

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

**TUESDAY, NOVEMBER 20, 2018**

**BENNETT SCHOOL**

MINUTES

## 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands

Not Present: Trustee Ratcliff, Trustee Warren

## 2. Welcome

2.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:40 duration 10 min)

- PTA representative Rebecca Barry worked with the Golden Notebook to bring author and illustrator of the “Baby Mouse” series to Bennett as part of Book Fair
  - Demonstrated how to illustrate and write
  - Library Media Specialist Robin Renahan had the students write own graphic organizers
- Today is Carol Murphy’s last day as a Custodial Worker; 16 years at Bennett, 22 years in District
  - Thanked Ms. Murphy for her dedicated service
- Open House was new format- gave parents access to teachers for the whole time instead splitting the time between grades
- OTA donated funds so students could decorate pumpkins of heroines in themes of their books
- 3<sup>rd</sup> school district visiting Bennett in 3 years to see at how they deliver math and ELA instruction, due to state exam scores
- Food Service Manager, Chris Downs and the Bennett PTA helped prepare the Thanksgiving Luncheon for Senior Citizens
  - 5<sup>th</sup> & 6<sup>th</sup> grade jazz band and orchestra played
- 4<sup>th</sup> graders hosted veterans in community for Veteran’s Day

Now Present:

Trustee Warren arrived at 6:10

## 3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 30 min)

*Recommended Action:* Motion to enter into executive session to discuss the employment record of a particular person

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

### 3.02 Exit Executive Session and Return to Public Session (proposed 6:30)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

## 4. Acceptance of Minutes

### 4.01 Acceptance of Minutes (proposed 6:35)

*Recommended Action:* The Board of Education hereby accepts minutes of the November 6, 2018 Board Meeting

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

## 5. Superintendent District News

### 5.01 The Superintendent will report District News (proposed 6:50)

- Today is School Related Professionals day
  - Recognize the work that is done every day by all of those people who help ensure that our students and our instructional staff have everything they need
- SRO Deputy Sharon has been selected for a promotion, can no longer serve as the SRO
  - The Sheriff's office has agreed to allow us to participate in the selection process for our next SRO in the same way that we participated in the selection of Deputy Sharon
    - Also willing to work with us on a transition plan
- Beginning budget discussions - budget calendar on next agenda
  - Already starting meeting with Cabinet members
  - Appears at this time that the CPI will over 2% so our tax levy limit increase factor will be set at 2%
- The flag pole dedication was a wonderful event – Middle School Principal Jennifer O'Connor noted that our students were amazing and incredibly respectful to the veterans that attended
  - Veterans sent a thank you letter commending the students and thanking the various employees that participated in the day
  - Wonderful community interaction
- Assistant Superintendent for Business, Monica LaClair reported that the capital project for the press box/bleacher project got approval yesterday

- Will work on science room and press box/bleachers this summer
- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia reported on Computer Based Testing (CBT)
  - Part of process for future exams- will be required next year
  - Will take advantage this year- student scores do not impact teacher evaluation
  - Piloted CBT at Bennett last year – went well
  - Will provide teacher training after-school for teachers to prepare technology lessons for any students that may need the skills
  - Test participation rates increased – got important student data – better for instruction
  - Already use computer-based diagnostics in the schools
- Have a wonderful Thanksgiving - December has a number of wonderful holiday musical performances

Discussion:

- Scores were late this year because difference in exams, everything had to be “norm-referenced”
- Computer Based Testing has a testing “window” so all are not at the same time
- Will do simulation given by State in February and March
  - Computers currently in-district will work
  - Data gets pulled from State’s data-management system, so it is secure

## 6. Board District News

6.01 The Board will report District News (proposed 6:55)

Trustee Kurnit reported that at the next UCSBA meeting, the head of Governmental Relations Program at NYSSBA will speak

- Asked her to speak about how State is moving forward after elections and what issues will be discussed at Capital Conference

Trustee Shands reported on the Booster Club meeting – made just under \$1,000 in Onteora gear – gear is still available

- Possibly hosting a seasonal banquet dinner so all athletes can be recognized instead of each team doing their own dinner
- Possibly senior recognition and awards evening for all athletes
- Discussed condition of the fields

## 7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting  
No comment was made at the last meeting

## 8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 10 min or more)

No comment was made

**9. Independent Contract Retainer**

9.01 Approve All Independent Contract Retainer (proposed 7:05)

*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.03

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

9.02 ICR- Mannino

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Sage Mannino as a mentor in rapping, performing, & music production for the period beginning November 8, 2018 to May 29, 2019 at a rate of \$250.00 per stipend, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

9.03 ICR - Sheth

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Snehal R. Sheth, MD as an Independent Child & Adolescent Psychiatrist for the period beginning November 20, 2018 to June 30, 2019 at a rate of \$375.00 per hour not to exceed \$15,000.00 and authorizes the Superintendent to sign such an agreement.

**10. Consent Agenda**

10.01 Approve Consent Agenda (proposed 7:10)

*Recommended Action:* The Board hereby approves item numbers 10.02-10.09

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Amount of unpaid taxes decreased over the years
- State is now requiring separate reports of health insurance for retirees and employees – need budget transfers to put in proper budget lines

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

10.02 Personnel Agenda

SUBSTITUTE

RESCISSION:

NAME

POSITION/SCHOOL

EFFECTIVE DATE

Weisberg, Judd

Uncertified Substitute Teacher, TA and Monitor

11/2/2018

SUBSTITUTE

NAME	POSITION
Guzman, Daniel	Certified TA/Non-Instructional

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Connolly, Brian	AIS/Instructor After School: PPS Regents Prep	\$2,004.00
Knoche, Stephen	U.S. History Regents Prep (After School)	\$2,004.00
Schenker, Maegan	Tufs Advisor 1 (Replacing J. Krieger)	\$711.20

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3604	11/28/18 – 1/28/19	Paid Medical FMLA
3239	09/21/18 – 1/15/19	Extend Unpaid Medical
3190	11/15/18 – 11/30/18	Revise Dates Paid Medical FMLA

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/18, Confidential, as reviewed by Trustee Storey

10.04 Unpaid Tax Warrants

*Recommended Action:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$2,480,316.29 for Ulster County and agree by signing such warrant. BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$216,188.22 for Greene County.

10.05 Certify Lead Evaluators for APPR

*Recommended Action:* BE IT RESOLVED THAT Lance Edelman, Jennifer O'Connor, Gabriel Buono, Linda Sella, Scott Richards, Dieter Schimmelpfennig, Kimberly Pilla, Cynthia Bishop, Elizabeth Fallo are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): 1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions; 2. Evidence-based observation techniques that are grounded in research; 3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; 4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building, including training on the effective application of such rubric to observe a principal's practice; 5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc. 6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals; 7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR

§30-2, including: a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and 8. Specific considerations in evaluating building principals of English language learners and students with disabilities 9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. 10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

#### 10.06 Approve Inter-School Transfer

*Recommended Action:* The Board of Education hereby approves the Inter-School Transfer for a Kindergarten and second grade student to attend Woodstock instead of Phoenicia.

#### 10.07 Inter-Municipal Agreement for Gymnastics

*Recommended Action:* BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Onteora Central School District and the Highland Central School District relating to student participation in the interscholastic sport of gymnastics.

#### 10.08 Transfer of Funds for Retiree Health Insurance

*Recommended Action:* The Superintendent recommends the transfer of funds to retiree health medicare for NYSED budgeting requirements and tracking.

Transfer Amount From Budget Code Description To Budget Code Description  
\$4,400,000.00 A9060.800-10 Health Insurance A9060.875-10 Health Insurance-Retirees

#### 10.09 Transfer of Funds for Unemployment Insurance

*Recommended Action:* The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount From Reserve Description To Budget Code Description  
\$2,359.47 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

### 11. Committee Reports

11.01 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 12/10/18 (proposed 7:15)

7:25

- Topics discussed:
  - Current capital projects: science room, press box, EPC contract – on track to save on fuel oil and electricity
  - Possibly install an electric vehicle charging station
  - Budget transfers to capital project
  - Drainage in fields for next year's budget
  - Lighting for football field – getting numbers for that

- Future capital projects at high school/ middle school

11.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on 1/17/19

- Discussed Well-Stats score – review of policy and education of health and wellness – scored 100
- Does the Board want the committee to focus on anything in particular?
  - Perhaps school start times

## 12. New Business

12.01 The Board will discuss New Business

- Drainage of fields
- What can district do to promote having tournaments here?
  - Make the football field multi-purpose and promote district as an athletic center to draw people here
  - Talk to Margaretville about sharing sports fields - partnership
- Facilities Committee has discussed other uses for the football field

## 13. Old Business

13.01 The Board will discuss Old Business

No old business was discussed

## 14. Request For Information

14.01 Discuss Requests for Information

## 15. Adjournment

15.01 Adjourn Meeting. Next meeting December 4, 2018 in the Phoenicia School (proposed 7:25)

*Recommended Action:* The meeting is adjourned at 7:35

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren