

**GROTON PUBLIC SCHOOLS  
GROTON, CONNECTICUT**

**FINANCE/FACILITIES COMMITTEES**

**November 16, 2015, 5:30 P.M.  
School Administration Building, Room 19**

**Minutes**

**Present:**

- Committee Members: Andrea Ackerman, Jay Weitlauf, Lee White
- Staff: Mike Graner, Don Meltabarger, Samuel Kilpatrick
- Others: Gretchen Newsome, Kevin Trejo

**1. Call to Order at 5:36 p.m.**

**2. Approval of minutes of October 19, 2015**

A motion was made by Dr. Ackerman and seconded by Mrs. White to approve the minutes of October 19, 2015.

**PASSED - UNANIMOUSLY**

**3. Business Manager Report**

- Don Meltabarger distributed the Object Code Summary with an estimated unexpended balance of \$245,964. Don also distributed an enrollment report reflecting student data as of October 31, 2015. The committee noted that 413 students are currently enrolled in Magnet Schools.

**4. Director of Buildings and Grounds Report**

- Sam Kilpatrick informed the committee that he has developed an estimate for the building changes to the Merritt House to accommodate the high school special education Vocational Program. The approximate cost will be \$10,000 to \$15,000.

**5. Discussion and possible action regarding the Unified Sports Program.**

A motion was made by Dr. Ackerman and seconded by Mrs. White to recommend approval of the Unified Sports Program as presented by the Superintendent (see attached) and to forward the proposal to the full Board for approval.

**PASSED - UNANIMOUSLY**

**6. Discussion and possible action regarding the CMS Parking Lot Upgrade**

A motion was made by Dr. Ackerman and seconded by Mrs. White to approve the project as presented by the Director of Buildings and Grounds at a cost of \$4,800.

**PASSED – UNANIMOUSLY**

**7. Discussion and possible action regarding the purchase of a digital camera**

A motion was made by Dr. Ackerman and seconded by Mrs. White to approve the purchase of a digital camera for use by the district's Videographer at a cost not to exceed \$750.00.

**PASSED – UNANIMOUSLY**

**8. Update regarding the Redflex Traffic System**

Dr. Graner informed the committee that the Reflex representative will meet with the district staff and Police Chief on November 23, 2015 to discuss the use of the camera system on Groton Public School buses.

**7. Adjournment**

A motion was made by Dr. Ackerman and seconded by Mrs. White to adjourn at 6:45 p.m.

**PASSED - UNANIMOUSLY**

**NEXT MEETING: Monday, March 21, 2016**