adjourned at 6:59 p.m. upon motion by Dr. Goulding and a second by Mr. Fuchs

Respectfully submitted,

Beth Jones, Secretary

2015-16 Budget Workshop

NOVEMBER 5, 2014

Purposes of Session

- To present information about prime drivers that will influence the 2015-16 budget.
- To gather and share input from school and community leaders.

Process

- Introductions
- Presentation of budget drivers
- Break out groups to gather questions, observations, and comments
- Reporting out on questions, observations, and comments.

Enrollment Decline

The Trend

Level	2012	2013	2014	2015 Projected* (Roll-ups)
Elementary	665	611	564	538/546* (519)
Middle	360	364	351	359/361* (347)
High	420	430	435	454/462* (471)
TOTAL	1445	1405	1350	1359/1361* (1337) (+9/11*) (-13)

The Impact

- Reduction of 2 certified elementary positions
- Additional staff at HS
- Staffing adjustments in elementary/MS specials
- Center School reductions:
 - 0.5 administrator
 - 1.0 Nurse
 - 1.0 Secretary
 - 0.5 Custodian
 - 0.4 School Psychologist

Special Education

The Trend

Year	# of Students	% of Population
2010	142	9.7
2011	151	10.5
2012	158	11
2013	159	11.5
2014	158	11.7

The Impact

- Decreasing enrollment versus increased service needs
- Outplacement issues

Financial Considerations

- Existing debt service from the high school renovation and the four school project
- Final borrowing on the high school project
- Contractual obligations
- Health insurance rates

Academic Programs

Expeditionary Learning ENGAGE – Grades 3 - 5 ELA

Materials

- Curriculum Documents – Open Source
- Primary and Supplementary Text Needs

Professional Development

- \$10,000-Competitive Grant Application
- Additional Funds via Entitlement Grants
- Balance covered within Region 18 Budget

Technology & Equipment

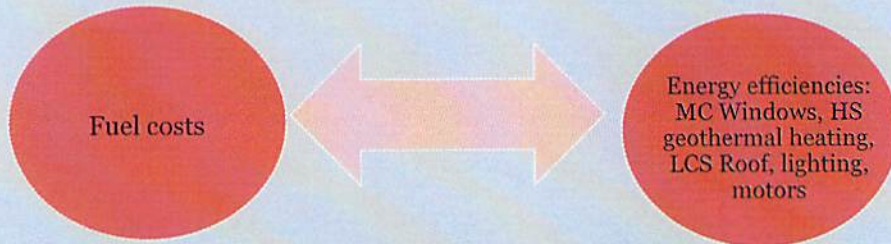
Ongoing Recommendations Based on Strategic Technology Planning

Increase Device to Student Ratio

Explore Learning Management Systems

Provide Focused PD to Address Tech Integration

Facilities and Utilities



- Center School conversion
- Facility Security
- Maintenance of HS equipment
- Fields

Break Out Group Task

- Create 4 equal groups
- Be sure each has at least one parent, town rep, BOE, and administrative rep
- Facilitator will record questions, comments, observations—do not judge or answer. (15 minutes)
- Report out on questions, comments, and observations.

Budget presentations will incorporate the
input received today.

