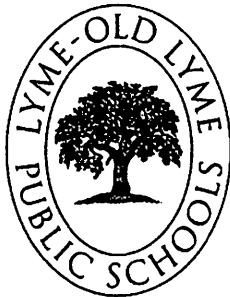


LYME-OLD LYME PUBLIC SCHOOLS

Small Schools, Big Ideas



Challenging * Achieving * Excelling

REGION #18

Regular Board of Education Meeting

Center School

January 4, 2017

Board Present: Michelle Roche, Chairwoman; Beth Jones, Vice Chair; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Erick Cushman; Diane Linderman; Nancy Lucas Edson; Mary Powell St. Louis; Stacy Winchell

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Principal of Lyme-Old Lyme Middle School; Melissa Dougherty, Director of Special Services; Patricia Downes, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; John Rhodes, Director of Facilities & Technology; Neil Sullivan, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Glynis Houde, AFT Vice President; Madeline Zrenda and Matthew McCarthy, High School Student Representatives

I. Call to Order

The meeting was called to order at 6:33 p.m. by Chairwoman Roche. The Pledge of Allegiance was recited.

II. Approval of Minutes

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Winchell, to approve the minutes of Regular Meeting and Executive Session of December 7, 2016 as presented.

III. Visitors

1. Public Comment

There was no public comment.

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2. Report from Student Representatives

Madeline Zrenda and Matthew McCarthy reported on the following activities taking place at the schools:

At LOLHS: On December 23, the school held its annual holiday assembly which included festive music by the band and chorus and Lyme-Old Lyme's unique version of Family Feud. The holiday week also included the annual door decorating contest. The second marking period will come to a close on January 18. Mid-term exams will take place January 19 through January 24. To support the exam schedule, the student leaders are sponsoring "Study with a Buddy" the days leading up to exams. Winter sports teams are well into their seasons.

At LOLMS: The Middle School had many activities during the month of December. The Upstanders Club, advised by Renee Molnar, held a spirit day that raised nearly 500 food donations for the Shoreline Food Pantry. Invited students in grade 6-8 are currently being matched with mentors; this program is supported by Neil Sullivan, Renee Molnar and members from Youth Services. Mentoring takes place during the school day for approximately 15 students. An event (school wide Lip Dub) organized by Jane Regan and Bill Eydman, along with eight 8th grade students, took place the last hour before the holiday break. This was a huge undertaking and was filmed in one take using the entire school and every person in it. It will be shared with the Board once production is complete.

At Lyme Consolidated School: On January 12, Nick Cheesman, Amelia Gage, Giovanna Parnoff, Leland Hine, Emma Baylor and Griffin McGlinchey will be attending the CAS Elementary Leadership Conference at Three Rivers College. On January 17, The Ned Show will be entertaining the students. On January 30 and 31, Lyme School will be holding kindergarten registration for the new incoming students. Mrs. Kaczor, Young Scholars Teacher, will be working with the 5th graders on their inventions for the month of January. Mrs. Kaczor is also utilizing the Mentoring Core for Community Development (MCCD) volunteer group to assist the 5th graders.

At Mile Creek School: December was a month filled with both caring and sharing. Through the generosity of Mile Creek parents, students and staff, the PTO Giving Tree Project graciously supported seven families this holiday. And in lieu of holiday gifts, donations were made, in honor of staff, to Heifer International, raising over \$3,000 to purchase livestock for families in the U.S. and around the world. On January 10, the Mile Creek School PTO will sponsor a presentation of *The Lion, The Witch and The Wardrobe*. Kindergarten Orientation will be held for 2017-2018 students on Monday and Tuesday, January 30 and 31, from 9:00 a.m. to 1:00 p.m. On February 3, kindergarten students will receive their first report card.

In the Preschool Program: During the month of January, the preschool will be learning about the winter season and wild animals. They will be focused on the letters: J, K and L. Their literature for the month will include *The Mitten* and *The Snowy Day*. To support their lessons on the shape of a star, the students will be exploring Vincent Van Gogh's *A Starry Night* during art instruction.

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviaser reviewed the January Personnel Report which reflected the hiring of two instructional assistants and one special education teacher. It also reflected the resignation of a special education teacher at the middle school.

Mr. Neviaser reviewed the January Enrollment Report which reflected a total of 1313 students. Mr. Neviaser reported that there was a gain of ten new students in the last two months. He noted that as part of the budget development process and in terms of long range planning, the administration has updated the staffing proposals based on the current and projected enrollments.

Mr. Neviaser extended congratulations to Aron D'Aquila, Social Studies Teacher at LOLHS, who was selected to be an official AP presenter with the College Board. Mr. D'Aquila is now qualified to lead official AP workshops and will help train other AP U.S. History teachers. It is considered a high honor as there are only about 100 presenters nationwide, with only about 20 from all of New England.

Mr. Neviaser reported on the additional cuts to the ECS funding to the towns which was detailed in a letter from the Governor.

Mr. Neviaser reminded the Board members to clear their schedule for the next three Wednesday evenings as the annual budget workshops begin on January 11 when the principals will present their school budgets. Mr. Neviaser provided a copy of the budget calendar as a reminder of the schedule for the next couple of months.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of December 31, 2016. Fluctuations of note:
Administrative Services: reclassification of technology spending.
Instructional Programs: general purchasing down year over year.
Special Education: reduced tuition year over year.

Mrs. McCalla reviewed the Contingency Maintenance Report which reflected a balance of \$99,089 as of December 31, 2016. She explained that spending is associated with security upgrades and issues that needed to be addressed at the main campus.

V. Educational Presentation

1. Technology Plan Update

Mr. Rhodes and Dr. Borden updated the Board on the progress of the district's technology plan and needs for the future. A copy of their presentation is attached to these minutes for informational purposes.

The Board and administration discussed future plans for handling the one-to-one laptop model at the middle school; the need for the purchase of new wireless access points over several years at all buildings

due to increased data/device usage; and the need for computer labs. Discussion also took place on documentation of the long-term technology plan; resources that are used to help develop plans for technology upgrades; information on technology grants opportunities and what they cover; migration of student records to the cloud; and uniform exposure to technology skills at the elementary level.

VI. Chairman & Board Report

Mrs. Roche distributed the assignments for Board committees. Many of the committee membership and meeting dates are being consolidated for efficiency purposes. Mrs. Roche asked that Beth Borden invite Board members to any upcoming Technology Committee meetings so that any interested members can attend if they so desire. Mrs. Roche invited Board members to attend LEARN Board meetings as she believed they would find them informative. Mrs. Roche will forward the agendas of these meetings which occur the second Thursday of the month.

VII. New Business

1. Board of Education Meeting Schedule for 2017-2018

The Board of Education meeting schedule for the following school year was presented to the Board for approval for filing with the town clerks' offices by January 31.

MOTION: Mrs. Linderman made a motion, which was seconded by Mrs. Lucas Edson, to approve the Board of Education Regular Meeting Schedule for the 2017-2018 school year as presented.

VOTE: the Board voted unanimously in favor of the motion.

2. Search and Seizure Policy

Mr. Neviasser presented sample policies for search and seizure of school buildings from CABA and Shipman and Goodwin and also the current district policy that was in place on the same subject. Mr. Neviasser explained that this information was being provided for discussion only and did not require Board action. He was presenting this to the Board due to comments made at a previous Board meeting.

There was lengthy discussion on this subject with the Board divided on whether there was a need to revise the current policy on this subject matter and whether to add wording about the allowance of dog searches for contraband. The Board discussion centered on being proactive vs. a culture shift that would send a bad message about the school district. There was also discussion on the legal ramifications, getting advice from the administration, and developing regulations vs. changing policy.

The Policy Committee will continue this discussion at their next meeting and report back to the Board their findings and recommendations.

3. Security Camera Server

Mr. Rhodes, Director of Facilities and Technology, provided the following background information on this agenda item: the existing security server capacity will not accommodate the school district's

expansion plans for additional security cameras. The existing server is a nine year old repurposed server which staff members converted to a security server. The existing security camera system is based on district purchased Avigilon software and licenses. To accommodate the current and future security camera needs, the district has received a quote from Sources Security Solutions, the Connecticut Avigilon distributor for \$19,350. The district also received an HP server quote based on Connecticut State Contract pricing for \$17,920 to compare to the Avigilon server pricing. As this is a sole source item, we are asking to waive the bidding requirements.

The recommendation was to purchase the Avigilon server from Sourced Security Solutions based on:

- ✓ HP server will require additional purchased services to reconfigure with Avigilon software, camera management system, and security camera connections.
- ✓ Avigilon server has higher performance processor and on board memory.
- ✓ Avigilon server hardware is designed as a security camera server focusing on efficiently processing, storing and retrieving video.
- ✓ Simplified Avigilon software support using equipment familiar to software supplier.

MOTION: Mr. Cushman made a motion, which was seconded by Dr. Goulding, to waive the bidding requirements for the purchase of the Avigilon server.

VOTE: the Board voted unanimously in favor of the motion.

MOTION: Dr. Powell St. Louis made a motion, which was seconded by Mrs. Lucas Edson, to award Sourced Security Solutions a contract to supply the new security camera server for \$19,350 funded from the facilities contingency account.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business

1. 2017-2018 School Calendar

This was a second reading of the proposed calendar for the following school year. Mr. Neviaser noted that the calendar has been shared with the three unions and parent leadership. A Board member asked for student attendance figures for the professional development days that occur on a Friday when students have early dismissal (October, December and February).

MOTION: Mrs. Winchell made a motion, which was seconded by Mrs. Linderman, to approve the 2017-2018 school calendar as presented.

VOTE: the Board voted unanimously in favor of the motion.

2. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

3. Reports of Committees

- a. *Facilities*. Dr. Goulding reported that this committee met earlier in the evening when they discussed the facilities budget and the possibility of increasing this budget for next year so that small projects that have been tabled could be funded and addressed.
- b. *Technology*. No report.
- c. *Policy*. No report.
- d. *Communications*. No report.
- e. *Finance*. No report.
- f. *Human Resources*. It was noted that there would be a need for an executive session after the regular meeting.
- g. *Enrollment & Equity*. No report.
- h. *LEARN*. No report.

IX. Correspondence

There was no correspondence to report.

X. Executive Session

Dr. Jones made a motion, which was seconded by Mrs. Winchell, to move into executive session for the purpose of discussing the superintendent's evaluation.

XI. Adjournment

The regular meeting adjourned at 9:12 p.m. upon motion by Dr. Goulding and a second by Mrs. Winchell.

Respectfully submitted,

Rick Goulding, Secretary

The LOLPS Digital Experience Reflecting Back/Looking Forward



January
2017

2017-18 Priorities

Continue to integrate digital learning at all levels using existing tools.

Initiate long term plan to update technology infrastructure.

Tonight's Agenda

Reflecting

Current available technology

Examples of technology integration

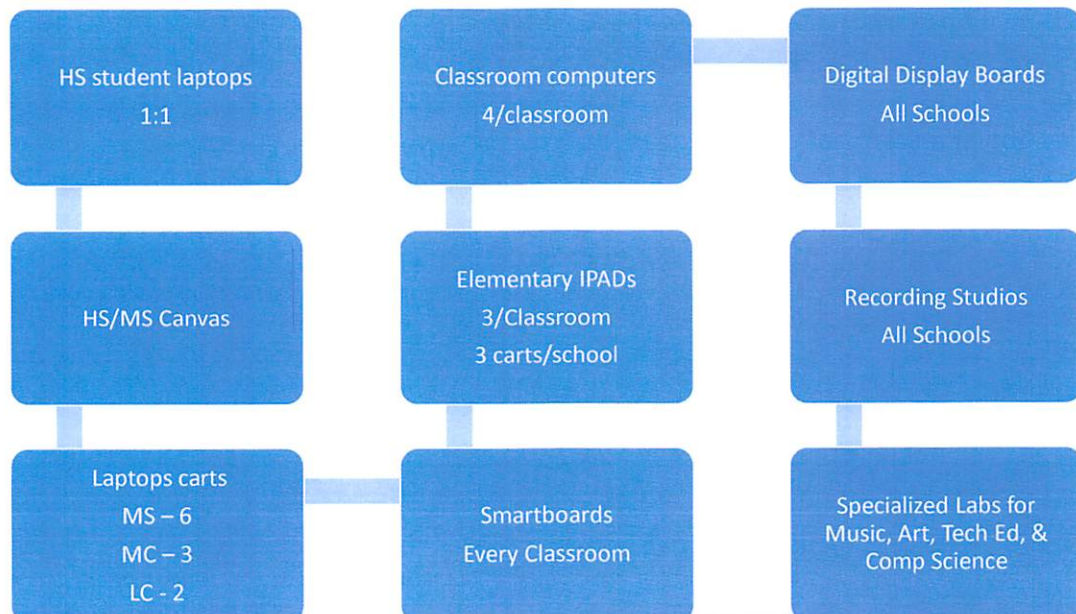
Progress toward cloud migration with multiple cloud platforms

Looking Forward

Future technology expectations

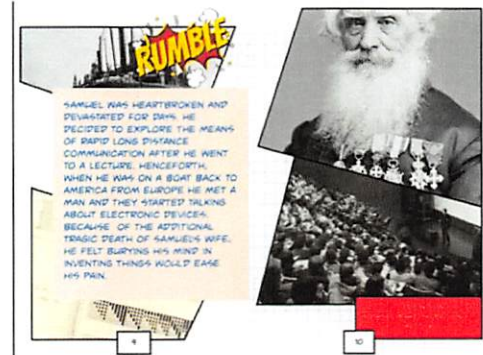
Long term infrastructure needs

Reflecting on Available Technology



Reflecting on examples of integrated technology

Grade 5 Lyme students research & publish graphic novels to introduce an inventor



Grade 5 Lyme Graphic Novels

Reflecting on examples of integrated technology
Grade 4 MC students produce PSA's to provide a safety message for others

Gr 4 MC Public Safety Announcements



Reflecting on examples of integrated technology

Gr 7 students use Java to create graphics

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1 background(155, 179, 255);
2 fill(71, 60, 18);
3 ellipse(210, 235, 143, 102);
4 fill(107, 37, 37);
5 ellipse(211, 324, 54, 39);
6 fill(82, 82, 82);
7 rect(118, 132, 182, 25);
8 rect(147, 132, 123, -66);
9 fill(68, 116, 138);
10 ellipse(182, 232, 16, 16);
11 ellipse(237, 213, 16, 16);
12 strokeWeight(14);
13 stroke(97, 89, 63);
14 line(83, 22, 142, 127);
15 line(74, 85, 117, 84);
16 line(105, 116, 133, 115);
17 line(98, 42, 134, 15);
18 line(274, 127, 329, 25);
19 line(374, 54, 316, 53);
20 line(323, 184, 294, 104);
21 line(309, 46, 277, 19);

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Reflecting on examples of integrated technology

MS Students generate book summaries to promote reading

[MS Book Summaries](#)



Reflecting on examples of integrated technology

History students create a blog complete with movie trailers and QR codes to critique American history films



Reflecting on examples of integrated technology

HS PE students created QR coded fitness training cards to promote fitness

Physical Fitness Training Exercises

Curl Up: 6 Inch Leg Raises (Abdominals)- Leg lifts are a very good exercise for your core and abdominals. Common mistakes of this exercise include raising legs too high in the air, or having legs spread apart. To get the most out of this exercise, and work your abs the best you can, you should hold your legs about 6 inches off the ground, feet together and don't use arms to assist. Many people will incorrectly put their arms by their sides to assist them in holding their legs up, but this defeats the effectiveness of the exercise. This is a common exercise in soccer and football for working athletes core.



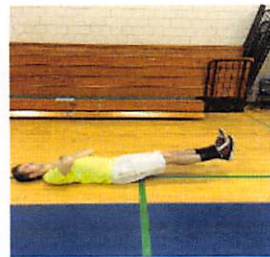
Start on your back with your arms crossed on your chest.



Be sure to not put your legs too high, it changes the exercise.

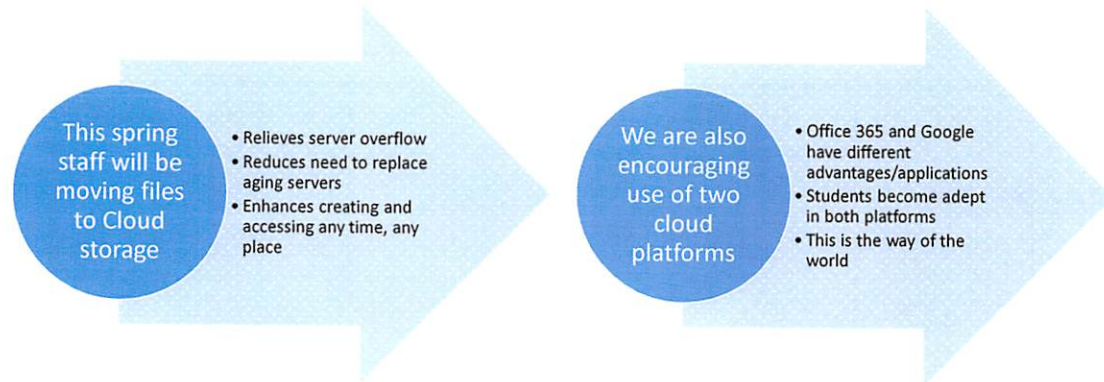


Make sure legs are not spread apart, but held together.



The proper technique: hold legs together, lift legs about 6 inches off the ground.

Progress toward cloud migration with multiple cloud platforms



Future technology expectations

2017-
2018

- Further integrate Canvas into the classroom
- Evaluate HS student laptop model
- Complete cloud storage migration
- Expand use of Office 365 and Google cloud tools

2018-
2019

- Increase classroom technology expectations
- Explore MS student laptop model
- Evaluate multi-platform Cloud experience

Long term technology infrastructure needs

Computer lab desktops

- Continued deployment of remote desktop devices
- Reevaluate computer lab model as student devices increase

Teacher laptops

- Replace Summer 2017

Network firewall

- Replace Summer 2017

Servers, Data Storage & Data backup

- Use Cloud services for storage and virtual servers
- Start phased replacement program in Summer 2018

Long Term Network Infrastructure Replacement Program



2017

- Network firewall

2017- 19

- Wireless access point and controller upgrade

2017-19

- Server and data storage array replacement

2018

- Accounting server replacement/cloud migration

2018-19

- Data backup server and storage array replacement