

**GROTON PUBLIC SCHOOLS  
GROTON, CONNECTICUT**

**FINANCE/FACILITIES COMMITTEES**

**July 20, 2015, 6:00 P.M.  
School Administration Building, Room 19**

**Minutes**

**Present:**

- Committee Members: Andrea Ackerman, Jay Weitlauf
- Others: Mike Graner, Don Meltabarger, Susan Austin
- Other Board Members: Katrina Fitzgerald, Kim Watson

- 1. Call to Order at 6:02 p.m.**
- 2. Approval of minutes of June 15 & 22, 2015.**

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to approve the minutes of June 15 & 22 2015.

**PASSED - UNANIMOUSLY**

- 3. Business Manager Report:**
  - a. FY16 Budget Update.**

Don Meltabarger distributed the final budget summary [ATTACHMENT #1] for FY 15. The report indicates that the Board returned \$303,179 to the Town General Fund.

- 4. Director of Buildings and Grounds Report**

Dr. Graner reported that the crew doing the asbestos removal project at CB has completed the removal of all the asbestos-containing floor tiles; the project is on track for completion in mid-August.

- 5. Discussion and possible action regarding the salary for Ernie Koschmeider, Food Service Director, and Alisha Stripling, Director of the Tree House Program**

Dom Meltabarger distributed materials to the committee regarding the work done by the Director of Food Services as well as a revised job description [ATTACHMENT #2] for the position. Dr. Graner recommended that the Director and Assistant Director of the Tree House Program receive a 2% raise.

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward the salary increase for the Food Service Director and Tree House Program Director and Assistant Director as recommended by the Superintendent to the full Board.

**PASSED - UNANIMOUSLY**

**6. Discussion and possible action regarding the Aquarion Water Tower Project.**

The Engineer with Tighe & Bond, John McClellan, and Planning Engineer, Shokoofeh Rezazadeh, for the Aquarion Water Tank project made a presentation to the committee regarding the proposed site location adjacent to NEA. The proposed placement of the tank has now been moved approximately 150 feet away from the playing field.

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward this item to the full Board.

**PASSED - UNANIMOUSLY**

**7. Discussion and possible action regarding an American Sign Language Specialist [ATTACHMENT #3]**

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward this item to the full Board.

**PASSED - UNANIMOUSLY**

**8. Update regarding grant awards [ATTACHMENT 4]**

Dr. Graner briefed the committee on the DoD Supplemental Impact Aid Grant that the district recently received; the full amount for FY16 is \$230,860.92.

**9. Discussion and possible action regarding an adjustment to the approved FY 2016 budget**

Dr. Graner and Don Meltabarger distributed a budget summary sheet for FY16 that included a reduction of \$400,000 from the Board of Education proposed budget. The reduction, taken from the Health Insurance account, aligns the Board's budget to the amount approved by the Town Council and RTM.

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward this item to the full Board.

**PASSED - UNANIMOUSLY**

**10. Discussion and possible action regarding the reorganization of FHS administration**

Dr. Graner explained the proposal to reorganize the high school administration. Following the resignation of the FHS Guidance Department Head, Dr. Graner proposed replacing the Guidance Department Head with a Dean.

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward this item to the full Board.

**PASSED – UNANIMOUSLY**

**11. Discussion and possible action regarding the proposed Department of Defense Supplemental Impact Aid Grant expenditure [ATTACHMENT #5]**

Dr. Graner explained that the DoD Supplemental Impact Aid account now has approximately \$1,300,000. He proposed allocating \$298,737.80 for the purchase of student and teacher computer equipment.

A motion was made by Dr. Ackerman and seconded by Mr. Weitlauf to forward the proposal to the full Board recommending approval.

**PASSED - UNANIMOUSLY**

**12. Adjournment.**

The meeting adjourned at 7:38 p.m.

**NEXT MEETING: Monday, August 17, 2015**