

**GROTON PUBLIC SCHOOLS
GROTON, CONNECTICUT**

FINANCE/FACILITIES COMMITTEES

**March 16, 2015, 6:00 P.M.
School Administration Building, Room 19**

Minutes

Present:

- Committee Members: Joey Schick, Andrea Ackerman
- Others: Mike Graner, Susan Austin, Sam Kilpatrick, Don Meltabarger
- Other Board Members: Katrina Fitzgerald, Kim Watson

1. Call to Order at 6:12 p.m.

2. Approval of minutes of January 20, 2015.

A motion was made by Dr. Ackerman and seconded by Mr. Schick.

PASSED – UNANIMOUSLY

3. Business Manager Report:

- a. FY15 Status Report**
- b. Update regarding Health Insurance**

Dom Meltabarger presented the object code summary and detail [ATTACHMENT #1]. The projected unexpended balance for this year is estimated to be \$58,113. In addition, Don presented a health insurance report from AON, the district's insurance agent. At this point in the year, the account is running approximately 90% of the anticipated amount.

3. Director of Buildings and Grounds Report

Sam Kilpatrick reported that the district has received the invoice from the Town for snow removal; we have not yet gotten the bill for ice melt/salt. The extreme cold has resulted in the need for an additional 50,000 gallons of heating oil to complete this year. Sam reported that the snow accumulation on the school roofs has not posed a problem because the high winds have blown the snow off most roofs. S. B. Butler roof, however, has experienced several leaks; the Buildings and Grounds staff has repaired several leaks in the last two weeks. Dehumidifiers have been employed to remove moisture and prevent mold. Sam is submitting the Charles Barnum asbestos abatement project to the CSDE. Sam briefed the committee on the Town request to place a water tank on Town property near NEA.

5. Discussion of the 2015-2016 Budget – Budget Book

Don Meltabarger oriented the committee to the format of the budget booklet. In addition, Don explained that the program details will be added to the booklet.

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A motion was made by Dr. Ackerman and seconded by Mr. Schick to adjourn at 7:58 p.m.

PASSED - UNANIMOUSLY

NEXT MEETING: Monday, April 20, 2015