

Arts Week Policies

Cancellations / Withdrawals

- Seven days before workshop, as confirmed by coordinator: **100 percent credit / refund**
- Within seven days of workshop, as confirmed by coordinator: **50 percent credit / refund**
 - 100 percent refund if slot can be filled from waitlist **OR** if student prefers to change enrollment to another available workshop during the week
- Within 24 hour notice of workshop: **25 percent credit / refund**
- Reimbursements will not be given for un-notified absences or withdrawals the morning of a workshop. Please remember to communicate all absences to the Arts Week Coordinator. Coordinator will call home by 9:30 AM to confirm all registered student absences.