

**GROTON PUBLIC SCHOOLS
GROTON, CONNECTICUT**

FINANCE/FACILITIES COMMITTEES

**January 20, 2015, 6:00 P.M.
School Administration Building, Room 19**

Minutes

Present:

- Committee Members: Joey Schick, Andrea Ackerman, Kirsten Hoyt
- Others: Mike Graner, Susan Austin, Sam Kilpatrick, Kevin Lemoi, Mike Emery
- Other Board Members: Katrina Fitzgerald, Rita Volkmann

1. Call to Order at 6:04 p.m.

2. Approval of minutes of December 8, 2014.

A motion was made by Dr. Ackerman and seconded by Mr. Schick.

PASSED – UNANIMOUSLY

3. Business Manager Report:

a. Object Code Summary – 2014-2015

Dr. Graner presented the Object Code Summary for 2014-2015; the summary indicated an unexpended balance of \$70,467 based on the January 6 payroll run.

4. Discussion of the 2015-2016 Budget

Dr. Graner gave an overview of the 2015-2016 Budget that included a 2.1% increase for a “level-service budget.” Dr. Graner further noted that there may be some movements after retirements and some position may not be replaced; the salary account is likely to go down approximately \$200,000. He further indicated in addition to the level-service budget, the district staff will prepare a portion of the budget to be called, Addition Program Needs. These items will include staffing, services, and supplies that are needed above and beyond the current funding levels. The committee requested that the level-service budget plus the A Addition Program Needs be prepared for the Board of Education meeting on Monday, January 26th. Board members encouraged the staff to include potential savings, explanation of revenues and a presentation mailer. He also distributed a proposed budget meeting schedule to include the following dates: Feb. 2 – Public Hearing and Budget Worksession; Feb. 9 – COW Meeting; Feb. 18 – Budget Worksession; and Feb. 23 – BOE Meeting.

5. Discussion and possible action regarding a teacher sabbatical

Dr. Graner gave an overview of the teacher sabbatical request; shared the cost of the sabbatical for 70 days – per contract 75% of salary, cost \$25,000; a sub would be put in place; the difference is \$9,000.

A motion was made by Dr. Hoyt and seconded by Mr. Schick to forward the sabbatical request to the full Board for approval.

PASSED - UNANIMOUSLY

6. Discussion and possible action regarding the 2014-2015 District Technology Upgrades to Support Transition to the New Standards Grant

Mr. Kevin Lemoi, Director of Technology Services, presented the committee with a proposal to use the state SBAC grant to purchase approximately \$300,000 of student hardware and software. If approved, the grant will provide 57% reimbursement to the Board. Dr. Granter recommended the use of DOD Supplemental Impact to fund the Board's portion of the purchase.

A motion was made by Mr. Schick and seconded by Dr. Ackerman to forward the 2014-2015 District Technology Upgrades to Support Transition to the New Standards Grant to the full Board for approval.

PASSED – UNANIMOUSLY

7. Discussion and possible action regarding the approval of educational specifications for the Charles Barnum Elementary School asbestos abatement project

This item was removed from the agenda since the educational specifications have already been approved.

8. Discussion and possible action regarding the approval of the closeout of the Cutler Middle School portable project

Mr. Kilpatrick stated that the ramp is complete; project is all done.

A motion was made by Mr. Schick and seconded by Dr. Ackerman to forward the closeout of the Cutler Middle School portable project to the full Board for approval.

PASSED – UNANIMOUSLY

9. Discussion and possible action regarding the approval of the Fitch High School roof project

Mr. Kilpatrick stated that the project was complete and should be closed out. Once closed out, the district will seek reimbursement.

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A motion was made by Mr. Schick and seconded by Dr. Ackerman to forward the closeout of the Fitch High School roof project to the full Board for approval.

PASSED – UNANIMOUSLY

7. Adjournment.

The meeting adjourned at 6:45 p.m.

NEXT MEETING: Monday, March 16, 2015