

**GROTON PUBLIC SCHOOLS  
GROTON, CONNECTICUT**

**FINANCE/FACILITIES COMMITTEES**

**August 18, 2014, 6:00 P.M.  
School Administration Building, Room 19**

**Minutes**

**Present:**

- **Committee Members: Joey Schick, Andrea Ackerman and Kirsten Hoyt (via phone)**
- **Others: Rita Volkmann, Susan Austin, Sam Kilpatrick, Carolyn Dickey, Mike Graner**

- 1. Call to Order.6:05 p.m.**
- 2. Approval of minutes of June 16, 2014. Minutes were accepted as presented.**
- 3. Business Manager Report:**
  - a. Object Code Summary – 2013-2014 School Budget End-of-Year Report. Carolyn Dickey reported that the year ended with a positive balance which allowed for the purchasing of consumables for the schools and the expenditure of \$231,000 of DOD Supplemental Impact Aid funds to offset the allocation needed for the health insurance account. The ED001 is being completed this month. Software is being installed to accommodate the provisions of the Affordable Care Act. Carolyn locked in the fuel price for next year at \$3.13.**
- 4. Discussion and possible action regarding proposed 2014-2015 Spend Plan. Mike Graner explained the proposed spend plan, which takes into account recent budget developments. Motion was made by Ackerman and second by Schick to forward to the full Board for approval the Spend Plan as presented. Motion passed 2-0.**
- 5. Director of Buildings and Grounds Report:**
  - a. Asbestos Project at Claude Chester – Sam Kilpatrick reported that when carpeting was being removed from a classroom at Claude Chester tile containing asbestos was disturbed. He requested quotes for an asbestos project, awarded the low bid and the work was completed this week.**
  - b. Roof Project at FHS- Sam reported that the project is continuing as planned. The project should be completed by the Wednesday. The architect will inspect this week and determine if the project should be officially closed.**
  - c. Indoor Air Quality Report – A room at Mary Morrison School has experienced ceiling problems with a musty smell. Sam learned that the roof was damaged in the past and needs repairs. He received quotes of approximately \$5,000 for the work to remove a 10 X 10 panel of the roof. The work should be completed by the end of this week.**

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- 6. Discussion and possible action regarding request for Project O staff to participate in the Board of Education Health Insurance. The consensus of the committee was to recommend not including the Project O staff in the Board of Education health insurance account.**
- 7. Discussion and possible action regarding non-union hourly and stipend positions. Motion was made by Ackerman and second by Schick to approve the Board not taking action regarding the starting wages of these employees. The wages for 2014-2015 will remain the same as in 2013-2014. Motion passed .3-0**
- 8. Discussion and possible action regarding the determination of the salary for the Director of Teaching and Learning. Motion was made by Ackerman and second by Schick to forward to the full Board for approval of the Director of Teaching and Learning as presented. Motion passed 2-0.**
- 9. Discussion and possible action regarding the BOE commitment to GEF. Motion was made by Hoyt and second by Schick to forward to the full Board for approval of the request for continued funding of the videotaping of GEF fundraising activities. Motion passed 3-0.**
- 10. Adjournment. Meeting adjourned at 7:50 p.m.**

**NEXT MEETING: Monday, September 15, 2014**