

Groton Board of Education  
Policy Committee Special Meeting Minutes  
June 22, 2016  
5:00 p.m.  
School Administration Building, Room 5

**Members Present:** Katrina Fitzgerald, Lee White, Rosemary Robertson

**Also Present:** Susan Austin

Lee White called the meeting to order at 5:05 p.m.

1. Review of Minutes

MOTION: White, Fitzgerald; to approve the minutes of May 2, 2016.

**MOTION PASSED UNANIMOUSLY**

2. Discussion of the regulations regarding the funds generated towards the budget (Review of Policy 1325)

The Policy Committee referred this policy to the Finance Committee for review.

3. Discussion of Policy P 3323 Bidding.

The Policy Committee referred this policy to the Finance Committee for review.

4. Consider Policy P 3320 Purchasing Procedures.

The Policy Committee referred this policy to the Finance Committee for review.

5. Review of CABA Policy Audit Report dated February 26, 2013.

Tabled until the next Policy meeting (7/6/2016)

6. Review of Policy P 6153 Field Trips.

Made a few revisions to the policy. Committee would like to send to Attorney Dugas for review before sending the policy back to the full Board.

7. Referral List (Enclosure)

The committee reviewed the referral list.

The committee removed:

R2015-28 Discussion of the equitable distribution of funds for groups that need travel funds (6153).

8. Future Meeting Topics

9. Adjournment

MOTION: White, Fitzgerald; to adjourn at 6:25 p.m.

**MOTION PASSED UNANIMOUSLY**

**NEXT MEETING: July 6, 2016 5:00 P.M.**