

Disability Claim Filing Instructions

To expedite your claim, please follow these instructions.

1. Complete the Employee's Statement in full (pages 2 and 3).
2. Read, sign and date the Authorization to Obtain Information (pages 5 and 6).
3. Have the Attending Physician's Statement completed (page 7) by your doctor.
4. Return the entire packet to the MISD Benefits Office for completion.*
5. MISD Benefits office completes the Employer's Statement (pages 9 and 10) and files your claim with Standard Insurance Company.
6. When returning to work, it is your responsibility to notify The Standard @ 1-800-368-1135.

***If you have any questions when completing this form, please call
Benefits @ 972-882-7335.***

* Please return forms by mail, fax, email, or in person to:

Mesquite ISD
Administration Bldg.
Benefits Office
3819 Towne Crossing Blvd.
Mesquite, TX 75150
Fax: 972-882-7774
Email: Benefits@mesquiteisd.org