



Meeting Minutes

Project Name: Spring Woods High School Renovations
Project Number: 18147
Owner: Spring Branch ISD
Meeting Description: SWHS PAT - Meeting #1

Meeting Date and Time: 08/31/2018 @12:00PM
Meeting Location: Spring Woods HS
Owner's Designated Representative: Kris Drosche
Report Date and Author: 09/04/18 Max Buja

GENERAL COMMENTS from the PAT

- Define a main entry on 2nd floor. If space is purposed for groups (labs), might be less interruption? Or social areas with group areas on main.
- Quiet/personal space on the 2nd floor.
- First layer of entry – open with light, “café” tables, social.
- Second layer individual.
- Upstairs = group spaces (larger group)
- Dining / Teacher’s Lounge – is there a future need for teacher social space?
- Small Group / Not “Silent” – Silent/individual space might be 2nd floor.
- Labs / Small Group with walls?
- Library is boring and outdated looking – uninviting.
- 2nd floor access from 1st floor is awkward – logically odd.
- Ingress and egress are poor in the cafeteria.
- Restaurant style queuing and post office efficiency.
- Access to “tools” to inspire and develop ideas.
- Reference materials to access historical and fictional writings/images.
- Should have areas to socialize or 2nd retreat.
- Take advantage of prime real estate.
- 2nd floor entry could be an option.
- Cafeteria needs to open up (take advantage of views).
- Entry and exit problems.
- Que problems.
- Library wish list:
 - ✓ Updated furniture
 - ✓ Remote window blinds
 - ✓ Larger circulation desk
 - ✓ Updated active boards with software
 - ✓ Boardcast studio – library & classrooms
 - ✓ Interactive walls / texture on walls
 - ✓ Bring all books downstairs?
 - ✓ Square footage is great – organization of space is not great
 - ✓ Sound system
- Streamline the serving area.
- Create media center.
- Create book/café space.
- Can the dining/library space be combined?
- Love the natural light!
- Enclosed opening through 2nd floor is a partial missed opportunity. Second floor seems segregated from the ground floor. Access from the outside is not readily apparent.
- Function/purpose of library to be place to go for information, books, web access, meetings, presentations and exchange of ideas.





- Handicap accessibility.
- Dining commons library need more “definition” to identify them as “lunch room” and “library room”.
- Stairs by the dining area – it’s on the way. Area needs better flow inside.
- Stairs to library access 2nd floor is weird/dark feeling of “do not go up”. More lighting & shared spaces (couches and home-feeling).
- Universal access for everyone, including physical disabilities.
- Would prefer access for students to recharge devices, especially chrome books.
- Would also like to see study carrels for students to use.
- Would like to have more natural lighting.
- Library needs 2nd floor entry. Overall layout need renovations so that classes that are using the library are not disturbed when other enters.
- Library needs a media area for students’ use.
- Library – love the natural light, but not the sound.
- Library needs more signage of area.
- Library – move extra offices out and use the space for student centers.
- Cafeteria – there is a student flow issue. Also need more seating.
- Cafeteria – is it possible to make it 2 stories by removing the classrooms?
- Make cafeteria more inviting.
- The biggest issue in the Cafeteria is the line space. There is no room to have a line and sit at the tables. Exit and entrance doors need to flow better.
- Library needs more individual study areas – computers where a student can quietly and privately do work, maybe a quiet room area.
- Need to expand each area into the space we have.

PAT COMMENTS

- Going 1:1 with chrome books integration?
- High end computing space
- Research occur everywhere
- Network designed now for 3 devices per person
- Bring outside indoors
- Take advantage of prime real estate
- Genius bar added
- Queuing out of the area
- Flexibility
- Openness 1 ↔ 2
- Need outdoor stage or Large Group Instruction
- Add interactivity zones
- Try to create enhance “community”
- Need advanced tech
- Want flexible functional spaces
- Connection to academics. Integrate to academics
- No space for large groups/staff

DINING

- C – Ingress egress study
- C – Perimeter queue i.e. BBQ
- C – Priority 1:flow, 2:seating
- C – Net areas sufficient?
- C – Increase to 2 lunches





- C – Single lunch a positive---creates connections, desired
- All project news connect digitally

EXTERIOR COMMONS

- C – Flow of lines: Problem
- C – Expand / Improve efficiency
- C – Fire hazard – congestion
- C – Remove Stairway?
- C – 2nd floor usage, enlarge?
- C – Relocate entry points
- C – Maximum vision in-out
- C – Improve student queuing

LIBRARY

- Access to 2nd floor
- Improve accessibility
- More inviting
- Better lighting
- Study balance library vs. café
- 1st floor packed! Highly used
- 2nd floor no meals permitted
- Tech, power, HUB desired

LIBRARY VISIONING IDEAS and PAT Responses

- How do you see the functionality of the Library?
 - Not sure because it's in flux with 1:1.
 - HUB.
- How is the access to the Library?
 - Library accessibility is not good for special needs.
 - Very good.
 - Adequate.
 - Okay.
 - Very good.
- Is there a need to define a main entry on the 2nd floor?
 - Yes.
 - Yes.
 - Yes, move to the front.
 - Knock-outs/leave out walls. Operable outdoor walls.
 - No, verify one more entrance to the library caps with crowd control.
- Does the Library need more “social” areas?
 - Yes.
 - Yes, with connectivity like high tables at technology center.
 - Not more, but defined spaces.
 - Yes.
 - Yes.
- Does the Library need more “individual” areas?





- Yes.
- Flexibility.
- Yes.
- Pop-outs, more private.

- Issues with HVAC and Lighting?
 - Despite openness seems dim with ceiling height on level one.
 - Not familiar but would anticipate improvements needed to both HVAC and lighting.
 - HVAC is cold. Lighting is perfect.
 - HVAC is good. Lighting needs improvement.
 - Yes, needs to be able to close out the outside lights.
 - HVAC at all over the school is spotty. When it works, it is great. However, there are plenty of times when it doesn't work.

DINING COMMONS VISIONING IDEAS and PAT Responses

- Is there a student flow issue?
 - Haven't experienced firsthand, however, would appear to be less optimal.
 - Yes.
 - Yes.
 - Lines block doors.
 - Yes.

- Is there a need for additional seating?
 - Depends on the culture of lunch time. How many students utilize the dining space as % of the total?
 - Tutoring takes place during lunch period builds.
 - Yes.
 - Unknown.
 - Notably additional seating needs to be moved around.

- How is the front entry to the Commons?
 - Need the most work.
 - Messy, need a clear entrance and exit space.

- Is the stair "in the way"?
 - Yes.
 - Stairway has odd placement.
 - Yes.
 - Yes.
 - Yes, remove staircase.
 - Not really.

- How is the entry to the serving area?
 - Not familiar yet.
 - Crowded.
 - Unknown.
 - Blocked to traffic.
 - Needs to be expanded.

- Issues with HVAC and Lighting?
 - HVAC and lighting can always be improved in older facilities.
 - Unknown.
 - Throughout the building.
 - HVAC and lighting are fine.

