

LYME - OLD LYME PUBLIC SCHOOLS

Impassioned with Pride and Purpose

MEETING MINUTES

Special Board of Education Meeting

Lyme-Old Lyme High School

January 14, 2015

Board Present: James Witkins, Chairman; Paul Fuchs, Vice Chair; Jean Wilczynski, Treasurer; Beth Jones, Secretary; Rick Goulding; Nancy Lucas Edson; Michelle Roche; Sarah Smalley

Absent by Previous Arrangement: Diane Linderman

Administration Present: Ian Neviaser, Superintendent of Schools; James Cavalieri, Principal of Lyme School; Michelle Dean, Assistant Principal of Lyme-Old Lyme High School; Patricia Downes, Principal of Mile Creek School; Nancy Johnston, Director of Special Services; Holly McCalla, Business Manager, John Rhodes, Director of Facilities; Ellen Tyler, Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Two Townspeople from LOL

The meeting was called to order by Chairman Witkins at 6:35 p.m. The purpose of the meeting was to hold a budget workshop that included presentations of the Elementary, Middle and High School budgets for 2015-2016.

Mr. Neviaser reviewed the following goals to be served by the budget:

- Preserving and building upon the high standards of education in LOL while remaining fiscally responsible to the communities.
- Supporting the ongoing renewal of curriculum, instruction, assessment, and staff development activities in response to the expectations of the CCSS.
- Continuing to plan and provide technology infrastructure and applications that are consistent with highly effective and efficient programming and operational standards.
- Maintaining high facility standards for all District buildings and grounds.
- Maintaining a dynamic and responsive approach to programming needs and mandates in special education.
- Maintaining both compliance and reasonability in response to state and federal mandates.

Mr. Neviaser also reviewed the budget development timeline.

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Mr. Neviaseer reviewed the following reminders about the budget process:

- A model of continuous improvement.
- Budgets are based on the best available information at a given point in time.
- Focus on needs not numbers...will not see a final percentage increase until the very end of the series of presentations.
- Use of actual expenditures from the 2013-2014 budget as actuals are not available for the current year.
- Budgeting at different levels is not always exactly the same. General concepts run throughout but small variations exist within each level's presentation.

James Wygonik, Principal of LOLHS; Ellen Tyler, Principal of Lyme-Old Lyme Middle School; Patricia Downes, Principal of Mile Creek School; and James Cavalieri, Principal of Lyme Consolidated School, gave a presentation on their proposed building budgets for the 2015-2016 school year. A copy of the PowerPoint presentation is attached to these minutes for informational purposes.

The high school proposed budget reflected a decrease from the current year's budget in the amount of \$57,792. The objectives of the budget included:

- Advance / expand the current level of excellence and participation in all programs.
- Prepare for enrollment bubble.
- Final phase of building commissioning.
- Transition to the Common Core / Smarter Balance.
- Maintain furniture / equipment replacement cycle.
- Fulfill the goals of the District Strategic Plan.

The middle school proposed budget reflected a decrease from the current year's budget in the amount of \$3,125. The goals/initiatives included:

- Increase academic and social-emotional support for students.
- Increase physical education time for students.
- Expand implementation of Connecticut Core Standards to incorporate vertically aligned research unit in ELA, Science and Social Studies.
- Professional development and teacher goals/evaluation.

One decision package for possible inclusion in the middle school budget included funding \$7,500 for the Transition Academy. A measurement of success in the Strategic Plan is a positive transition from elementary to middle school and middle school to high school. In order to ensure that all students experience a successful transition, Mrs. Tyler proposed a program to help those who are most at-risk. Target population would be incoming grade 6 through outgoing grade 8 students at-risk for failure in English Language Arts and Math.

The elementary (Lyme and Mile Creek) proposed budget reflected a decrease from the current year's budget in the amount of \$27,584. The goals/initiatives included:

- Advance the implementation of the Connecticut Core Standards through curriculum development, evolving instructional practices, professional development and teacher evaluation.
- Provide integrated technology experiences to ensure 21st century readiness.
- Ensure continued excellence in academic achievement, social development and creativity.

Questions and comments from the Board followed the presentations and centered on the following subjects:

On the LOLHS budget presentation: van transport for small clubs vs. bus purchased services; student expenses covered by the district vs. parental support, i.e., PSAT testing, musical competitions, etc.; possible financial assistance for SAT prep classes for those in need; stipends paid for extracurricular activities and the need to review before upcoming negotiations; and accountability for number of staff in building.

On the LOLMS budget presentation: extracurricular activities that don't require trying out; the proposed Transition Academy; grant for \$6,500 for family & consumer science class; and increase of physical education time for students.

On the Mile Creek and Lyme School budget presentation: budgetary impact of taking Center School offline which is reflected in personnel vs. supplies; Mile Creek and Lyme School absorbing of staff and students over the last several years due to gradual redistricting; sufficient physical education time scheduled for students; keeping students active during school day; importance of socialization of Lyme and Mile Creek students, i.e., musical shows, field trips, etc.; furniture inventory and replacement; sufficiency of space such as gym and music areas at Mile Creek and Lyme once Center School is offline; absorbing materials from Center School library and review of existing materials at both Lyme and Mile Creek.

Mr. Neviasser reported that the next budget presentation would occur on January 21 and the administration would present the budgets for Special Education, Facilities, Technology, Operations, and Central Services.

The special meeting adjourned at 8:24 p.m. upon motion by Mr. Fuchs and a second by Dr. Goulding.

Respectfully submitted,

Beth Jones, Secretary

2015-2016 Budget Proposal

LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas

*Challenging * Achieving * Excelling*

We are committed to providing exemplary schools, partnering with the community, nurturing passion for lifelong learning, fostering global citizenship, and maximizing potential.

Goals to be Served by the 2015-2016 Budget

- To support the objectives outlined in the Strategic Plan by:
 - Preserving and building upon the high standards of education in LOL while remaining fiscally responsible to our communities
 - Supporting the ongoing renewal of curriculum, instruction, assessment, and staff development activities in response to the expectations of the CCSS.
 - Continuing to plan and provide technology infrastructure and applications that are consistent with highly effective and efficient programming and operational standards.
 - Maintaining high facility standards for all District buildings and grounds.
 - Maintaining a dynamic and responsive approach to programming needs and mandates in special education.
 - Maintaining both compliance and reasonability in response to state and federal mandates.

Budget Development Timeline

Event	Date
Budget Driver Meeting	<i>November 5</i>
Administration prepares budget proposals	<i>October-January</i>
School Based Budget Presentations	<i>January 14 (tonight)</i>
Central Services Budget Presentations	<i>January 21 (next Wed.)</i>
Board Discussion/Deliberation/Direction	<i>January 28 (following Wed.)</i>
Review of Budget as Revised	<i>February 4 (Feb. BOE meeting)</i>
Public Budget Forum With Possible Budget Adoption	<i>February 11</i>
District Budget Hearing	<i>April 6</i>
Budget Referendum	<i>May 5</i>

A BUDGET IS NOT ONLY A PLAN, IT IS A STATEMENT OF VALUES AND PRIORITIES

Reminders about the process...

- A model of continuous improvement
- Budgets are based on the best available information at a given point in time.
- Focus on needs not numbers...You will not see a final percentage increase until the very end of our series of presentations.
- We use actual expenditures from the 2013-2014 budget as actuals are not available for the current year.
- Budgeting at different levels is not always exactly the same. General concepts run throughout but small variations exist within each level's presentation.
- Ask questions!

Lyme-Old Lyme High School

2015-16 Budget Proposal

January 14, 2015



Objectives

- ❖ Advance / Expand the current level of excellence & participation in all programs.
- ❖ Prepare for enrollment bubble.
- ❖ Final phase of building commissioning.
- ❖ Transition to the Common Core / Smarter Balance.
- ❖ Maintain Furniture / Equipment Replacement Cycle.
- ❖ Fulfill the goals of the District Strategic Plan.

January 14, 2015



Enrollment

	Total Enroll.	Grade 9	Grade 10	Grade 11	Grade 12
2012-13	425	106	89	113	117
2013-14	430	123	106	87	114
2014-15 *	435	122	122	106	85
2015-16	469	119	122	122	106

* Enrollment on 1/1/15

January 14, 2015



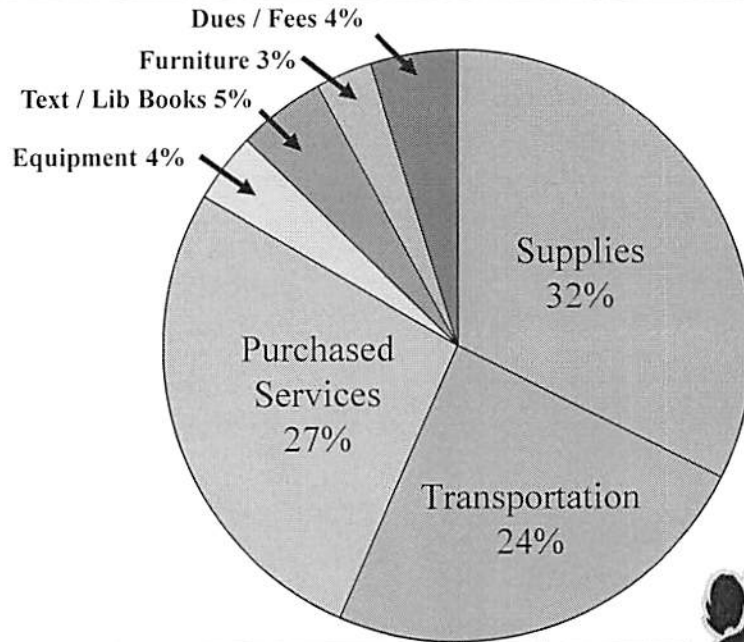
Budget Composition

- Supplies
- Purchased Services
- Transportation / Travel
- Equipment
- Textbooks / Library Books
- Furniture
- Dues / Fees

January 14, 2015



Budget Composition

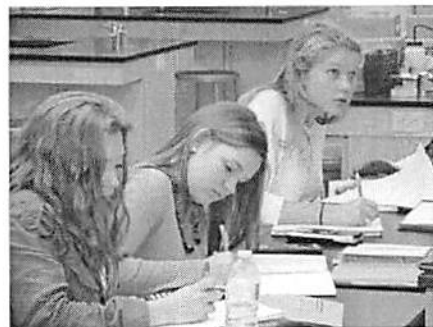


January 14, 2015



Snapshot

- Newsweek Top 500
- U.S. News Top STEM
- AP Honor Roll
- Top 10 in SAT / CT
- Michael's Cup Winner
- Multiple Top Performances



January 14, 2015



Snapshot

In 2013-14, 65 students were selected through auditions to participate in regional, state, New England, and national music festivals.



January 14, 2015



Snapshot

26 Varsity Sports

Since 2010

14 Conference Championships
6 State Championships

2013-14

80% Participation Rate



January 14, 2015



Snapshot

34
Clubs
& Organizations



January 14, 2015



Budget Drivers

NEASC Reaccreditation

Athletic Trainer

Furniture Replacement Cycle



January 14, 2015



Budget History

Area	2013-14 Actuals	2014-15 Budget	2015-16 Proposed
Supplies	\$233,756	\$190,197	\$188,368
Purchased Services	\$126,550	\$195,335	\$156,664
Transportation / Travel Expenses	\$107,391	\$141,565	\$140,980
Equipment	\$44,389	\$34,725	\$22,370
Textbooks / Library Books	\$28,888	\$20,375	\$27,986
Furniture	\$29,737	\$30,000	\$18,000
Dues / Fees	\$28,122	\$29,694	\$29,730
TOTAL	\$598,837	\$641,891	\$584,099

January 14, 2015



2014-15
\$641,891



2015-16
\$584,099



\$57,792 ↓

January 14, 2015



Questions

Thank You

January 14, 2015



2015-2016 Proposed Budget

Lyme-Old Lyme Middle School
53 Lyme Street
Old Lyme, CT 06371



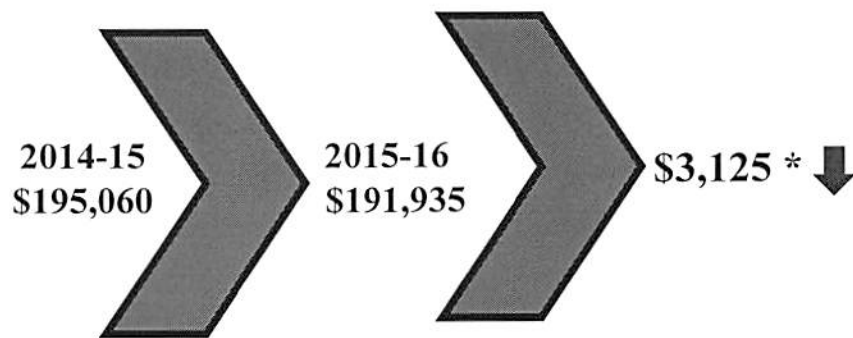
Goals/Initiatives

- **Increase academic and social-emotional support for students**
 - Expand advisory curriculum
 - Increase intramural offerings
 - Increase coordination with LYSB
 - Transition academy
- **Increase Physical Education time for students**
- **Expand implementation of CT Core Standards to incorporate vertically aligned research units in ELA, Science and Social Studies**
- **Professional development and teacher goals/evaluation**
 - Embrace practices that foster active student engagement to construct new learning
 - Recognize opportunities to provide actionable feedback for learning in communication with students and parents
 - Expand the integration of instructional technology

Current/Projected Enrollment

Grade	Enrollment 2014-15	Projected Enrollment 2015-16
6	107	117
7	125	107
8	119	125
Total	351	349
Net Change		-2

Area	2013-2014	2014-2015 Budget	2015-2016 Proposed
Supplies	\$68,992	\$79,800	\$71,685
Purchased Services	\$30,003	\$26,900	\$29,005
Transportation/Travel	\$21,043	\$26,800	\$26,750
Equipment	\$13,747	\$16,950	\$21,075
Textbooks/Library Books	\$10,802	\$16,700	\$10,345
Student Activities/Athletics	\$15,634	\$21,600	\$22,700
Furniture	\$9,261	\$4,000	\$8,400
Dues/Fees	\$1,550	\$2,310	\$1,975
TOTAL	\$171,032	\$195,060	\$191,935



* Does not include personnel cost for Transition Academy

Transition Academy Decision Package

School: Lyme-Old Lyme Middle School

Package Total: \$7,500

Problem Definition and Goal:

A measurement of success in the Strategic Plan is a positive transition from elementary to middle school and middle school to high school. In order to ensure that all students experience a successful transition, we are proposing a program to help those who are most at-risk.

Target Population

Incoming grade 6 through outgoing grade 8 students at-risk for failure in English Language Arts and Math

Summary of Significant Changes for 2015-16

- Equipment/Furniture replacement and maintenance (FCS, music, science)
- Increase Physical Education time for students
- Transition Academy

Questions?

2015-2016
ELEMENTARY BUDGET
PROPOSAL

Kindergarten – Grade Five
Lyme Consolidated School
Mile Creek School



ELEMENTARY GOALS/INITIATIVES

As Informed by our Strategic Plan:

- Advance our implementation of the CT Core Standards through curriculum development, evolving instructional practices, professional development and teacher evaluation
 - Deep text connections to literature and non-fiction text
 - Persistence in independent problem solving
 - Leading students to construct new learning through active learning strategies
- Provide integrated technology experiences to ensure 21st century readiness
- Ensure continued excellence in academic achievement, social development and creativity

Current/Projected Enrollment

	Current 2014-15			Projected 2015-16		
	Center School	Lyme Consol.	Mile Creek	Center School	Lyme Consol.	Mile Creek
	Enrollment	Enrollment		Enrollment	Enrollment	
Pre-K	50			50		
K		37	30		35	35
Grade 1		24	48		37	30
Grade 2		36	42		24	48
Grade 3		38	46		36	42
Grade 4		40	58		38	46
Grade 5		39	n/a		40	58
Total		214	224		210	259
Net Change					-4	+35

Elementary Budget Process A Collaborative Effort

K-5 Budget Guidelines based on historical data, equity, and need.

Instructional Supplies per Section			
Grade Level	Gen Supplies Construction Paper & Copy Paper	Classroom Supplies SS/Science/ELA/ Math & All Other Supplies	Total/Class SS/Science/ELA/M ath & General Supplies
K-5	\$1,100	\$2,000	\$3,100

Instructional Supplies by School

School	Classroom Supplies SS/Science/ELA Math & All Other Supplies	General Supplies Construction Paper & Copy Paper	CT Core Standards ELA Alignment (3-5)	Total Class SS/Science/ELA & General Supplies
MC [15]	\$32,000	\$17,600	\$5,400	\$55,000
LC [12]	\$24,000	\$13,200	\$3,600	\$40,800
Total	\$56,000	\$30,800	\$9,000	\$95,800

Special Areas by School

	Art	Music	PE	Library	Media Supplies	Spanish	Tutorial	Guidance	Health
MC	\$2,400	\$960	\$2,400	\$5,000	\$2,600	\$540	\$800	\$1,800	\$2,000
LC	\$1,800	\$720	\$1,800	\$5,000	\$2,200	\$360	\$600	\$1,200	\$1,500

Purchased Services by School

	Science	Music	Library Media	Tutorial Interns	Toner/Ink	Postage	Transportation
MC	\$2,880	\$500	\$6,736	\$15,000	\$7,594	\$1,344	\$7,152
LC	\$2,160	\$500	\$5,050	\$15,000	\$5,265	\$1,008	\$5,364

Office by School

	Supplies	Equipment	Office Travel	Text	Furniture	Staff Travel
MC	\$5,056	\$3,735	\$750	\$300	\$2,700	\$1,200
LC	\$3,800	\$3,752	\$1,200	\$300	\$2,000	\$1,200

Dues by School

	ELA	Math	Library/Media	Music	Principal
MC	\$110	\$80	\$210	\$100	\$600
LC	\$110	\$80	\$210	\$100	\$600

Budget Comparison

LOL Elementary	Actual 13-14 MC, CS & LS	Budget 14-15 MC, CS & LS	Proposed 15-16 MC & LS
Purchased Service	\$60,077	\$93,520	\$75,553
Travel (staff/office)	\$4,000	\$4,900	\$4,350
Supplies (classroom, guidance, specials, tech and office)	\$103,102	\$119,670	\$128,316
Texts/Media/Periodicals	\$20,620	\$19,650	\$10,600
Furniture and Equipment	\$30,048	\$20,300	\$12,187
Dues	\$2,118	\$2,750	\$2,200
Total	\$219,965	\$260,790	\$233,206

Elementary Budget Comparison



Questions?



Next week...

Central Services Budget Presentations

January 21

6:30 p.m.

LOLHS