

an Interim Business Manager. NSSED is hoping to hire a new Business Manager in September.

Mrs. Melnick announced the New Teacher Reception with the Board will be held on September 6, 2018 at 6:00 p.m.

Community

None

Staff

Dr. Olson provided the Board with an update on the Curriculum Work and Professional Development. She thanked the Board for the opportunity to engage in the amount of Professional Development work that they support. This year there were 21 Curriculum Projects. Dr. Olson and Science Teacher Amy Varner worked on the Robotics Programming class which will be outstanding. Science is part of the Strategic Plan, and a significant amount of time was spent on multiple projects for Science. PBIS work was done on all three buildings. Writing progressions were worked on which will help augment growth in student writing. There was also Professional Development for teachers who were new to the District or have a reassignment.

Dr. Olson reported on the Wood Oaks Spring Musical. The Director, Jamie Trow, This has been adapted for Middle School. The Director, Jamie Trow, is very excited about the message that the production has, i.e. following your passions, being your best, being true to yourself and standing up for your ideals. We believe the production will be very powerful and it allows for participation by many students. Dr. Olson added that they are requesting a total budget of \$5,000.

Dr. Arakelian presented the Department of Finance and Operations Performance Report Year-in-Review 2017-18. The Performance Report is submitted on a semi-annual basis in January and July each fiscal year. This report details the entire fiscal year covering the months of July through June. The Report covers four sections:

- Strategic Planning and Performance Indicators
- Update on Key Compliance Measures
- Update on Key Standard Operating Procedures
- Update on Improvement Projects

This report provides full disclosure and transparency of information to ensure that the Superintendent of Schools, Board of Education and all stakeholders are updated on the best practices that are being implemented in the Department of Finance and Operations.

Dr. Fournier reported the District received a FOIA Request from NBC 5 in Chicago regarding Sexual Harassment. This request was responded to in the appropriate amount of time.

Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Frum presented the Financial Report. The District remains in a stable financial position. We ended the month of July at 94% in fund balance reserve. The revenue and expense reports are typical for this time of year. There are no variances to report. We continue to receive 2nd installment 2017 property tax collections. We will update the Board on the property tax collection rate in September. We have accounted for property tax refunds this month. For month ending July, property tax refunds total \$429,309. The tentative budget is set at \$800,000, which is the same level we set for last year's budget. The average rate of return on investments for July month end was at 2.08%. We will continue to monitor interest earnings and report any favorable outcomes compared to budget.

No. 18339 Minutes of the Board of Education Board Working Session Meeting of July 19, 2018
Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Board Working Session of July 19, 2018.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18340 Minutes of the Board of Education Regular Meeting Minutes of July 19, 2018
Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Board Working Session of July 19, 2018.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18341 Minutes of the Board of Education Closed Session Meeting Minutes of July 19, 2018
Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Board Working Session of July 19, 2018.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18342 Approval of Employment
Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Donna Drakopoulos	Library Assistant	Hickory Point	08-17-18	\$18.30 per hour

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18343

Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Kathryn Bode	Kindergarten Teacher	Hickory Point	08-17-18	MA Step 6

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18344

Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Molly Kuhn	Instructional Assistant	Wood Oaks	08-17-18	\$18.30 per hour

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18345 Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Carolyn Serren	Instructional Assistant	Shabonee	08-17-18	\$20.31 per hour

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18346 Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Emily Macklin	Long-term math sub	Wood Oaks	08-17-18	Lane 1/Step 1

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18347 Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Vishna Patel	Long-term math sub	Wood Oaks	08-17-18	Lane 1/Step 1

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18348 Approval of Employment

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the employment of the following for the 2018-19 school year.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Robyn Franklin	Administrative Asst. For Business Services	DO	10-01-18	\$32 per hour

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18349 Acceptance of Intent to Retire Letter

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education accept the Intent to Retire Letter from Karen Kornik, effective at the end of the 2022-2023 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18350 Acceptance of Retirement Letter

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education accept the Retirement Letter from Gerald Windels, Wood Oaks Custodian, effective 08-21-18.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18351 Approval of Maternity Leave of Absence

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the maternity leave of absence from Meredith Walker, Hickory Point 2nd Grade Teacher. She anticipates her first day of leave to begin on Monday, December 3, 2018 and run through January 29, 2019. She also am requesting to extend her leave for an additional three weeks of unpaid leave, and planning to return on Tuesday, February 19, 2019.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18352 Statement of Claims for August, 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Statement of Claims for August, 2018, in the amount of \$11,957.40, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18353 Statement of Claims for August 14, 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Statement of Claims for August 14, 2018, in the amount of \$1,000.00, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18354 Statement of Claims for August 17, 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Statement of Claims for August 17, 2018, in the amount of \$1,067,578.05, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18355 Statement of Position for July, 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Statement of Position for July, 2018 be approved, and that this report be made part of the official minutes. The closing balance for all funds as of this date is \$26,274,967.80.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

Copies of the Statement of Investments for the period ending July, 2018 were distributed to Board members for their review. This report shows that as of this date, the district has \$22,881,292.18, invested in funds that are earning interest at rates that range from 0.01 to 2.19 percent. This report is to be made part of the official minutes.

No. 18356

Statement of Receipts for July, 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Statement of Receipts for July, 2018 in the amount of \$6,933,153.64 be approved, and this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18357

Status of Appropriations for July 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Status of Appropriations for June 2018 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18358

Wood Oaks Activity Account for June 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Wood Oaks Activity Account for June 2018, which reflects a balance of \$28,103.76 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18359 Wood Oaks Activity Account for July 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Wood Oaks Activity Account for June 2018, which reflects a balance of \$28,103.76 be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18360 Revolving Fund for August 2018, Approved

Mrs. Copeland moved and Mr. Andreou seconded the motion that the Revolving Fund for July 2018, in the amount of \$5,692.63, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18361 Payroll Dated July 30, 2018, Ratified

Mrs. Copeland moved and Mr. Andreou seconded the motion that the payroll dated July 30, in the amount of \$175,718.49, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18362 Payroll Dated August 15, 2018, Ratified

Mrs. Copeland moved and Mr. Andreou seconded the motion that the payroll dated August 15, 2018, in the amount of \$183,684.89, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18363 Approval of the Wood Oaks Spring Musical

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the proposal for the spring musical with a proposed budget of \$5,000.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland, Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18364 Approval of Closed Session Minutes to be Opened to the Public for the Period of January, 2018

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education open the following Closed Session minutes to the public:

May 17, 2018

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18365 Approval of Destruction of Closed Session Audio Tapes Prior to January 2017

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the destruction of the Closed Session audio tapes prior to January 2017

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

No. 18366 Approval of District Vehicle

Upon recommendation by the superintendent, Mrs. Copeland moved and Mr. Andreou seconded the motion that the Board of Education approve the purchase of a new district vehicle from Infiniti of Naperville at a purchase price of \$24,990.94.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Mr. Frank Andreou, Melissa Copeland,
Ed Feld and Alex Frum

NAY: None

ABSENT: Brian Paich

Unfinished Business

None

New Business

None

Adjournment There being no further business to come before the Board at this time Mr. Andreou moved and Mrs. Copeland seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 7:00 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

ACTING SECRETARY