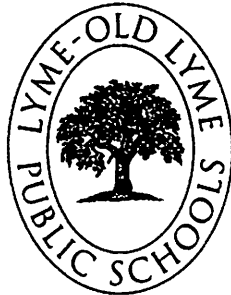


# LYME-OLD LYME PUBLIC SCHOOLS

***Small Schools, Big Ideas***



***Challenging \* Achieving \* Excelling***

## REGION #18

### **Special Board of Education Meeting**

Center School

November 2, 2016

***Board Present:*** Michelle Roche, Chairwoman; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Diane Linderman; Mary Powell St. Louis; Stacy Winchell

***Absent by Previous Arrangement:*** Erick Cushman; Beth Jones; Nancy Lucas Edson

***Administration Present:*** Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Principal of Lyme-Old Lyme Middle School; Melissa Dougherty, Director of Special Services; Patricia Downes, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; John Rhodes, Director of Facilities & Technology; Neil Sullivan, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

***Old Lyme Board of Finance/Selectmen:*** Mary Jo Nosal; Bonnie Reemsnyder; Skip Sibley

***Lyme Board of Finance/Selectmen:*** Ralph Eno; Matthew Sharp; Kathryn Wayland; Thomas Wing

The meeting was called to order by Chair Michelle Roche at 6:00 p.m. The purpose of the meeting was to hold a budget workshop to present and discuss budget needs and drivers with the boards of finance and selectmen from both towns, school administrators, and parent leadership. Mr. Neviaser gave a PowerPoint presentation which detailed the purposes of the workshop and some of the notable influences on the budget that are likely to increase or decrease expenditures. A summary of this presentation is attached to these minutes for informational purposes.

At the conclusion of the presentation, Mr. Neviaser assembled those present into groups, and input was gathered from the participants. The following is a summary of the comments and observations made on the 2017-2018 budget planning:

- Transportation costs.

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- Special Education unknowns.
- Limited costs that are not fixed costs.
- Continuing impact of marketing.
- Savings/benefits of artificial turf (draw to other groups, reduced maintenance, no down time, cost of event).
- Ever growing technology needs/maintenance/change to digital.
- Positive impact of long term facilities planning.
- Regionalize low population academic programs.
- Disconnect staffing versus enrollment.
- Debt service percentage of budget.
- Budget increases versus enrollment / communication in May not enough.
- How state Minimum Budget Requirements rules work versus lower state funding.
- Value of marketing – payback.
- In-house SAT program equal to private program.
- How to better communicate financial demands.
- How to better buffer variables such as special ed demands.
- How do we address support for SAT.
- How do we address impact of state aid decreases.
- How do we maintain all attributes (electives) and programming based on current status.
- How do we support facility needs in a timely manner.
- Maintaining community spaces.
- Population shift – not under our control.
- Educate general public regarding declining population and educational costs.
- Special education “wild card” – how funded. State needs to assist.
- A lot of facilities upgrades completed. More to do and many issues not addressed.

There being no other comments or questions, the meeting adjourned at 7:00 p.m. upon motion by Dr. Goulding and a second by Mrs. Wilczynski.

Respectfully submitted,

Rick Goulding, Secretary

## 2017-18 Budget Workshop

NOVEMBER 2, 2016

### Purposes of Session

- To present information about prime drivers that will influence the 2017-18 budget.
- To gather and share input from school and community leaders.

## Process

- Introductions
- Presentation of budget drivers
- Break out group(s) to gather questions, observations, and comments
- Reporting out on questions, observations, and comments.

## Enrollment Decline

### The Trend

Level	2014	2015	2016	2017 Projected* (Roll-ups)
Elementary	564	517	493	491* (471)
Middle	351	351	321	297* (297)
High	435	462	488	473* (476)
<b>TOTAL</b>	<b>1350</b> (-55)	<b>1330</b> (-20)	<b>1302</b> (-28)	<b>1261*</b> (-41*) (1244) (-58)

### The Impact

- Continued reduction of certified teaching positions



## Special Education

### The Trend

Year	# of K-12 Students	% of Population
2012	158	11
2013	159	11.5
2014	158	11.9
2015	159	12.1
2016	160	12.5

### The Issues

- Decrease in enrollment vs. increase in % with special needs
- Outplacement uncertainty
- Tuition for special education students at magnet schools
- Impact of legislation (e.g., requests for IEE's, burden of proof, mandated training)

## Financial Considerations

- Existing debt service from the high school renovation and the four school project
- Contractual obligations
- Health insurance rates
- Revenues
- State funding issues

## Professional Development

PD is provided through competitive and entitlement grants as well as district funding.

### 9 to 12

Partner with College Planning Partnerships to provide staff and students with SAT content and prep strategies.

### 6 to 8 ELA

Enlist expertise to assist in analyzing and adjusting curriculum and instruction based on recent SBAC results.

### K to 8 Math

Work with nationally recognized math specialist, Greg Tang, to model lessons for students, offer PD to staff, and provide parent training.

### 6 to 12 Tech

Continue to utilize district expertise to provide training in Canvas to assist teachers in meeting district expectations for technology integrated learning environment.

## Technology & Equipment

### Supporting the Digital Learning Environment

Continue to increase device to student ratio

Address aging infrastructure equipment

Provide focused PD to support an increase in LMS expectations for grades 6-12



## Facilities and Utilities

Energy costs  
Joint contract bid  
with Towns of Old  
Lyme and Old  
Saybrook

Energy efficiencies:  
MC Roof/Windows,  
HS geothermal  
heating, LCS Roof,  
LED lighting, HVAC  
controls

- Facility Security
- Fields
- Water
- Air conditioning

## Break Out Group Task

- Create equal groups with representation from the following constituencies: parents, towns, BOE, and administration
- Facilitator will record questions, comments, observations—do not judge or answer. (15 minutes)
- Report out on questions, comments, and observations.

Budget presentations will incorporate the  
input received today.

