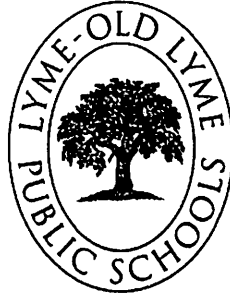


# LYME-OLD LYME PUBLIC SCHOOLS

***Small Schools, Big Ideas***



***Challenging \* Achieving \* Excelling***

## REGION #18

### **Regular Board of Education Meeting**

Lyme-Old Lyme High School

February 3, 2016

*Board Present:* Michelle Roche, Chairwoman; Jean Wilczynski, Treasurer; Rick Goulding, Secretary; Diane Linderman; Nancy Lucas Edson; Mary Powell St. Louis; Stacy Winchell

*Absent by Previous Arrangement:* Erick Cushman; Beth Jones

*Administration Present:* Ian Neviasher, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; Nancy Johnston, Director of Special Services; Holly McCalla, Business Manager; John Rhodes, Director of Facilities & Technology; James Wygonik, Principal of Lyme-Old Lyme High School

*Others Present:* Gabe Barclay, High School Student Representative; Kim Drelich, *The Day*

### **I. Call to Order**

The meeting was called to order at 6:55 p.m. by Chairwoman Michelle Roche.

### **II. Approval of Minutes**

The minutes of Regular Meeting of January 6, 2016; Executive Session of January 6, 2016; Special Meeting of January 13, 2016; and Special Meeting of January 20, 2016 were approved as presented upon a motion by Mrs. Lucas Edson and a second by Mrs. Wilczynski.

### **III. Visitors**

#### **1. Report from Student Representatives**

Gabe Barclay reported on the following activities occurring at the schools:

*At LOLHS:* The Mock Trial team competed on January 28 in the Mock Trial State quarterfinals competition. Sixteen teams from across the state met at North West Catholic High School hoping to advance. The defense team led an impressive trial against Ridgefield's varsity team before being defeated by a mere four points. The Wildcat legal team is excited to begin preparing for next year. This Friday

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LOLHS will host a Shoreline Conference Symposium on school culture designed to build a common empathy between teachers and students on the stresses of high school life. Five students and five teachers from each of the 12 Shoreline Conference schools will make up the 120 participants. We are officially into the second half of the school year after completing the first week of the second semester. In the next few weeks, the counselors and administrators will begin the orientation process for the current eighth grade class and their parents as they prepare the transition to high school.

*At LOLMS:* The second quarter has concluded and the year is half-way through. While report cards went home last Friday with the Student Success Attribute Rubrics, the teachers were able to speak directly to parents at conference times scheduled on January 14 and 15 with some other dates/times scheduled to accommodate the many requests. The school is currently in the middle of the ROARS Recognition assemblies where students are recognized for their efforts in and out of the classroom. Even the Wildcat Mascot got involved and celebrated with the kids. The 8<sup>th</sup> grade preformed last night at the high school for a joint concert. On February 4, the students will get a school-wide peek before the opening night of the Lion King Junior performance. Another February event at the Middle School is Activity Night which is scheduled for February 26 from 6:30-8:30 p.m.

*At Mile Creek School:* On Jan 13, Student Advisors, Nila Kaczor and Paul Murphy, accompanied officers from the Mile Creek School Student Senate to the Student Leadership Conference at Three Rivers Community College for a day of workshops and presentations. On January 14 and 15, Julie Riggs from Lyme Art Academy spent the day working with all grades, teaching students how to paint exquisite winter scenes. The school was grateful to have been the recipient of her time and talent. On January 25 and 26, Mile Creek and Lyme Consolidated held kindergarten registration for the 2016-2017 school year. Mile Creek has 24 students enrolled so far.

*At the Preschool:* The Theme for the preschool for February is "Feelings." In science instruction, the students will be studying shadows and hibernation. On Ground Hog Day, February 2, the classes all read *Blame it on the Groundhog*. The students will have a valentine card exchange on February 12. The annual preschool peer visits will be held on March 16 and 23. Students who turn 3 by September 1, 2016 are eligible to be peers in the preschool program.

## 2. Public Comment

There was no public comment.

## IV. Administrative Reports

### 1. Superintendent's Report

Mr. Neviasher reviewed the personnel report which reflected the resignation of an instructional assistant. Mr. Neviasher reported that they have begun the process of advertising for a Director of Special Services due to the upcoming retirement of Nancy Johnston who will retire in the fall of 2016.

Mr. Neviasser reviewed the February 2016 enrollment report which showed a total of 1,325 students. This reflected no change from the previous month's enrollment report.

Mr. Neviasser reported on the ongoing district safety review and drill practice that recently took place.

Mr. Neviasser reported on the remainder of the 2016-2017 budget development process which includes various budget presentations within the community, preparing the budget book and the budget edition of *Focus on Education*.

Mr. Neviasser reported that the technology grant the district had applied for last year has been approved by the state's bonding commission. The district expects to receive \$29,700 which will pay for two iPad carts at the elementary schools.

Mr. Neviasser reported that they are looking for Board volunteers to serve on a committee to study the teacher stipends and a committee to study remuneration for certain members of the AFT union.

## 2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of January 31, 2016 with comparison to spending for last year this time. Of note:

Special Education expenditures: continue to escalate due to increased, unexpected outplacements reported at each meeting.

Administrative Services expenditures: due to Center School reconfiguration, tech purchasing, and attorney fees.

Mrs. McCalla reviewed the Contingency Maintenance Account. Of note:

There were no changes at Lyme, Mile Creek, Center School, or the High School. The Middle School has a \$2,500 increase (estimate) for cleaning associated with last month's increase due to sewer remediation. The remaining contingency balance is \$130,566

Mrs. McCalla also reported that due to an error discovered by the USDA on the state's part, all Food Service Management contracts that were out to bid in the past two years have to go out to bid again. Currently, the business office is preparing the RFP. The timeline provided by the state is very short. Once the RFP is specific to this district, it has to be sent to the state for approval before it can be released to the vendors for consideration. The RFP has to be available for a minimum of 30 days before bids must be received. The entire process including scoring, selection, negotiation, contract signing, and board approval must occur by July 1, 2016. Mrs. McCalla stated that she did not believe this would affect the district negatively.

## V. Educational Presentation

There was no educational presentation scheduled for this month.

## **VI. Chairman & Board Report**

Mrs. Roche reported on the need for Board volunteers to serve on the search committee for the position of Director of Special Services which will be vacant when Nancy Johnston retires in the fall. She reported that she will also need volunteers to serve on a committee to study the feasibility of a turf field.

Mrs. Roche reminded committee chairs that they should compose minutes of their meetings.

Mrs. Roche and Mr. Neviasser updated the Board on their research on marketing the district for potential students. Commercials on radio and TV are not as expensive as they originally thought, and they have sought guidance from district parents with media background to assist in this venture. They will have more to report after their meeting next week. Assuming the 2016-2017 budget passes, they will also have more funding. Follow-up discussion involved other public schools that currently use media and other methods to showcase their schools.

Mrs. Roche reported that she attended the Education Foundation meeting. They are holding their Trivia Bee on April 1. Mrs. Linderman, Mrs. Lucas Edson, and Mrs. Wilczynski volunteered to form a team for the Trivia Bee.

## **VII. New Business**

### **1. LOLHS Project Budget Final Update**

Mr. Neviasser explained that the high school building committee has voted to recommend to the Board that the project be closed. He noted that since most of the Board was not part of the building project, John Rhodes will review the final numbers for the project before they ask the Board to vote. Mr. Neviasser recommended that the Board wait until next month to take Board action on the closure of this project.

John Rhodes, Director of Facilities and Technology, reviewed a handout detailing the high school project budget which reflected the final budget coming in at \$5,103,788 under budget. The estimated cost for the project was \$39,900,000 but the project's actual cost was \$35,300,497 with \$504,285 in state reimbursement for a final net cost of \$34,796,212. A copy of this document is attached to these minutes for informational purposes.

Board discussed followed and centered on contingencies; energy grants; savings in short term financing; and reduction in debt service due to less money needed to fund project.

Mrs. Roche commended the High School Building Committee and Mr. Rhodes for their efforts on this project.

### **2. Approval of 2016-2017 Proposed Budget**

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Wilczynski, to approve the proposed 2016-2017 budget in the amount of \$33,470,376, a 2.84% increase over the current budget.

VOTE: the Board voted unanimously in favor of the motion.

### VIII. Old Business

#### 1. Reports of Committees

- a. *Facilities*. Dr. Goulding stressed the importance of having people with diverse opinions on the committee studying the feasibility of a turf field. He reported that this committee looked at their annual budget and their five year plan when they met earlier in the evening. He commended the membership of this committee for the current status of the facilities.
- b. *Building*. No report.
- c. *Technology*. No report.
- d. *Policy*. Mrs. Linderman reported that this committee will be meeting on February 10 at 6:00 p.m. in the Central Office Conference Room. They will be looking at many outdated policies such as the graduation policy.
- e. *Communications*. The Board discussed the feasibility of students from China attending LOLHS, a practice currently in place in the East Lyme Public Schools. Mr. Neviasser reported on a meeting he and Jim Wygonik, Principal of LOLHS, had with representatives from Spiral International, an educational organization that promotes cross-cultural learning and understanding through international student exchange programs. The firm is very interested in bring 3-5 students from China into the LOL district. Mr. Neviasser reported on the yearlong process and costs associated with this venture.
- f. *Finance*. No report.
- g. *Human Resources*. No report.
- h. *Enrollment & Equity*. No report.
- i. *LEARN*. No report.

### IX. Correspondence

There was no correspondence to report.

### X. Executive Session

There was no need for an executive session.

### XI. Adjournment

The regular meeting adjourned at 7:52 p.m. upon motion by Mrs. Linderman and a second by Dr. Goulding

Respectfully submitted,

Rick Goulding, Secretary

# High School Project Budget Final Update

## Lyme - Old Lyme Public Schools

2/1/16

	Pre Referendum Estimate Sept '08	Actual Cost	Over (Under) Budget
<b>Construction Costs</b>			
Direct Construction Costs	\$40,100,000	\$37,190,232	(\$2,909,768)
Owner Contingency	\$1,000,000	\$1,799,338	\$799,338
<b>Sub Total</b>	<b>\$41,100,000</b>	<b>\$38,989,570</b>	<b>(\$2,110,430)</b>
<b>Owner Soft Costs (Budget Values)</b>			
Architect/Engineering/Services/Fees	\$4,200,000	\$3,960,098	(\$239,902)
Furniture/Technology/Phones/Security	\$990,000	\$1,993,018	\$1,003,018
Short Term Financing Costs	\$1,500,000	\$305,996	(\$1,194,004)
<b>Sub Total</b>	<b>\$6,690,000</b>	<b>\$6,259,112</b>	<b>(\$430,888)</b>
<b>Construction and Soft Costs Final Total</b>	<b>\$47,790,000</b>	<b>\$45,248,682</b>	<b>(\$2,541,318)</b>
<b>Energy Grants</b>	<b>\$0</b>	<b>(\$366,772)</b>	<b>(\$366,772)</b>
<b>Total</b>	<b>\$47,790,000</b>	<b>\$44,881,910</b>	<b>(\$2,908,090)</b>
Reimbursement Received to Date	(\$7,890,000)	(\$9,581,413)	(\$1,691,413)
<b>Maximum Estimated Project Net Cost</b>	<b>\$39,900,000</b>	<b>\$35,300,497</b>	<b>(\$4,599,503)</b>
Max. Est. State Reimb. Retainage (5%)	\$0	(\$504,285)	(\$504,285)
<b>Minimum Estimated Project Net Cost</b>	<b>\$39,900,000</b>	<b>\$34,796,212</b>	<b>(\$5,103,788)</b>

<b>Encumbrances</b>	
CT Controls	\$15,580
Triton Engineering	\$4,000
vanZelm Engineering	\$17,326
<b>Total</b>	<b>\$36,906</b>