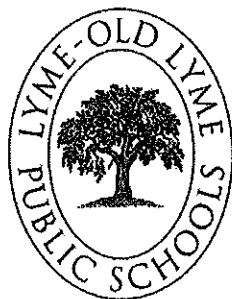


LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas



*Challenging * Achieving * Excelling*

REGION #18

Regular Board of Education Meeting

August 2, 2017

Board Present: Michelle Roche, Chairwoman; Beth Jones, Vice Chair; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Erick Cushman; Diane Linderman; Nancy Lucas Edson; Mary Powell St. Louis; Stacy Winchell

Administration Present: Ian Neviaser, Superintendent of Schools; Michelle Dean, Director of Curriculum; Melissa Dougherty, Director of Special Services; Holly McCalla, Business Manager; John Rhodes, Director of Facilities & Technology

Others Present: Glynis Houde, AFT Co-President; one townsperson from LOL

I. Call to Order

The meeting was called to order at 6:32 p.m. by Chairwoman Roche. The Pledge of Allegiance was recited.

II. Approval of Minutes

Upon motion by Mrs. Winchell, which was seconded by Mrs. Wilczynski, the minutes of Regular Meeting of June 7, 2017, Executive Session of June 7, 2017 and Special Meeting of June 15, 2017 were approved as presented.

III. Visitors

1. Public Comment

There was no public comment.

2. Report from Student Representatives

There were no students present at the meeting due to it being a summer meeting.

49 Lyme Street, Old Lyme, Connecticut 06371

T: 860-434-7238 F: 860-434-9959 E: neviaseri@region18.org www.region18.org

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviasher reviewed the August Personnel Report which reflected several new hires. Mr. Neviasher also reviewed the outstanding vacancies to be filled.

Mr. Neviasher reported on the current kindergarten numbers which the administration has been tracking closely. At this time, there are 25 students enrolled in kindergarten at Lyme Consolidated School and 45 students enrolled at Mile Creek School, for a total of 70 students. The class size guidelines for kindergarten remain at 15 students per section. Therefore, the administration has decided to proceed with the addition of another section at Mile Creek as had been budgeted. This will provide for five relatively balanced classes of around 15 students each. Interviews for this position begin on Friday.

Mr. Neviasher reported that they are holding the annual Convocation during the two professional development days on August 28 and 29. An invitation was extended to the Board to attend the Convocation ceremony on the morning of the 29th. Mr. Neviasher also noted that they are holding the new staff orientation on August 24.

Mr. Neviasher reported on the summer facilities and maintenance projects and the numerous summer programs.

Per Policy 4520, Mr. Neviasher reported that the Old Lyme Rowing Association (OLRA) has donated the following boat trailer to the district:

MO Trailer, model MO-39VS 2017, 39' Side-Loading Rowing Shell Trailer. Invoiced value as new \$22,000.

Mr. Neviasher also updated the Board on the ongoing discussion with the OLRA regarding the boathouse.

Mr. Neviasher updated the Board on the future of the LEARN program currently housed at Center School. LEARN will not be renting space at Center School after the 2017-2018 school year. Mr. Neviasher discussed some other possibilities for this space in the future.

Mr. Neviasher updated the Board on a Perkins Grant proposal to benefit the tech ed program at the high school.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of July 31, 2017. Fluctuations of note: There are some differences year over year in facilities due to increased encumbrances in the purchased services accounts as well as in electricity. Administrative services are also showing a jump over last year but this is due to the reclassification of LAP premium from the facilities budget to the administrative service budget. Any other variances are a bit too early to report on due to only being one month into the new fiscal year.

Mrs. McCalla reviewed the Contingency Maintenance Report which reflected a balance of \$196,205 as of July 31, 2017. There was just under \$4,000 spent against the Center School contingency budget which has to do with addressing some hard to reach asbestos concerns in both the attic and the basement (very remote location). The work has to be done when there are no children in the building; therefore, it will happen during a short window available in August. Follow-up discussion on asbestos remediation occurred.

Mrs. McCalla also reported on a proposal to expand the reimbursable breakfast program at LOLHS. A food service review conducted in March suggested that the high school reintroduce the program because all the components were already being served. The district needs to notify the state two weeks in advance of the start date of school on August 30.

V. Educational Presentation

There was no educational presentation scheduled.

VI. Chairman & Board Report

Mrs. Roche reported on the Board elections coming up in November. The Board members that are running again (Rick Goulding, Diane Linderman, and Jean Wilczynski) are running unopposed.

VII. New Business

1. Refinancing of Bonds

Mr. Neviasser reported on an opportunity to refund some of the district's bonds which could possibly save approximately \$846,000 over the next twelve years. To do so, the Board needs to take action on a bonding resolution for the refinancing of the bonds. Mr. Neviasser also made note of the bonding calendar and debt service payments which he reviewed with the Board. He addressed questions posed to him by the Board on this refinancing proposal.

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Wilczynski, to approve the bonding resolution for the refinancing of the district's bonds as presented. [A copy of the resolution is attached to these minutes for informational purposes.]

VOTE: the Board voted unanimously in favor of the motion.

2. Proposed Meal Price Increase for 2017-2018

Mrs. McCalla reported that Chartwells would like to propose a meal price increase for student meals of \$.25 for the 2017-2018 school year. This equates to less than a 4% increase per year. The last increase of \$.25 was two years ago. This increase will offset the 3% increase per year in food and labor costs. Based on a meal count of 62,934, the increase would produce approximately \$15,734 in additional revenue, which will reduce the District's loss.

There was also a recommendation for an increase in adult meal prices in order to meet the state minimum of \$4.74, which is based on the district student meal prices.

<i>Elementary</i>	<i>Current</i>	<i>Proposed</i>
Breakfast	\$2.25	\$2.50
Lunch	\$2.75	\$3.00
 <i>High School and Middle School</i>		
Breakfast (High School)	N/A	\$3.00
Lunch	\$3.25	\$3.50
Action Station (High School)	\$4.00	\$4.25
Deli (High School)	\$3.25	\$4.25
 <i>Adult Meals</i>		
Breakfast	N/A	\$3.75
Lunch	\$3.75	\$4.75
Action Station	\$4.50	\$5.50

Mrs. McCalla updated the Board on the action being planned relative to parent feedback on the quality of the food served at the elementary level. The importance of parental education on the restrictions placed on the food service company and the nutritional value of food served was discussed.

There was additional discussion on the cafeteria running at a deficit year to year and the percentage of student population utilizing the cafeteria. Mrs. McCalla will provide a report at the September Board meeting as a follow up to this discussion.

MOTION: Dr. Powell St. Louis made a motion, which was seconded by Mrs. Linderman, to approve the meal price increase for the 2017-2018 school year as proposed.

VOTE: the Board voted unanimously in favor of the motion.

3. Reimbursable Breakfast at LOLHS

Mrs. McCalla reported on a proposal to expand the reimbursable breakfast program at the high school. A food service review conducted in March suggested that the high school reintroduce the program because all of the components were already being served. The district needs to notify the state two weeks in advance of the start date of school on August 30.

MOTION: Mrs. Lucas Edson made a motion, which was seconded by Mrs. Linderman, to approve the breakfast program at Lyme-Old Lyme High School effective at the commencement of the 2017-2018 school year.

VOTE: the Board voted unanimously in favor of the motion.

4. Electrical Trench

Mr. Rhodes, Director of Facilities and Technology, reported that a new electrical trench is required for both the new digital campus sign to be installed at the high school entrance and the high school parking lot security cameras. The work was publicly bid with the following results:

A Bond Excavating, LLC	\$28,578.15
B&L Construction, Inc.	\$30,020.00
Ludlow Associates, LLC	\$36,680.00

A Bond Excavating LLC has successfully performed work for both the school district and the Town of Old Lyme. A Bond Excavating LLC is recommended to perform this work.

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Winchell, to award A Bond Excavating LLC the contract to install a new electrical trench at the Lyme Street campus for \$28,578.15.

VOTE: the Board voted unanimously in favor of the motion.

5. Microsoft Annual Licensing Agreement

Mr. Rhodes reported that the RESC Alliance has completed bidding the Microsoft and Symantec annual licensing agreement for the 2017-2018 school year. SHI International is the RESC Alliance recommended lowest bidder. The offered pricing is within the budgeted value for licensing.

MOTION: Mrs. Linderman made a motion, which was seconded by Mrs. Winchell, to approve renewal of the Microsoft and Symantec licensing, which includes the anti-virus, Microsoft Office products, the Windows operating system for its PCs, and Windows Server and SQL Server licenses for its servers for \$39,280 through SHI International.

VOTE: the Board voted unanimously in favor of the motion.

6. Cisco/HP/VMware Server and Switch Service Agreements

Mr. Rhodes reported that the district maintains extended warranty service contracts on all of the district wide major network equipment provided by Cisco, HP and VMware. These service contracts are direct from these vendors and provided through the technology service contractor, Connecticut Computer Services.

MOTION: Mrs. Winchell made a motion, which was seconded by Mrs. Lucas Edson, to approve the annual renewal of the Cisco/HP/VMware server and switch service agreements through Connecticut Computer Services for \$21,326.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business

1. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

2. Report of Committees

- a. *Facilities*. Mr. Goulding updated the Board on the June 8 Facilities Committee meeting where the committee reviewed a conceptual layout proposal for a synthetic turf field for soccer, lacrosse, baseball and softball teams to utilize. Mr. Goulding also reviewed the preliminary project budget.
- b. *Finance*. No report.
- c. *Communications*. No report.
- d. *Policy*. No report.
- e. *LEARN*. No report.

There was discussion on the upcoming negotiations with the administrative and AFT unions. Dr. Jones recommended that discussion be made with the insurance broker about looking at other health plans offered by insurance companies besides Anthem Blue Cross and Blue Shield. Mr. Neviasser cautioned about adhering to negotiated contracts with the unions, i.e., providing the same level of benefits as the current insurance plan.

IX. Correspondence

There was no correspondence to report.

X. Executive Session

There was no need for an executive session.

XI. Adjournment

The regular meeting adjourned at 7:46 p.m. upon a motion by Dr. Goulding and a second by Mrs. Winchell.

Respectfully submitted,

Rick Goulding, Secretary

**RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE
AND SALE OF NOT EXCEEDING \$20,000,000 REGIONAL SCHOOL
DISTRICT NO. 18 GENERAL OBLIGATION REFUNDING BONDS**

RESOLVED:

Section 1. Not exceeding \$20,000,000 General Obligation Refunding Bonds (the "Refunding Bonds") of Regional School District No. 18, Connecticut (the "District") may be issued in one or more series and in such principal amounts as the District Chairman and District Treasurer shall determine to be in the best interests of the District for the purposes of achieving net present value savings and/or to restructure debt service payments. The Refunding Bonds are hereby authorized to refund all or any portion of any one or more series of the District's outstanding General Obligation Bonds (the "Refunded Bonds"). The Refunding Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, and at such time or times as the District Chairman and District Treasurer shall determine to be most opportune for the District. If the Refunding Bonds are sold in a negotiated underwriting, the District Chairman and District Treasurer shall appoint the managing underwriter. Each series of Refunding Bonds shall mature in such amounts and on such date or dates as shall be determined by the District Chairman and District Treasurer provided that the Refunding Bonds shall mature in compliance with the provisions of the General Statutes of Connecticut, as amended. The Refunding Bonds shall bear interest payable at such rate or rates as shall be determined by the District Chairman and District Treasurer. The Refunding Bonds shall be executed in the name and on behalf of the District by the manual or facsimile signatures of the District Chairman and District Treasurer, bear the District seal or a facsimile thereof, and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the District and its member towns of Lyme and Old Lyme, Connecticut ("Member Towns") and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the District and the Member Towns are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the District Chairman and District Treasurer. The net proceeds of the sale of the Refunding Bonds, after payment of underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The District Chairman and District Treasurer, are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The District Chairman and District Treasurer, are authorized to prepare and distribute preliminary and final Official Statements of the District for use in connection with the offering and sale of the Refunding Bonds, and they are hereby authorized to execute and deliver on behalf of the District a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement and such other agreements and documents necessary or desirable for the issuance of the Refunding Bonds and the payment of the Refunded Bonds.

Section 2. This Resolution shall be effective until June 30, 2018.