

BOARD OF EDUCATION  
SCHOOL DISTRICT 27  
COOK COUNTY, ILLINOIS

Regular Meeting of 09/27/18      The regular meeting of September 27, 2018 of the Board of Education, School District 27 was called to order at 6:30 p.m. in the Wood Oaks Library, 1250 Sanders Road, in said district.

Roll Call      On call of the roll, the following members were present:

Present:      Mrs. Helen Melnick, president  
                 Mrs. Laurie Garber-Amram, vice president  
                 Mrs. Melissa Copeland  
                 Mr. Ed Feld  
                 Mr. Alex Frum

Staff:      Dr. David Kroeze, superintendent  
                 Dr. Kimberly Arakelian, assistant superintendent  
                 Dr. Theresa Fournier, assistant superintendent  
                 Dr. Katharine Olson, assistant superintendent

Absent:      Mr. Brian Paich

President Melnick called the meeting to order at 6:30 p.m.

Communications

Board

Mr. Andreou reported on the Policy Committee meeting of September 27, 2018 to review various policy updates. These policies will be on the October 25, 2018 Board agenda for a First Read. The policies will be on the November 15, 2018 Board meeting Consent Agenda for approval. The policies are as follows;

- Policy 7:60 regarding residency will be updated to reflect language similar to High School District 225 language for charging tuition for families who are moving into the District, but are delayed in proof of residency.
- Policies 5:20 and 2:260 will be updated to reflect investigation procedures for claims of workplace harassment.
- Policy 6:250 will be updated regarding child sex offender screening and notification.

- Eight other policies will be updated because footnotes or legal references have been changed. The policies language is unchanged. These policies are:
  - Policy 2:105 Ethics and Gift Ban
  - Policy 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
  - Policy 4:20 Fund Balances
  - Policy 4:80 Accounting and Audits
  - Policy 6:30 Organization of Instruction
  - Policy 6:240 Field Trips
  - Policy 5:10 Equal Employment Opportunity and Minority Recruitment
  - Policy 5:200 Staff Development Programs

#### Community

None

#### Staff

Dr. Fournier reported on a FOIA requesting student records. This request was answered in the appropriate amount of time.

#### Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

#### Financial Report

Mrs. Copeland presented the Financial Report. On the revenue side of the budget, the majority of the receipts recorded are for property tax collections. We have received the first distributions of the 2<sup>nd</sup> installment 2017 taxes. On the expenditure side, there are no variances to report. We have accounted for property tax refunds in August, property tax refunds total \$434,121.09.

**No. 18367** Minutes of the Board of Education Regular Board Meeting of August 23, 2018  
Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Regular Board Meeting of August 23, 2018.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,  
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18368** Approval of Employment  
Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the additions to the substitute teacher list:

Devra Dorman  
Lisa Shilleh  
Elana Weiner-Kaplow

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,  
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18369** Statement of Claims for August 24, 2018, Approved  
Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Statement of Claims for August 24, 2018, in the amount of \$48,290.71, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,  
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18370**

Statement of Claims for September, 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Statement of Claims for September, 2018, in the amount of \$1,215,152.49, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18371**

Statement of Position for August, 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Statement of Position for August, 2018 be approved, and that this report be made part of the official minutes. The closing balance for all funds as of this date is \$30,067,070.47.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

Copies of the Statement of Investments for the period ending August, 2018 were distributed to Board members for their review. This report shows that as of this date, the district has \$29,894,899.82, invested in funds that are earning interest at rates that range from 0.01 to 2.25 percent. This report is to be made part of the official minutes.

**No. 18372**

Statement of Receipts for August, 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Statement of Receipts for August, 2018 in the amount of \$109,113.38 be approved, and this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18373**      Status of Appropriations for August 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Status of Appropriations for August 2018 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18374**      Wood Oaks Activity Account for August 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Wood Oaks Activity Account for August 2018, which reflects a balance of \$19,889.67 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18375**      Revolving Fund for August 2018, Approved

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Revolving Fund for August 2018, in the amount of \$9,328.54, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18376**      Payroll Dated August 30, 2018, Ratified

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the payroll dated August 30, in the amount of \$198,342.28, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18377**      Payroll Dated September 7, 2018, Ratified

Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the payroll dated September 7, 2018, in the amount of \$761,048.52, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18378**      Approval of the Extra Duty Stipends for the 2018-19 School Year

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Extra Duty Stipends for the 2018-19 School Year in the amount of \$520,208.48

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18379**      Approval of the Recognition for Kimberly Arakelian Receiving her Doctorate degree

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the recognition stipend in the amount of \$1,500 for Kimberly Arakelian upon receiving her doctorate degree.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18380**      Approval of Policy 4:40, Incurring Debt

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve Policy 4:40, Incurring Debt.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18381**      Approval of Policy 6:135, Accelerated and Advanced Placement

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve Policy 6:135, Advanced Placement.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18382**      Approval of Policy 5:170, General Personnel / Copyright

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve Policy 5:170, General Personnel / Copyright.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18383**      Approval of Safety Audit for the Emergency Preparedness Plan

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the contract with Clear Armor, in the amount of \$35,000, to conduct a third party review of the Northbrook School District 27 Emergency Preparedness Plan.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

Unfinished Business

Dr. Arakelian provided a few summary comments regarding the 2018-19 Final Budget. She stated that on September 6, the Board held the Public Hearing for the 2018-19 Tentative Budget. The Administration has recommended a balanced budget at \$27.9 million. There are contingencies included in the budget of \$550,000; if allocated contingencies are not spent and all other budget projections are realized the District should anticipate to end the 2018-19 fiscal



year with a surplus. The District ended the 2017-18 fiscal year with 75% in cumulative fund balance reserve. The District remains in a stable financial position.

**No. 18384**      Adoption of the FY18 Budget

Upon recommendation by the superintendent, Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education adopt a final budget for fiscal year 2018-19 at a total budget of \$27,919,623. The total budget represents a balanced budget for all operating funds.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

New Business

None

**No. 18385**      Board Adjourns to Closed Session

At 7:00 p.m. Mr. Andreou moved and Mrs. Garber-Amram seconded the motion that the Board of Education adjourns to Closed Session for the purpose of discussing collective negotiating matters between the public body and its employees, and security procedures and the use of personnel to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students and staff.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**No. 18386**      Board Returns from Closed Session

At 8:00 p.m., Mrs. Garber-Amram moved and Mr. Andreou seconded the motion that the Board of Education returns from Closed Session.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,  
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

**Adjournment** There being no further business to come before the Board at this time Mrs. Garber-Amram moved and Mr. Andreou seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 8:00 p.m.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY