

# Bellarmino Guild

## Board Meeting Minutes

### Wednesday, November 7, 2018

**Attending:** Pasqualina Berkowitz, Shannon Nordlinger, Maureen Sawyer, Roisin Barry, Gina Flynn, Elizabeth Stern, Jackie Steed, Kristin Hopper-Mlchetti, Kim Spangler, Melissa Gough, Amy Fenton, Karen Jacobs, Lynn Eckert, Lisa Bosken, Brenda McDermott, Kim Hoover, Lynn Petrino, Meredith Donohue, Lisy Martinez, Sara Jannott, Dana Kery, Cathleen Davenport, Katie O'Leary, Lana Quincy, Anne Day, Betsey Auray, Lara Stewart, Mary Ellen Brennan-Connelly

**Absent:** Ellen Boyle, Caroline Feroletto, Kathleen Andrews, Jen Harding, Christine Howard, Jeannine Graf, Antonietta Fitzgerald, Colleen Murphy, Tracey Hoerdemann, Deb Kavanaugh, Dana Walsh, Celeste McGillicuddy, Tracy Picarazzi, Wendy Moore, Stacy Bowery, Deb Reynolds, Sue Cipollaro, Maureen Fox, Joy Gifford, Danielle Rothe, Anissa Shannon, Donna Gill, Regina Bobroske, Maria Martucci

Co-President, Shannon Nordlinger, called the meeting to order at 6:37pm. She introduced Melissa Gough as the new Auction Liaison.

**Guest Speaker:** Elliott Gualtiere, Director of Campus Ministry, said the opening prayer. He gave overview of the Campus Ministry staff as well as the masses, events and retreats that his group is responsible for. Mr. Gualtiere coordinates with Sarah Stanley and Dr. Donna Andrade to coordinate the following:

**5 full school masses** celebrating the Mass of the Holy Spirit, All Saints, the Immaculate Conception, Ash Wednesday and Ascension. In addition, Bishop Caggiano will be at the Easter mass and 5 students will be confirmed. If any student wants to be confirmed, he can do so through Prep. Other special masses will include the Father-Son Breakfast, the Senior Mom-Son Mass and Baccalaureate. For Thanksgiving there will be a multi-faith prayer service featuring a keynote speaker from the Jewish community. Parents are welcome.

#### **Retreats:**

**Freshman:** March 14-15. The entire class is involved. It includes the class service project (Freshman Field Day). 60 upperclassmen will serve as leaders. The retreat rally day was held in October.

**Sophomore:** Two opportunities are offered on January 23-25 and April 24-26. 20-25 Sophomores will spend two nights at Wisdom House in Litchfield. The theme is Discovery. The group will be led by 6-8 juniors and seniors and 2-3 adults.

#### **Junior/Senior:**

Leadership Retreats are typically held in June following exams (could be moved to August this year). Students are recommended to apply by Faculty and Staff. Typically 90-100 are recommended and 20-25 apply (can take more). Open to all grade levels however, it is mostly filled with upperclassmen.

**Sr. Movie Retreat** February 26-28, Have to have done a retreat at Prep (beyond Freshman Retreat) to be eligible. It requires commitment, prayer and reflection.

Kairos 65: three opportunities each year (November, Jan 29-Feb 1 and April 2-5) very high demand. January is already filled. Includes discussion about the sacraments, prayers and ,above all, it is a bonding experience.

ND Vision: Summer conference and retreat in South Bend. *All grades are eligible.* Focus is on one's vocational calling in life. It's a co-ed experience and this year, students from Laurelton and Sacred Heart may join the Prep boys. There will be an information session on 11/27 at 7PM.

Information about all retreats and registration materials can be found on the Prep website.

The Campus Ministry Student Group meets on Mondays after school in the chapel The group helps to plan liturgies and events. All students are welcome.

Each class has a Christian Service Requirement:

Freshman will meet the requirement through the March retreat

Sophomores must log 20 hours, Juniors must put in 30 hours and Seniors have a weekly commitment. Campus ministry is currently testing an app that will help track and approve all hours with the senior class.

Hours can be completed by participating in one of several service retreats:

Urban Plunge is open to Jrs. Typically offered 3x/year. Students will stay at the Catholic Center at St. Charles Borromeo Church in Bridgeport from Thursday to Sunday. They will work with the schools and do things like read to school age children. 15 credit hours after writing a reflection.

Service Immersion for Juniors:

Appalachia (June for current sophomores)

Jamaica (July)

Immokalee (February break)

Ecuador (April break)

20 credit hours after writing a reflection.

Summer trips through your own church, etc. may be eligible for credit as well.

All opportunities will be presented in Theology class.

Campus Ministry is bringing back the tree lighting ceremony. It will be held the night of the first home basketball game vs. Harding (Monday 12/17 at 6PM). Gifts will be collected for the less fortunate and refreshments will be served. Prep will partner with Harding on this event.

**Secretary's Report:** Gina Flynn made a motion to approve the October 9, 2018 minutes. Karen Jacobs seconded the motion. All approved.

**Presidents' Report:** Shannon reminded everyone to 1. go to her or Pasqualina with any questions or problems before approaching Julie and 2. Keep communications in the loop so that information makes it into Prep in a Minute. To be included, all information must be received by Communications on Monday for Friday inclusion.

On 12/12 Shannon and Pasqualina will be hosting a holiday thank-you luncheon for the Bellarmine Guild Board Members.

**Treasurer's Report:** We are in a good position if events cover costs or make a little money. The first two events of the year met goal.

A 2 week lead time is required for checks. If you know who vendors are now submit that information so they can be put into the system. Remember that original receipts are required for reimbursement.

**VP's Report:** Comedy night was well received. The food from our in-house vendor was great. The event turned a profit and donated tickets were used. The early start time worked well.

All donated tickets go into a bank, If they are not used the funds will carry over to the next event. Donated tickets go to SEED families.

**Communications:** Please use the communications form and be cognizant of deadlines. Send both an image and the information that you want included.

**Staff Appreciation:** Shannon gave the report as the committee members could not make it to the meeting. She said that dinner during conferences will be provided by the Senior Class. There are still items needed.

**Service:** The Thanksgiving project is all set. All participants will receive invites via shutterfly by 11/10.

**Sophomore Reps:** The Christmas Party responses are coming in quickly. Capacity is about 300. The party will be held on the FU campus at the Barone Center across from the new garage. This year's party will feature music.

**Enrichment:** On behalf of the Enrichment committee, Pasqualina reported that there will be a quick Bellarmine meeting (6-7 pm) before Tracey Fox Speaks on 12/7 from 7-9 pm. The theme of Tracy's presentation will be Happy Self/Happy Holiday and will address de-stressing.

**Slide Show:** Only 20 photos have been received. Jackie Stead will submit something for Prep in a Minute. She also mentioned that next year's chairs may want to use google drive to collect photos

**Nominating:** Maureen Sawyer asked everyone to think about what you may want to do next year

**Hospitality:** Next event is the February Mothers' Mass.

**Spirituality:** Roisin Barry mentioned that alumni still come to mass at Prep. On 11/13 there will be an evening rosary at Christine Howard's house. Details can be found in Prep in a Minute.

**Photo:** Drop box has been set up and photos have been sent to Colleen Adams. Photos can be linked to Prep in a Minute. This was done for the Fall Social.

**Jr. Class Reps:** The committee is currently working on the Ring Dance which is scheduled for Friday 12/7 from 7-10pm in the Oak Room. They are looking for a box of white lights to decorate with. A Sign-Up Genius will be set up for donations/help. Ring Day and the corresponding mass will be held on 12/13. Each member of the class will receive a pin so that the entire class can participate regardless of whether or not they get a ring.

**Sunshine:** Kristin Hopper-Michetti asked that everyone share good news as well as bad.

**Fashion Show:** Karen Jacobs reported that the date has been set for 4/4 at Patterson. There will be no vendors. Shannon will provide a list of Sr. moms that are on the Bellarmine board.

**Auction:** Melissa Gough said that the date is set for 5/4. They will start selling raffle tickets during conferences and the 12/27 and 12/28 basketball games. On 12/17, Garden Catering will donate 10% of all Prep sales to the auction and proceeds from Bunko will also be applied to the auction.