

Lincoln Elementary School Community Council Minutes School Year 2017-2018

Lincoln Elementary School

Community Council Meeting

September 25, 2017, 4:00 p.m.

Meeting Minutes

- **Welcome:** Stacie Dearden
- **Attendance:** Sue Caldwell, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Carolee Jacobs, Kimberly Graff, and Tami Supino
- **Review of Minutes:** Stacie Dearden
- **Elections:** Discussed election and nominations for Community Council members for the 2017-2018 school year. Results are as follows:

Council Members

Sue Caldwell – Principal
Taya Johnson – Assistant Principal
Kimberly Graff – Teacher
Carolee Jacobs – Teacher
Tami Sumi – Teacher
Emily Chapman – Parent

Stacie Dearden – Parent
Ryan Flitton - Parent
Aaron Greenberg – Parent
Monica Thoma – Parent
Stephanie Thomson – Parent

Nominations and voting for a Council Chairman, Vice Chairman, and Secretary were also completed. Results as follows:

Chairman: Emily Chapman
Vice Chairman: Aaron Greenberg
Secretary: Stacie Dearden

- **Trust Land Money Discussion:** Reviewed the goals and progress of our School Improvement Plan.

Writing training for the teachers was held before the school year started and was a great success. All the teachers found it very beneficial to have this as a paid day, prior to the school year starting. This is a great way for the faculty to set goals together and make plans for the school year.

The laptop lab has been ordered and will be arriving any day, possibly coming in under budget. Thirty-four have been ordered and this will give us enough for the teacher's cart and a couple back up's, incase some are being repaired.

The Lego Ev3 kits and WeDo kits have arrived. Ms. Sumi and Ms. Saenz are preparing them for student use. They will be used during the school day and during after school clubs. Grades 5th and 6th will be using the Ev3 kits and Grades 2nd-4th will be using the WeDo kits. If funding is available we would like to order some kits for the Kindergarten and 1st grades.

- **Principal Discussion:** State grades and test scores were released to the public. Lincoln Elementary received a C grade this year, however, we had

excellent growth percentage (percentage of students that made expected progress). The following is the percentages for both proficiency and growth in language arts, math, and science.

Language Art: 35% Proficiency 52% growth

Math: 34% Proficiency 59% Growth

Science: 33% Proficiency 54% growth

- **Adjournment**
- **Next Meeting:** October 16,2017 @ 4:00

Lincoln Elementary School

Community Council Meeting

October 15, 2017, 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman
- **Attendance:** Sue Caldwell, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Ryan Flitton, Carolee Jacobs, Kimberly Graff, and Tami Supino
- **Review of Minutes:** Stacie Dearden

Growth Percentage Review and discussion

- **Trust Land Money Discussion:** Reviewed the goals and progress of our School Improvement Plan.

The budget numbers were received and reviewed.
\$63,716 total budget amount allocated. This is \$729 less than expected.
District predicted that Lincoln Elementary would have 688 students enrolled. Currently there are 722 students enrolled at Lincoln Elementary.

The new laptop lab has arrived and will be used by the 6th grade. There are 34 Laptops per cart. The laptops that have been used by the sixth grade will now be used by the 2nd grade.

Laptop budget was \$26,000
Total cost so far \$19,612 (\$6,388 below budget)

It was voted on and approved that we will use a portion of the extra funds to buy batteries that need to be replaced in the older laptops. Ten batteries are needed with a cost of \$70 each.

Budgets on the new Lego Robotic systems were discussed.
EV3's \$8,00 budgeted – Total cost \$8,300

It was voted on and approved that we would order and implement the Jr. Engineering Legos for the Kindergarten and 1st grade. 14 sets will be ordered with a total cost of \$2,100.

It was proposed that teachers who are willing to give their time to the Lego Engineering Program be compensated for their time and efforts. It was proposed and agreed upon to discuss this matter at the next meeting. Council members were asked to come with ideas on how to compensate the teachers and further discuss this item of business.

- **Principle Discussion:** It was decided that Mrs. Graff, Mrs. Jacobs, and Mrs. Supino would generate a survey to be completed by all the teachers. This survey will help the Community Council determine what is needed in the classrooms and how Lincoln Elementary will best benefit from the Trust Land money.
- **Adjournment :**

- **Next Meeting:** November 20, 2017 @ 4:00

Lincoln Elementary School

Community Council Meeting

November 20, 2017, 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman
- **Attendance:** Sue Caldwell, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Ryan Flitton, Carol Lee Jacobs, Kimberly Graff, and Tami Supino
- **Review of Minutes:** Stacie Dearden
- **Trust Land Money Discussion:** Lego Engineering Kits K-1 are ordered and should arrive soon. Professional development with Lego Robotics is in progress. Teachers are starting to feel comfortable incorporating these into their STEM programs and lessons plans. Sorting mats have been designed and created. These will help teachers keep track of individual Lego parts and pieces, helping to preserve the investment.

The following incentives and compensation ideas for teachers were discussed:

-Gifts Cards (would need to be specific and inclusive)

-Paying for substitutes, this would give teachers paid time to develop and work on the Lego systems.

-Professional Development Courses

-Gifts for the classrooms

Survey results indicated that 50% of the teachers are interested in additional technology. Document Cameras were mentioned. Three to four more classrooms are still in need of these cameras (\$500 -\$600 each). These classrooms are currently using an iPad stand with light, which are not very reliable.

Other needs indicated by the survey:

-Instructional material, including paper

-Manipulatives

-Kits

-Classroom management material

It was decided that further time and discussion will be needed before any decisions are made.

- **Adjournment :**
- **Next Meeting:** December 18, 2017 @ 4:00

Lincoln Elementary School

Community Council Meeting

January 22, 2018 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman

A special welcome to our visiting guests, Brigit Gerrard and Zach Roundy. Brigit is a member of the DSD School Board and Zach Roundy is a 4th Grade Teacher at Lincoln Elementary.

- **Attendance:** Sue Caldwell, Taya Johnson, Brigit Gerrard , Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Stephanie Thomson, Ryan Flitton, Zach Roundy, Kimberly Graff, and Tami Supino.

- **Review of Minutes:** Stacie Dearden

- **Citizen Comments:** Mrs. Graff presented the results of the survey taken by teachers. This survey gathered information about the learning enhancement needs/materials of teachers at Lincoln Elementary. Survey results are as follows:

ANSWER CHOICES-

Type	Percent	Number out of 37 different answers (some had multiple categories in their response)
Technology	35.2%	13
Instructional Materials	27.0%	10
Manipulatives	21.6%	8
Kit	5.4%	2
Organizational Tool (storage, filing)	5.4%	2
Classroom Management	2.7%	1
Other	2.7%	1

Mr. Roundy shared some information about implementing paperless learning. He has experience with grant applications, Chrome Tablet technology and web based learning. In his experience students were able to increase testing scores and increase their overall learning and educational experience. This is the future of education and the students really engage it and excel with it!

- **Trust Land Money Discussion:** Davis School District Superintendent has presented a new movement towards blended learning and technology based learning. We will keep this in mind as we prepare to discuss and set new goals for the 2018-19 school year. Trust Land Money needs to be used towards these type of education goals. Students first, teachers next! Trust Land Money not used during this year will roll over to the next school year.
- **Comments From The Principal:** Lincoln Elementary is seeking a 5.9 hour Education Success Coach for the remainder of the 2017-2018 school year.

Under the supervision of the school administration, the Education Success Coach supports the implementation of Lincoln Elementary's student behavior management and supervision support.

The Education Success Coach at Lincoln Elementary has the primary responsibility of assisting students and their families with behavioral needs and essential school-day skills, provided as a tier-three behavior intervention by the school. Student referrals to the Education Success Coach occur in weekly staffing meetings held by the school's Education Success Team.

- **Adjournment :**
- **Next Meeting:** February 19, 2018 @ 4:00

Lincoln Elementary School

Community Council Meeting

February 26, 2018 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman
- **Attendance:** Sue Caldwell, Taya Johnson, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Stephanie Thomson, Ryan Flitton, Carol Lee Jacobs, Kimberly Graff, and Tami Supino.
- **Review of Minutes:** Stacie Dearden
- **Trust Land Money Discussion:** Board members reviewed some limited CRT/SAGE data to help answer questions as we prepare to make decisions for the Trust Land budget expenditures for the 2018-2019 school year.

Comments From The Principal: Board members reviewed a teacher survey in which the teachers rated the Trust Land money expenditures for the 2017-2018 school year.

125 Chrome Books have been ordered (\$287 each). These will replace 125 older pieces of electronic equipment (refresh). 39 iPads for the younger grades have been ordered (\$305 each)

Upcoming: (Received March 5, 2018) Principle Caldwell took some time to analyze our student academic needs, the support teachers will need for implementation of blended learning, as well as considering what

other school's goals are in our district and have come up with the following proposed SIP goals for Lincoln next year.

1. Increase our K-3 DIBELS Middle of Year student proficiency level from 47% to 50%--3%.
Action Steps: Use 3 intervention tutors \$22,000 to support students/teachers targeting non-proficient students. Provide LA support software \$5,000 for use at school and at home.
2. Increase SAGE Math scores 2% using blended learning techniques in 3-6 classrooms. Action Steps: Math Software \$5,000.

DCT (PLC) Blended Learning PD to increase teacher pedagogy and confidence.
Action Steps: Teacher stipends for DCT PD on blended learning \$3,000. Technology for grade levels 50 Chrome Books \$15,000 and 11 iPads \$3,300. Support 30 teachers with \$15,000 classroom technology upgrades.
(Please note that these are basic, first run actions steps that will be fleshed out for the final copy of our SIP.)

- **Adjournment :**
- **Next Meeting:** March 19, 2018 @ 4:00 Come prepared to discuss SIP Goals and expenditures for the 2018-2019 school year.

Lincoln Elementary School

Community Council Meeting

March 19, 2018 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman
- **Attendance:** Sue Caldwell, Taya Johnson, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Stephanie Thomson, Carol Lee Jacobs, Kimberly Graff

Visitors: Zach Roundy, Marlee Mower

- **Review of Minutes:** Stacie Dearden
- **Trust Land Money Discussion:** Board members voted on and approved the following SIP goals/for the 2018-2019 school year that will be submitted to the district for approval.

1. Increase our K-3 DIBELS Middle of Year student proficiency level from 47% to 50%--3%.

Action Steps: Use 3 intervention tutors \$22,000 to support students/teachers targeting non-proficient students. Provide LA support software \$5,000 for use at school and at home.

2. Increase SAGE Math scores 2% using blended learning techniques in 3-6 classrooms.

Action Steps: Math Software \$5,000.

3. DCT (PLC) Blended Learning PD to increase teacher pedagogy and confidence.

Action Steps: Teacher stipends for DCT PD on blended learning \$3,000. Technology for grade levels 50 Chrome Books \$15,000 and 11 iPads \$3,300. Support 30 teachers with \$15,000 classroom technology upgrades.

Comments From The Principle: Principle Caldwell discussed with the council some ideas about having an onsite technology coach. This could possibly combine with a computer specialist, assist with personal development and help students with STEM prep and utilizing the Lego Robotic Systems.

- **Adjournment :**
- **Next Meeting:** April 16, 2018 @ 4:00

Lincoln Elementary School

Community Council Meeting

April 9, 2018 4:00 p.m.

Meeting Minutes

- **Welcome:** Emily Chapman
- **Attendance:** Sue Caldwell, Taya Johnson, Stacie Dearden, Aaron Greenberg, Monica Thoma, Emily Chapman, Stephanie Thomson, Carol Lee Jacobs, Kimberly Graff, Tami Supino

Visitors: Zach Roundy

- **Review of Minutes:** Stacie Dearden
- **Trust Land Money Discussion:** Board members reviewed the School Purpose, Description of the School and Need Analysis. Prior year status report also reviewed.

Members voted on and approved the following SIP goals/for the 2018-2019 school year. The vote was unanimous with council members attending.

GOALS AND PLANNED ACTIONS/RESOURCES

Goal#1:

Increase our K-3 DIBELS proficiency level BOY to EOY 2018-2019 by 5%

Action Plan: Hire 3 intervention tutors to support students/teachers in targeting crucial skills. Provide language arts software for blended learning support.

Planned LAND Trust Expenses for Goal #1

Budget Category	Expenditures		Description
	<i>Behavior, Character Education, Leadership</i>	<i>Academic</i>	
Salaries & Benefits	\$	\$22,000	3 intervention tutors
Prof. Services	\$	\$	
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$	
General Supplies	\$	\$	
Textbooks	\$	\$	
Online Curriculum	\$	\$	
Library Books	\$	\$	
Software	\$	\$5,000	LA support for blended learning
Technology Equipment	\$	\$	
Equipment	\$	\$	
Total	\$	\$27,000	

Goal #2:

Increase High Stakes Summative Math Test scores 2% using blended learning techniques in grades 3-6 classrooms.

Measures to determine progress/successful completion of the goal:

End of year District-Wide Summative Math score data.

Action Plan: Purchase math software to support blended learning.

Planned LAND Trust Expenses for Goal #2

Budget Category	Expenditures <i>Behavior, Character Education, Leadership</i>	Expenditures <i>Academic</i>	Description
Salaries & Benefits	\$	\$	
Prof. Services	\$	\$	
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$	
General Supplies	\$	\$	
Textbooks	\$	\$	
Online Curriculum	\$	\$	
Library Books	\$	\$	
Software	\$	\$5,000	
Technology Equipment	\$	\$	
Equipment	\$	\$	
Total	\$	\$5,000	

Goal #3: DCT Blended Learning PD to increase teacher pedagogy and confidence.

Measures to determine progress: Teacher reported efficacy and support through PD progress by survey.

Action Plan: Teacher stipends for PD Technology increase for classrooms. Teacher grants for additional technology related needs.

Planned LAND Trust Expenses for Goal #3

Budget Category	Expenditures <i>Behavior, Character Education, Leadership</i>	Expenditures <i>Academic</i>	Description
Salaries & Benefits	\$	\$5,000	Stipends for PD
Prof. Services	\$	\$	
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$	
General Supplies	\$	\$	
Textbooks	\$	\$	
Online Curriculum	\$	\$	
Library Books	\$	\$	
Software	\$	\$	
Technology Equipment	\$	\$43,500	Chromebooks, iPads, Carts, Classroom Grants
Equipment	\$	\$	
Total	\$	\$48,500	

SUMMARY OF PLANNED EXPENDITURES

F - Projected new funding for 2018-2019.....	\$71,230.00
G - Total projected funding for 2018-2019.....	\$84,000.00
H - Total planned expenditures for 2018-2019	\$80,500.00
I - Planned carryover into 2019-2020	\$3,500.00

- **Comments From The Principle:** Council discussed when elections should be held for the upcoming school year. Majority of council members want to hold elections in the fall.
- **Adjournment :**
- **Next Meeting:** May 21, 2018 @ 4:00