

LYME - OLD LYME PUBLIC SCHOOLS

Impassioned with Pride and Purpose

MEETING MINUTES

Regular Board of Education Meeting

Lyme-Old Lyme High School

May 7, 2014

Board Present: Paul Fuchs, Vice Chair; Michelle Roche, Treasurer; Beth Jones, Secretary; Rick Goulding; Diane Linderman; Nancy Lucas Edson; Sarah Smalley; Jean Wilczynski

Absent by Previous Arrangement: James Witkins

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; James Cavalieri, Principal of Lyme School; Michelle Dean, Assistant Principal of Lyme-Old Lyme High School; Nancy Johnston, Director of Special Services; Christopher Pomroy, Principal of Lyme-Old Lyme Middle School; John Rhodes, Director of Facilities; Ellen Tyler, Principal of Center School; Marilyn Warren, Business Manager; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Thelma Halloran, Art Teacher at LOLMS; Robert Hibson, Media Specialist at LOLMS; Jennifer Whelan, Center School elementary teacher; Lucy Trost, Media Specialist at LOLHS, Ryan Chaney, LOLMS Teacher; Meredith Britton High School Student Representative; 17 Townspeople from LOL

I. Call to Order:

The meeting was called to order by Vice Chairman Fuchs at 6:33 p.m.

II. Approval of Minutes:

Upon motion by Mrs. Linderman and a second by Mrs. Wilczynski, the minutes of Special Meeting of April 1, 2014; Regular Meeting of April 2, 2014; District Budget Hearing of April 7, 2014; and Special Meeting of April 9, 2014 were unanimously approved by the Board.

III. Visitors:

1. LOL Lions Club

Michael Kolar, a representative from the Lion's Club, recognized Olivia Rugg (honorable mention) and Sarah Huang (first place) for their entries in the Peace Poster Contest. Special thanks were also given to Thelma Halloran, Middle School Art Teacher, for her coordination of this contest.

Jack Oliver, a representative from the Lions Club, recognized three LOLHS students for their academic and extracurricular accomplishments. These students were presented with the following scholarships:

Lew Krause Scholarship in the amount of \$1,500 – Sierra Sunshine

Harold J. Nickerson Scholarship in the amount of \$1,500 – David Muckle

Ralph P. Kehoe Scholarship in the amount of \$1,500 – John Freer

2. Report from Student Representatives

Meredith Britton reported on the following activities at the five schools:

At LOLHS: AP testing, spring sports; Math Team's recent success; junior prom on May 17 at St. Clements Castle in Portland; *U.S. News and World Report* awarding LOLHS a silver medal school ranking and designated 20th best high school in the state and 537th nationally. This is based on college readiness, reading and math proficiency, and student/teacher ratio.

At LOLMS: newly implemented track and field club with approximately 60 student participation; state champion Science Olympiad Team leaving next week for Florida to compete in the national competition; sixth and seventh grade bands, as well as the Jazz Cats, held their spring concert this past Monday night; and sixth and seventh grade chorus concert will be held on May 29.

At Lyme School: the PTO is running the spring book fair this week; 5th grade musical, "The Granny Awards," will be held on May 15, performances at 2:00 and 7:00 p.m.; the 5th graders will be attending a transition day at LOLMS on May 20; 5th graders at Lyme and Center Schools will have their band and chorus concert at the middle school on May 21 at 7:00 p.m.; parent orientation for new incoming kindergarten parents will be held on May 29 at 6:30 p.m.; SBAC testing is moving along nicely for 3rd, 4th and 5th graders; testing will end the week of May 19; at the Connecticut Invention Convention held at the University of Connecticut, 5th graders Grace Lathrop, Sadie Frankel and Anthony Dean all received the "Recognized Inventor Award." Special thanks to Nila Kaczor, TAG teacher, for organizing this event.

At Center School: Center School celebrated "Arts Night" on May 1. Each student had a work of art on display in the hallway gallery. Grade 5 instrumental musicians provided music to browse by and the fourth grade chorus presented a concert. The PTO provided desserts and the book fair was open so that all could stock up on summer reading. May 19-23 will be the Walkathon Week. Students will walk or jog laps around the track during recess and chart their collective mileage with a goal of reaching Canada. Donations are optional and, after a long, snowy winter, the student council voted to use any donations to purchase indoor recess games and activities. Grade 5 student, Jesper Silberberg, received 'The Recognized Inventor' award at the state level competition for the Invention Convention.

At Mile Creek: Mile Creek third grade students are in the midst of SBAC testing. Once completed, the Mile Creek Student Council has proposed a spirit week to celebrate the efforts

of students and staff. The Mile Creek School spring clean-up day was a huge success. A hard-working crew of 50 staff, students and parents donated their time and effort to weeding, pruning and mulching the gardens around the school. These areas are something to be proud of and will be used by students and staff to enhance learning. The Mile Creek PTO Scholastic Book Fair is in full swing this week. Next Week, the PTO will be honoring staff with a luncheon for Teacher Appreciation. Please watch the "dates to remember" section of *The Buzz* for upcoming presentations of student music and literary works.

Meredith Britton also shared a sample of her personal calendar which reflected the busy nature of a student's schedule. Mr. Neviasher asked Meredith to share this with the Board to begin discussion on the scheduling of SBAC testing. Mr. Neviasher has been in contact with the State Department of Education with recommendations for a more balanced schedule for standardized testing.

3. Public Comment

There was no public comment.

IV. Administrative Reports:

1. Superintendent's Report

Mr. Neviasher reported on the outcome of the budget referendum. Both towns passed the budget. The following are the results:

	Yes	No
Old Lyme	258	69
Lyme	<u>143</u>	<u>21</u>
TOTAL	401	90

Mr. Neviasher reviewed the May Personnel Report which reflected the resignation of an instructional assistant and custodian. The current vacancies are for mathematics teachers at the Middle and High School level, part-time psychologists, and business manager.

Mr. Neviasher reviewed the May enrollment report which reflected a total of 1,437 students. He noted that they are closely monitoring the kindergarten enrollment. As of today, they have 30 students registered at Mile Creek and 26 at Lyme School for a total of 56 students registered for kindergarten. This figure is 19 students less than projected by both of the demographers. The district has increased the depth of advertising with the hopes of getting more enrollments.

Mr. Neviasher reviewed some recent security upgrades and future security improvements recommended by the Safety Committee including a badge system to enter all buildings; door monitors; cross town radio system; evacuation drills; and a visit to Millstone for additional preparedness.

Mr. Neviasher reviewed a number of district recognitions: *U.S. News and World Report* designating LOLHS as the 20th best high school in the state; Lyme Consolidated School named “school of distinction” by the state; and LOLHS receiving the National Athletic Trainers Association’s Safe Sports School Award.

Mr. Neviasher reminded the Board about the staff recognition dinner scheduled for May 22 the Old Lyme Country Club.

2. Business Manager’s Report

Ms. Warren provided a year to date budget status report as well as a contingency fund report. She noted that she is still working on the reconciliation of the Anthem bills. Ms. Warren also reported that the food service audit was completed a day and a half ahead of schedule and it went very well.

V. Educational Presentation:

1. Technology Strategic Planning Report

Beth Borden, Director of Curriculum, and John Rhodes, Director of Facilities and Technology, gave a presentation on the outcome of the Technology Strategic Planning Committee. A copy of their presentation is attached to these minutes for informational purposes.

Follow-up discussion included: teacher knowledge base relative to technology; restructuring of existing certified and non-certified roles to provide additional instructional support; importance of professional development integration; exposure to technology throughout the day; providing equal access to technology; expectations of technology usage; and resources for teachers.

The Board thanked and commended the committee for their efforts.

VI. Chairman & Board Report:

Mr. Fuchs, Vice Chairman, thanked the community for the support of the district budget which passed overwhelmingly in both towns. He commended the administration, staff and Board for their development of the budget.

VII. New Business:

1. Rescinding of Teacher Nonrenewals

Mr. Neviasher asked that the Board rescind the nonrenewals of specific staff members due to the passage of the 2014-2015 budget.

MOTION: Ms. Smalley made a motion, which was seconded by Mrs. Linderman, that pursuant to Connecticut General Statutes Section 10-151, the Region 18 Board of Education rescind the nonrenewal of the teacher contracts of the non-tenured teachers as noted on the document provided by the Superintendent and that the Superintendent of Schools is directed to advise such person(s) in writing of this action.

VOTE: the Board voted unanimously in favor of the motion.

2. Bleacher Purchase

Mr. Rhodes gave the following background on this agenda item:

The 2013-2014 facilities projects budget includes the installation of track bleachers. The proposed bleacher system will be two sets, five rows high and 33 feet long with each bleacher having a center aisle. This project will be broken down into three activities: purchase bleachers, install concrete pads, with the maintenance staff erecting the bleachers. Bleachers are purchased directly from manufacturers. The district has inquired about the quality of various manufactured bleacher systems. The recommendation is to purchase "Alumastands" manufactured by Dant Clayton Corporation. This is based on the following:

- Fully enclosed deck and riser system.
- All aluminum including welded structural support system.
- Plastic coated safety fence.
- Heavy gauge seat and stairway extrusions.

"Alumastands" bleachers are installed at the varsity softball field. They are a durable and attractive product. Based on the evaluation, it is recommended waiving the bidding requirements and purchasing "Alumastands" bleachers from Dant Clayton Corporation. This purchase is within the project budget of \$35,000.

MOTION: Ms. Smalley made a motion, which was seconded by Dr. Goulding, to waive the bidding requirements and purchase track bleachers from Dant Clayton Corporation for \$16,197.

VOTE: the Board voted unanimously in favor of the motion.

3. Student Participation in White Shark Volunteer Project

Michelle Dean, Assistant Principal of LOLHS, presented a proposal for student participation in the White Shark Volunteer Project.

This project is run by an organization that is committed to the conservation of the great white shark through education and programming. This field trip would take students to Gansbaai, South Africa where they would be educated on local ecology, data collection/documentation of shark behavior/biology, boating practices and collaborative efforts among shark researchers. Ms. Dean reviewed the trip details with the Board including information on training, housing, educational goals, cost of trip, communication, travel requirements and safety considerations. The participants would be eight people (six students and two chaperones). The trip is scheduled for the April 2015 vacation.

The Board posed various questions on the organization and crew makeup; nature of project; security measures and screening process of volunteers; selection process of student participation; application process; alerts for unsafe travel; and reimbursement guarantees.

MOTION: Mrs. Roche made a motion, which was seconded by Dr. Goulding, to approve the proposal for student participation in the White Shark Volunteer Project scheduled for April 2015.

VOTE: the Board voted unanimously in favor of the motion.

4. LOLMS Student Exchange Trip

Pam Russell, LOLMS World Language Teacher, proposed a repeat of the exchange program with the Jules Romains School in Paris, France. Their proposal is to have Jules Romains students come to Old Lyme again in October (October 4-17, 2014) and LOL students go to Paris again in April (March 27-April 9, 2015). The specifics of the request were detailed in a handout to the Board.

In addition, some middle school students joined Mrs. Russell to share the benefits of their participation in this program this year.

MOTION: Ms. Smalley made a motion, which was seconded by Mrs. Roche, to approve the LOLMS student exchange program with the Jules Romains School in Paris, France as presented.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business:

1. Annual Review of Tuition Policy/Rate

The Board tabled a decision on this agenda item at their April Board meeting as they were unable to reach consensus on a tuition rate for the 2014-2015 school year. They wanted more time to study the issue; they also requested that the business manager provide a 20 year history of the tuition rate.

Ms. Warren, Business Manager, provided a spreadsheet which showed the approved tuition rates from fiscal year 1998-1999 through fiscal year 2013-2014. For fiscal year 1998-1999 through fiscal year 2001-2002, it appears that the tuition rate was arbitrarily set at \$9,000. For the subsequent fiscal years, tuition was based on a calculation that removed debt service and pupil transportation from the total proposed budget and divided the result by the student population. One year (fiscal year 2009-2010) also included the removal of special education costs to derive the tuition rate.

Mr. Fuchs suggested setting the tuition increase in line with the increase in teachers' salaries which is 2%. Follow-up discussion involved the fluctuation in the tuition rate increase over the years and the importance of giving parents of tuition students some predictability over the rate from year to year. It was noted that few tuition requests are made and this had a miniscule impact to the budget.

MOTION: Mr. Fuchs made a motion, which was seconded by Mrs. Roche, to set the tuition rate at \$18,500 for the 2014-2015 school year.

VOTE: the Board voted unanimously in favor of the motion.

2. Report of Committees:

Facilities. Mr. Fuchs reported that a survey of athletic fields showed that they were in incredibly good shape even though they are getting a lot of use. He commended the staff on this accomplishment.

Mr. Fuchs reported on the possibility of the contractor beginning the work on Center School on the Monday after school ends (June 23) which would give them a good start on this project so that it can be completed on time. Ms. Warren, Business Manager, cautioned on funding a portion of the job from this year's budget; she will seek the auditor's opinion on this matter.

Building. No report.

Technology. No report.

Policy. Mrs. Linderman reported that this committee met earlier in the evening and that they might report at the next Board meeting.

Communications. Mrs. Roche reported that they are working on the next issue of *Focus on Education*.

Finance. No report.

Human Resources. Dr. Jones reported on an upcoming meeting with a date to be determined. She asked all Board members to return the superintendent evaluation forms into her as soon as possible.

Enrollment & Equity. No report.

LEARN. No report.

Comcast. No report.

IX. Correspondence:

There was no correspondence to report.

X. Executive Session:

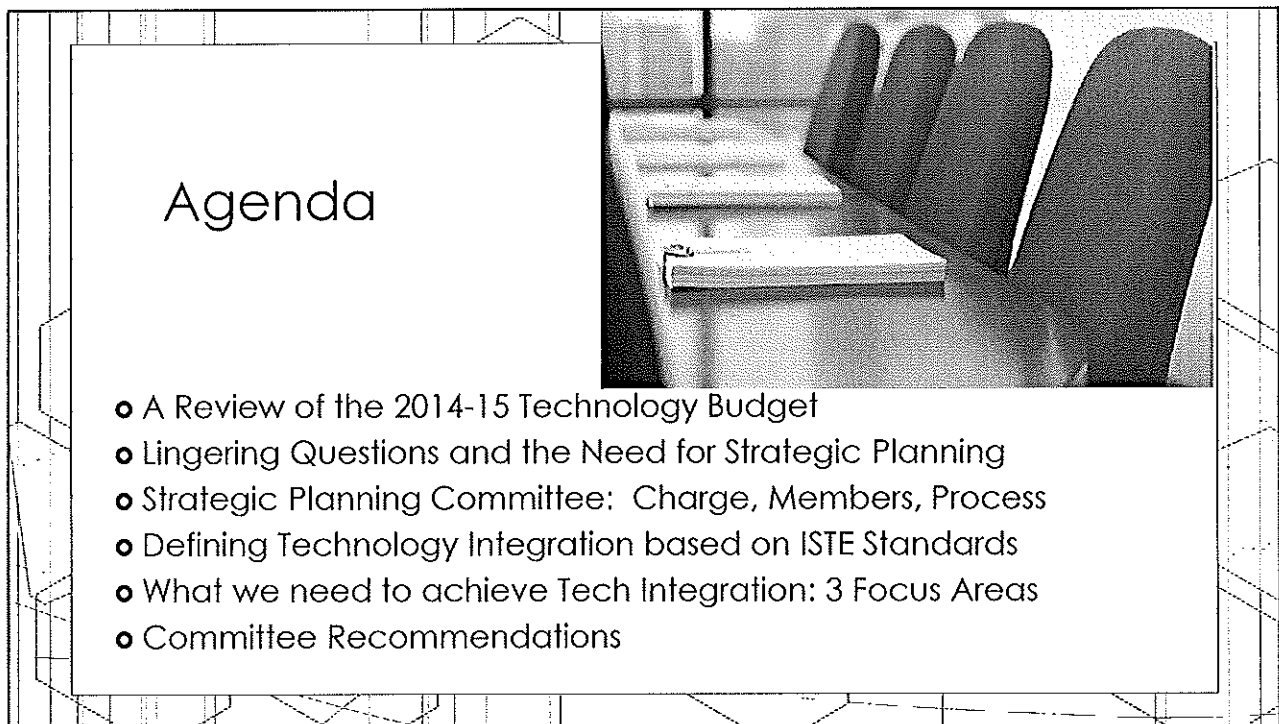
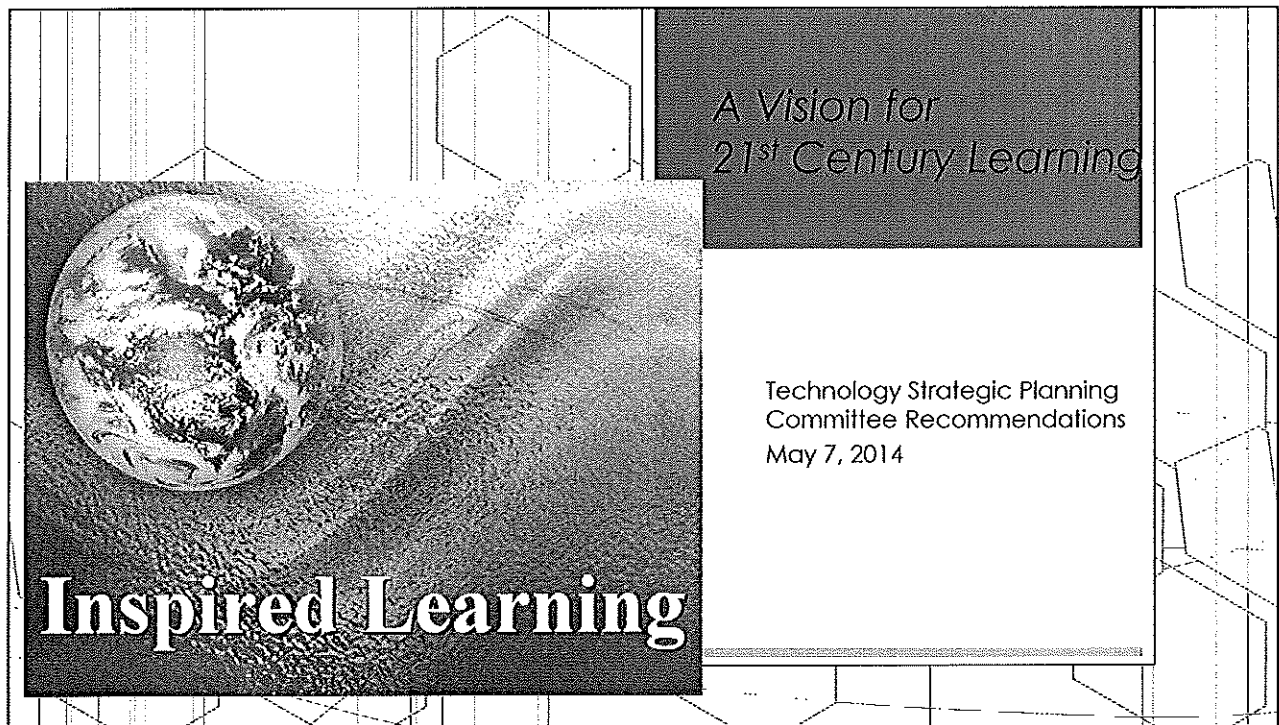
Dr. Jones made a motion, which was seconded by Mrs. Wilczynski, to move into executive session for the purpose of discussing student matters. Mr. Neviasser and Mrs. Johnston, Director of Support Services, were invited to attend the executive session.

XI. Adjournment:

The regular meeting adjourned at 9:54 p.m.

Respectfully submitted,

Beth Jones, Secretary

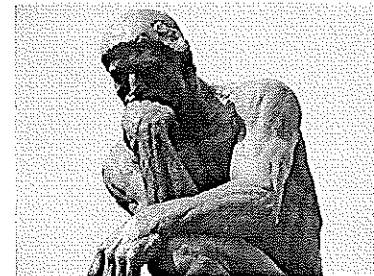


Board of Education Approved 2014/2015 Technology Budget

- E** Four additional HS laptop carts for a total of six laptop carts
- N** One additional MS laptop cart for a total of two laptop carts
- G** One laptop cart/elementary school
- A** Replace 125 existing computers
- G** Add smart boards in all media center, music, art and PE
- E** \$30,000 allocated for Technology Strategic Committee

Lingering Questions

- What should be the expectation for technology integration across all levels? What does that look like? What do we need to make that happen?
- Do teachers have the right classroom management applications to provide appropriate communication and collaboration opportunities?
- What is the appropriate level of access at each level? What is our target?



Strategic Technology Planning Committee Purpose

Identify what Technology
Integrated Instruction
looks like

Determine the Human Resources,
Devices, and Applications needed to
achieve
Technology Integrated Education

Committee Members

- Teachers
- Parents
- Board of Education members
- Administrators
- Technology staff

22 to 25 participants
at each meeting





Sample Ensured Experiences for Standards 1 to 3

Creativity and Innovation

- 3-5 Produce a media rich content specific digital story or presentation
- 9-12 Design a content specific web site that meets accessibility requirements

Communication and Collaboration

- K-2 In a collaborative group, use a variety of technologies to produce a content specific digital product or presentation
- 6-8 Create an original animation or video documenting a local event

Research and Information Fluency

- 3-5 Select & apply digital tools to collect, organize, & analyze data to evaluate theories
- 9-12 Identify a complex global issue, develop plan of investigation, and present innovative, sustainable solutions

Sample Ensured Experiences for Standards 4 - 6

Critical Thinking, Problem Solving, and Decision Making

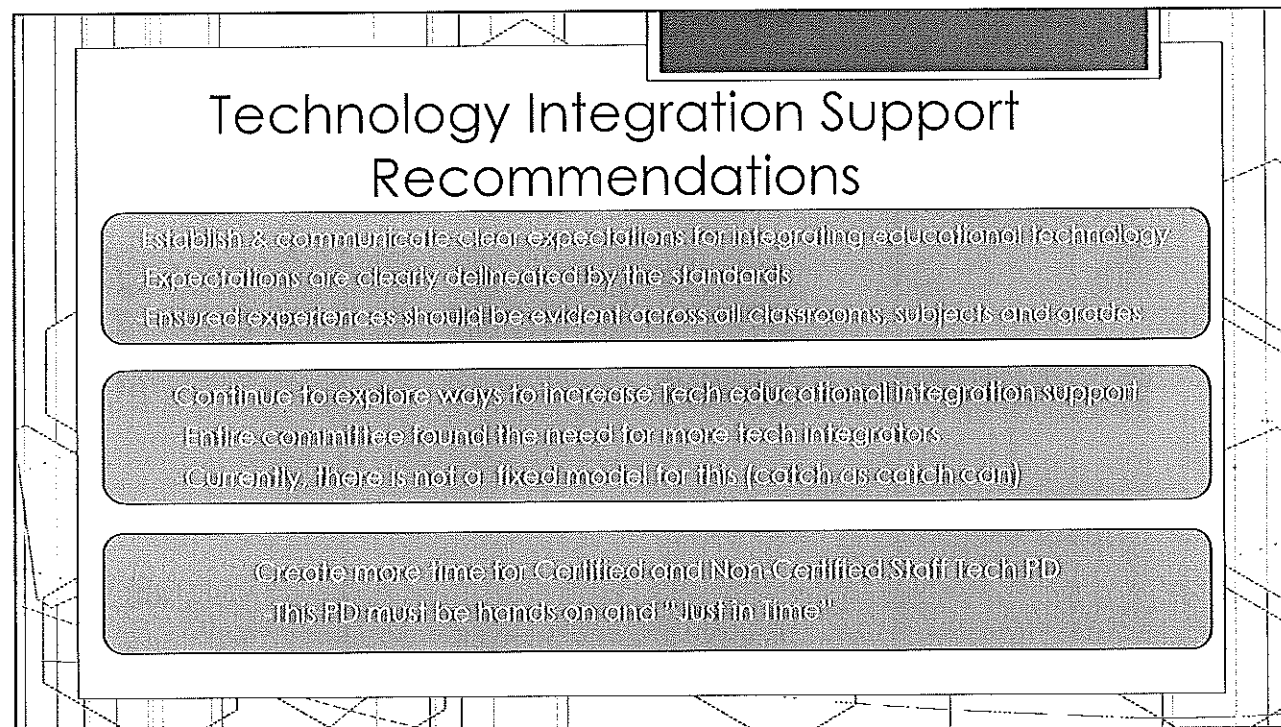
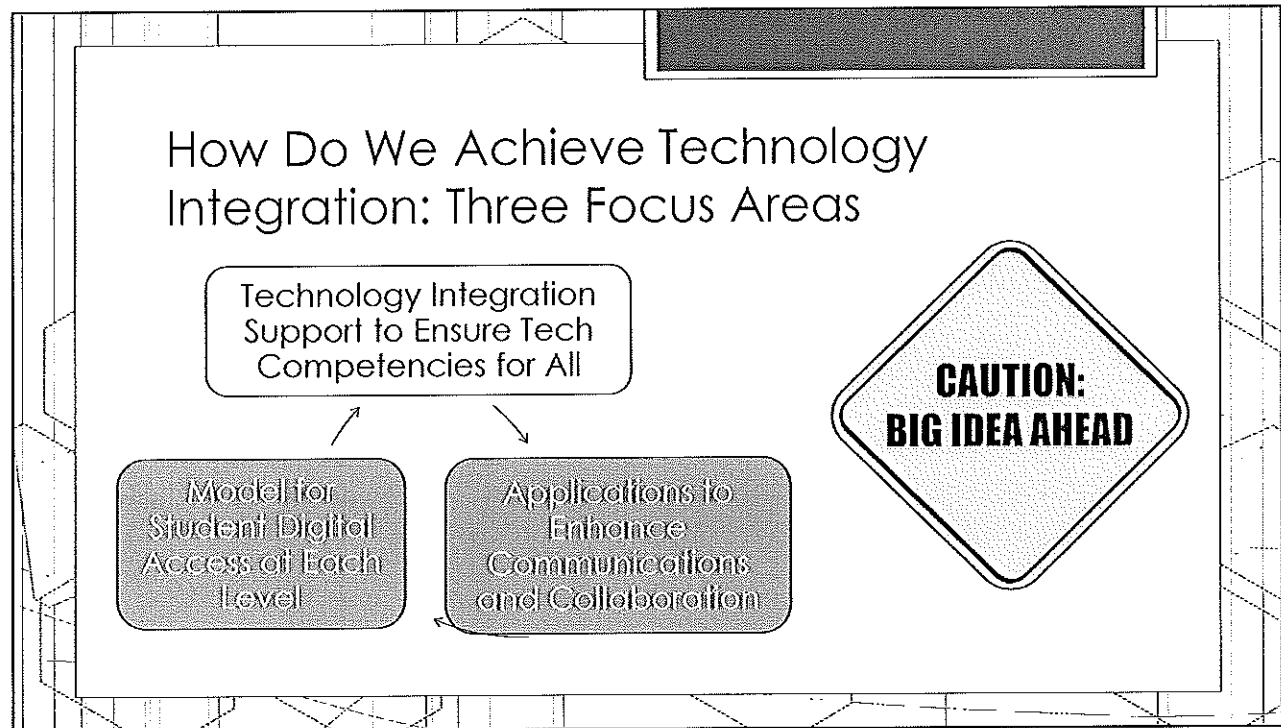
- K-2 Use simulations and graphic organizers to explore and share patterns of growth (life cycles of plants and animals)
- 6-8 Gather data, examine patterns, and make decisions using digital technology

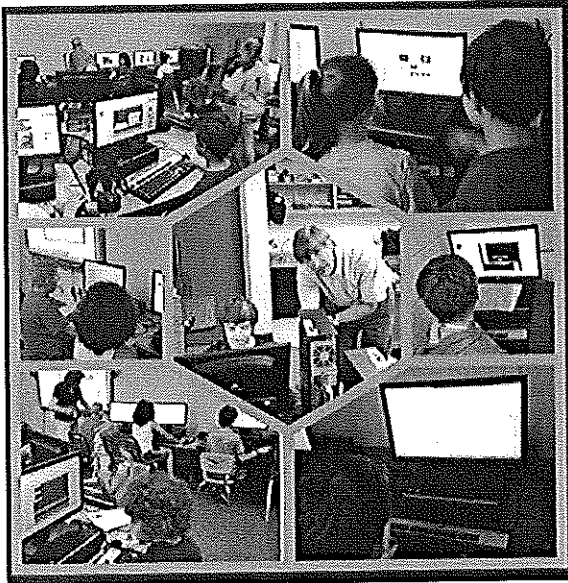
Digital Citizenship

- 3-5 Participate in an online interactive class environment to debate effects of emerging technologies on individuals and society.
- 9-12 Create media rich presentations for other students on appropriate and ethical use of digital technology

Technology Operations and Concepts

- K-2 Demonstrate the ability to navigate in virtual environments such as electronic books, simulations software, and websites
- 6-8 Use data collection probes, handheld devices, or mapping systems to gather, view, analyze, and report results for content related issues

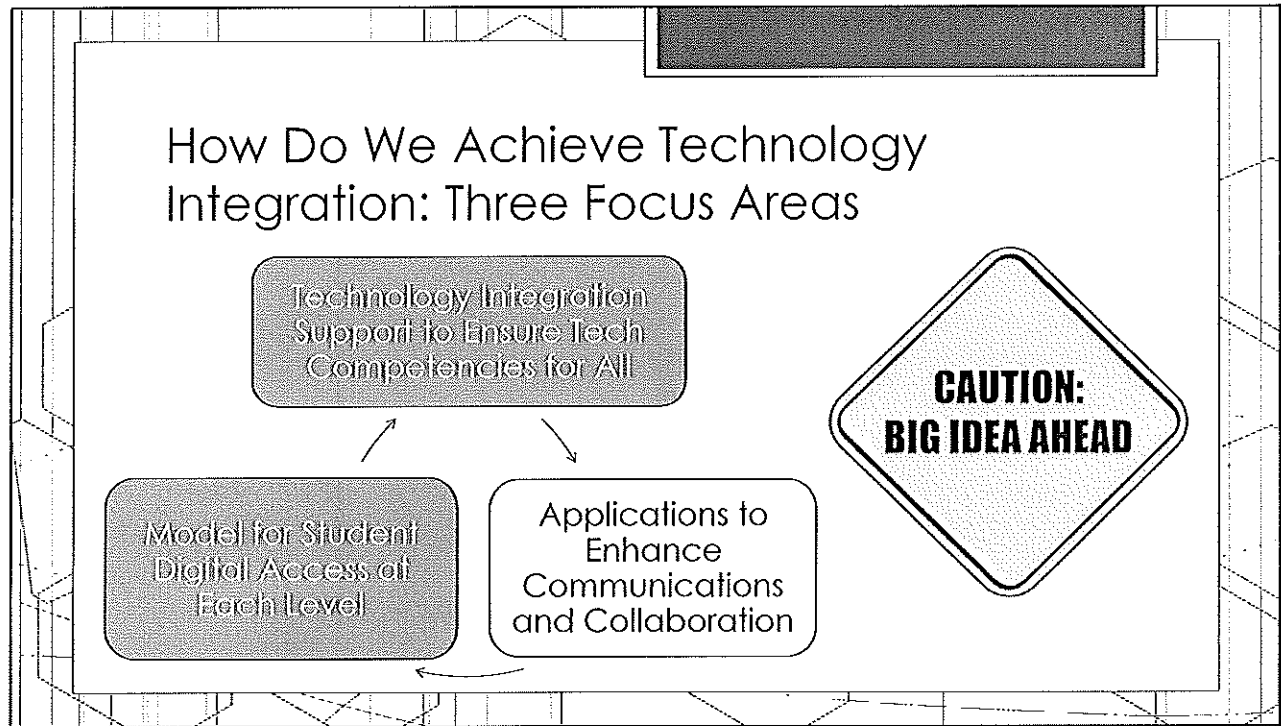




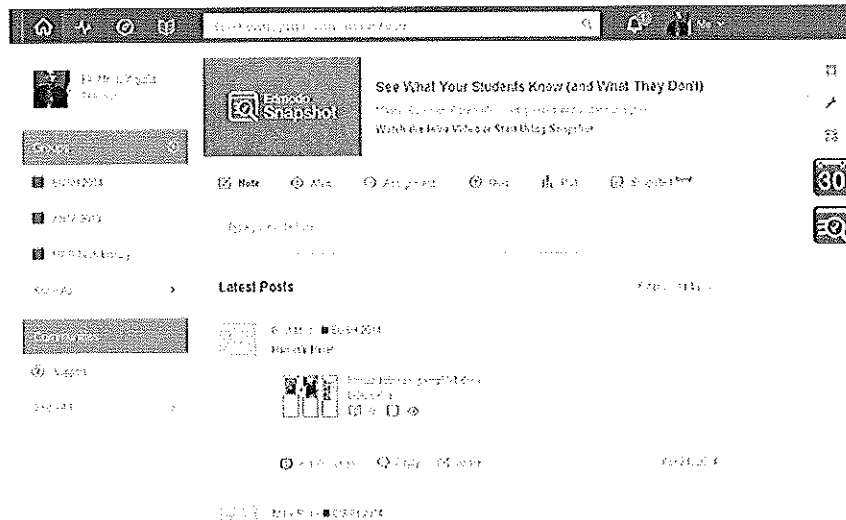
What does
Technology
Integration Support
Look Like and How
Does it Impact
Instruction?

Technology Integration Success: *The 5 J's*

- o **job-related**, focused on the core competencies of the classroom, not technology
- o **just enough**, emphasizing increased comfort, not proficiency, with computers and management of limited technology resources
- o **just in time**, meaning teachers are provided with skills as and when needed
- o **just in case** teachers need to plan for contingencies
- o accompanied by a "**just try it**" attitude, wherein instructors apply both pressure and support to compel teachers to use what they've learned



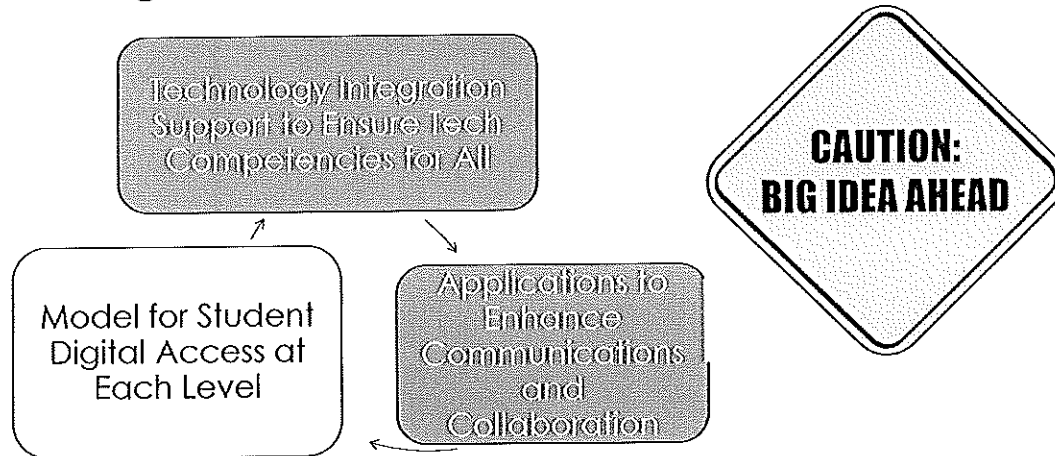
Imagine what the future could hold.....



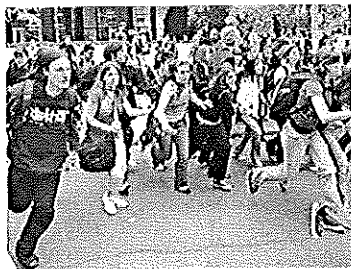
Digital Communication & Collaboration Recommendations

- 2014-15 Create a subcommittee to research, pilot and evaluate various digital learning platforms.
- 2015-16 Implement committee recommendation for providing common learning, sharing, collaborating space for teachers and students.

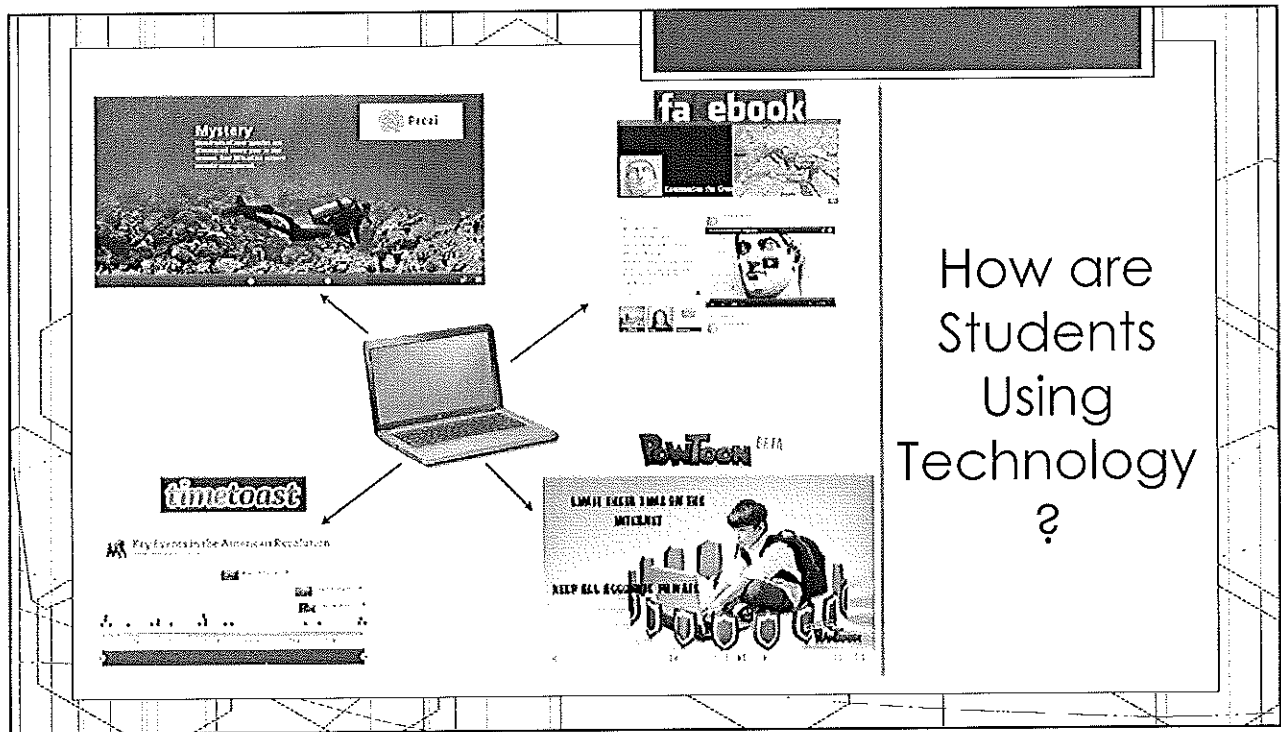
How Do We Achieve Technology Integration: Three Focus Areas



What is the Current Demand for Existing Technology?



17 MONDAY	18 TUESDAY	19 WEDNESDAY	20 THURSDAY	21 FRIDAY
7:40 Wind - UA B	7:40-	7:40-Vendetta 06	7:40-Vendetta 05	7:40-Vendetta 04
8:30-Roth	8:30-Regan	8:30-Regan	8:30-	8:30-
9:35 Roth	9:35 Regan	9:35 Vendetta 01	9:35 Vendetta 02	9:35 Vendetta 03
10:25 Roth	10:25-	10:25 Vendetta 02	10:25 Vendetta 03	10:25 LaVera
11:15 Roth	11:15 Regan	11:15-	11:15	11:15 LaVera
11:40-	11:40-	11:40 Vendetta 02	11:40 Vendetta 03	11:40 LaVera
12:30 Gaudel	12:30 Regan	12:30-	12:30-	12:30-
1:20 Gaudel	1:20 Regan	1:20 Vendetta 01	1:20 Vendetta 02	1:20 LaVera
			Herant homework	



How is Technology Being Used by students?

C1 Ch8 Pretest

* Required

Last Name *

First Name *

Math Class Period *

Region 18 email address *

1. Complete the table separating each answer with a comma. *

Input (n)	$n + 10$	Output (x)
5	$5 + 10$	
8	$8 + 10$	
11	$11 + 10$	

2. Find the value of the tenth term in the sequence. *

Position	1	2	3	4	10
Value of Term	4	5	6	7	

3. SPAGHETTI Plates at a spaghetti supper fundraiser cost \$6 each. Write a function rule to find the cost of any number of plates p. *

4. Is the given value a solution of the inequality? *

$x + 5 > 7$, $x = 3$

5. Is the given value a solution of the inequality? *

$x + 2 > 12$, $x = 5$

How is technology being used by teachers?

1. Complete the table separating each answer with a comma.	2. Find the value of the tenth term in the sequence.	3. SPAGHETTI Plates at a spaghetti supper fundraiser cost \$6 each. Write a function rule to find the cost of any number of plates p.	4. Is the given value a solution of the inequality?	5. Is the given value a solution of the inequality?	6. Is the given value a solution of the inequality?	7. Solve $x + 3 \geq 9$.
15,18,21	13: 6p	yes	no	yes	$x \geq -6$	
16,18,21	8: p6	yes	no	yes	$x \leq -6$	
15,18,21	13: 12p	solution	inequality	solution	$x=1$	
16,18,21	13: IDK	yes	no	yes	IDK	
15,18,21	13: $6+y=35$ plates	yes	no	yes	IDK	
15,18,21	8: IDK	IDK	IDK	IDK	IDK	
15,18,21	13: 1 plate = 8 dollars	yes	no	yes	$x=7$	
10,10,10	13: idk	idk	idk	idk		
15,18,21	13: 6p	yes	no	yes	$x=7$	
15,18,21	13: IDK	idk	idk	idk	$x=5$	
15,18,21	13: idk	idk	idk	idk	idk	
15,18,21	13: function rule?	idk	idk	idk	idk	
15,18,21	8: IDK	no	IDK	IDK	$x=4$	
15,18,21	13: 6p	idk	idk	idk	IDK	
15,18,21	13: 6p	Yes	No	Yes	IDK	
15,18,21	13: 6p	Yes	No	Yes	$x=7$	
15,18,21	13: p(6)	idk	idk	idk	idk	
15,18,21	8: \$6 per tp	no	yes	no	?	
10,18,21	13: $6+p$	yes	no	yes	$x \geq -6$	
15,18,21	13: ?	yes	no	yes	?	
15,18,21	13: 6f	yes	yes	yes	$x=0$	
15,18,21	13: $6p+24$?	?	?	$x=6$	
15,18,21	13: idk	no	yes	no	idk	

What Future Level of Access Do Students Need to Support ISTE Standards?

K-5

- Five computers, five tablets/classroom
- Grades 3-5 one laptop cart/three classes
- Grades K-2 one laptop cart /six classes
- One school wide lab and one library media lab/ school

Middle School

- Three laptop carts and three tablet carts (one per team)
- One shared tablet cart
- One school wide lab and one library media lab

High School

- Share six laptop carts
- Achieve 1:1 student access

RECOMMENDATIONS WITHIN 2014-15 BUDGET

Tech Integration

- Restructure use of existing certified and non certified roles to determine how to provide additional technology hardware and instructional support
- Role of library/media specialists
- Use of tech facilitators
- K-5 Tech/Instructional Integration Specialist

Common Platform

- Establish a working group to prepare a recommendation for communication/collaboration model among teachers, students and parents

Digital Access

- Adjust Computer Replacement Plan to increase elementary computers to 4/class and create K-5 Media Center Labs at MC & HS
- Review/Revise High School student policy for approved uses of personal devices (BYOD)
- Utilize \$30,000 to purchase third laptop cart for the Middle School and additional technology integration support

	2014/2015 approved budget	2014/2015 'No Budget Impact' Recommendations	Future Access
K-5	One laptop cart /school two computers/classroom 10 media center computers One wired lab	One laptop cart /school Four computers/classroom 22 media center computers One wired lab	K-2 one laptop cart/6 classes 3-5 one laptop cart/three classes Five computer & five tablets/class 22 media center computers One wired lab
Middle School	Two laptop carts 23 media center computers One wired lab	Three laptop carts 23 media center computers One wired lab	Three laptop carts/3 tablet carts 23 media center computers One media center tablet cart One wired lab
High School	Six laptop carts	Six laptop carts	Six laptop carts Achieve 1:1 student access

RECOMMENDATIONS WITHIN 2014-15 BUDGET

Tech Integration

- Restructure use of existing certified and non certified roles to determine how to provide additional technology hardware and instructional support
- Role of library/media specialists
- Use of tech facilitators
- K-5 Tech Instructional Integration Specialist

Common Platform

- Establish a working group to prepare a recommendation for communication/collaboration model among teachers, students and parents

Digital Access

- Adjust Computer Replacement Plan to increase elementary computers to 4/class and create K-5 Media Center Labs at MC & LS
- Review/Revise High School student policy for approved uses of personal devices (BYOB)
- Utilize \$80,000 to purchase third laptop cart for the Middle School and additional technology integration support